

AGENDA
DEWITT CITY COUNCIL MEETING
City Hall
510 9th Street, DeWitt, Iowa
7:00 p.m. Monday, January 17, 2011

1. Consent Agenda
 - a. Minutes & Bills
 - b. Financial Report: December 2010 Revenues & Transfers in:\$604,568.59
December 2010 Expenditures & Transfers out:\$845,802.81
 - c. Liquor License Renewal: Barnes Foodland
 - d. Beer Permit Renewal: Barnes Foodland
 - e. Native Wine Permit Renewal: Barnes Foodland
2. Mayor's Report:
- (1) 3. City Administrator's Report: Date of Next Council Meeting
 - A. Joint Meeting with School
4. City Attorney's Report
5. Citizens to Address the Council
6. Quarterly Reports:
 - A. Library
- (2) 7. Consider request from Library Board for Thiel Building
- (3) 8. Resolution 2011-01: Set Public Hearing Date for HOME application
- (4-11) 9. Resolution 2011-02: Set a date for public hearing on loan agreement in a principal amount not to exceed \$2,600,000 (refinance)
- (12-24) 10. Resolution 2011-03: Resolution correcting "scrivener's" error on DDC Rebate Agreement
- (25) 11. Consider request for purchase of video equipment for 2007 Ford Explorer
- (26-27) 12. Consider approval of Park and Recreation Summer Day Camp Program
- (28) 13. Consider request to waive snow removal charges for 429 5th Avenue
14. Approve HWY. 30 Coalition dues
15. Budget workshop (utilities)
16. Closed Session (IOWA CODE CHAPTER 21.5J)
17. Emergency Business

PLEASE NOTE: This Agenda is subject to change until 5:00 p.m. on the Friday prior to the Council Meeting

City of DeWitt
Council Meeting
January 4, 2011

The regular meeting of the DeWitt City Council was held on January 4, 2011 at the DeWitt City Hall Council Chambers. Mayor Donald J. Thiltgen presiding. Council members present Ketelsen, Scheckel, Dunkin. Council members Marcus and Hasenmiller were sworn in and joined the council approximately 7:01 p.m.

Scheckel moved and Hasenmiller seconded to approve the minutes and bills as follows:

A. FILER	PARKING LOT LEASE	83.25
ACCO UNLIMITEDCORP.	MOTOR	900.97
ADVANCED BUSINESS SYS	COPIER MAINT CONTRACT	228.64
AIR CONTROL INC	CHECKED AIR CONDITIONER UNIT	105.00
ALLIANT/IES UTILITIES	8TH AVE PUMP BLDG UTILITIES	3,962.16
ALLIED GROUP INSURANCE	ALLIED HEALTH	339.70
ALTORFER INC	TROUBLESHOOT ENGINE SPEED CONT	0.00
BAKER & TAYLOR INC.	BOOKS	1,178.30
BANCARD CENTER	HOLIDAY CHARACTERS, COLORING BO	41.96
BARNES FOODLAND	CAKE, POP-BIRTHDAY PARTY	15.02
BATTERIES PLUS	BATTERIES	54.98
BOB LOOSE	OUT OF POCKET REIMBURSEMENT	45.00
BUESING'S AUTOMOTIVE	REBUILD ALTERNATOR	152.18
CAM CONTROL APPLICATIO	INSTALLATION/CONFIGURATON ALAR	1,630.00
CENTRAL COMMUNITY SCH	STAR PROJECT PLEDGE	850,000.00
CINTAS CORPORATION #342	FLOOR MATS	40.10
CITY OF DEWITT	WATER BILL	175.00
CLERK OF THE DIST COUR	CLERK OF COURT GARNISHMENT	100.00
COLUMBIA HOUSE	DVD	25.94
COMMUNICATIONS ENGINE	OUTFIT CAR W/ SPEAKERS, SIREN,	3,390.93
DAVE PILLARS TRUST ACCT	GARNISHMENT	250.00
DEANNA RODRIGUEZ	INSURANCE DEDUCT	73.46
DEMCO MEDIA	VISTAFOIL LAMINATES, TAPE, LAMIN	498.53
DEWITT FITNESS CENTER	FITNESS CENTER DUES	593.94
DEWITT OBSERVER	ANNUAL SUBSCRIPTION	37.00
DIVERSIFIED METAL FABRIC	MEMORIAL BENCH	480.00
DONNA CARLYLE	METER READING MILEAGE	88.47
DWAN CRUCIANI/POL BAR	POLICE UNION DUES	210.00
FARM PLAN	CABLE	49.25
FASTENAL COMPANY	UCP BEARINGS, ROUND 1" X 3'	65.03
GRAMPS SMALL ENGINE REP	REPAIR GENERATOR ENGINE-OVERHA	80.00
GRAYBAR	SHORTENING CAPS	17.77
GREG WAUGH	OUT OF POCKET REIMBURSEMENT	102.70
HAPPY JOE'S PIZZA	PIZZA, POP-BIRTHDAY PARTY	32.00
HARLEQUIN READER SERV	BOOKS	24.30
HAWKEYE INTERNATIONAL	PAN, GASKET	611.15
HI-RES GRAPHICS	OVER DUE CHARGES LABELS	175.00
HOME DEPOT	ROOF KIT HEAT TAPE, EXTENSION C	332.51
HOMESTYLE BOOKS	BOOKS	18.98
I.M.F.O.A.	ANNUAL MEMBERSHIP DUES	45.00
ICMA-RETIREMENT TRUST	ICMA	431.25
IIW ENGINEERS & SURVEY	11TH STREET BRIDGE INSPECTION	15,523.50
IKON FINANCIAL SERVICES	ADDITIONAL COPIES	76.95
INTERNAL REVENUE SER	FEDERAL WITHHOLDING	18,538.40

IOWA DEPT OF TRANSP	VEHICLE INSPECTION	160.00
IOWA ONE CALL	NOTIFICATIONS	55.00
IOWA TELECOM/WINDSTR	PHONE SERVICE	283.83
IPERS	IPERS	10,848.90
J & R SUPPLY INC	SAFETY GLOVES	107.40
JANSEN ELECTRIC INC	SWITCHGEAR, WIRE, FITTINGS, CON	27,554.20
JOELLYN MCDONNELL	SWIFFER WET JET SUPPLIES	10.00
JUSTIN WITT	MEAL-DRE RECERTIFICATION CLASS	10.49
JUSTINE MAGAZINE	PERIODICAL SUBSCRIPTION-2 YRS	27.95
KIMBALL MIDWEST	DRILL BITS, WHEELS	113.38
KRIEGER'S OF DEWITT INC	REPL INSTRUMENT CLUSTER	388.70
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	56.00
MARTIN EQUIP OF IA-IL INC	SKID SHOES	456.95
MCGIMPSEY TRUCKING LLC	HAUL SNOW	357.50
MICROMARKETING ASSOC	DVD	1,719.99
MUNICIPAL FIRE & POLICE	411 PENSION	11,976.13
NAPA AUTO PARTS	TOWELS, SWITCH	81.89
NCA TRUCKING	SNOW REMOVAL	412.00
NEW YORK LIFE INS. CO.	NEW YORK LIFE	71.65
OFFICE DEPOT	BINDER	56.97
PANTHER UNIFORMS INC	UNIFORMS-PORTER	221.95
PRUDENTIAL FINANCIAL	PRUDENTIAL INSURANCE	15.39
QC ANALYTICAL SER LLC	OUTSIDE LAB TESTS	532.05
QUAD CITY TIMES	ANNUAL SUBSCRIPTION	234.00
QUALITY VACS	VACUUM BAGS	27.98
QUILL CORPORATION	LIFT OFF LID CARD FILE, SANITIZ	146.72
R.K. OIL COMPANY	DIESEL	418.02
ROCKMOUNT RESEA	AAA SEAL PACK-WELDING SUPPLIES	256.18
SCOTT KNUDTSON	MEAL-TASER TRAINING	8.55
SHOWCASES	VINYL 12 CD ALBUMS	1,806.30
SPAHN & ROSE LUMBER CO	TREATED LUMBER-TEMP MAILBOX MA	39.65
STEVE LINDNER	MILEAGE-CL REGIONAL DEV MTG/CL	85.44
TEAMSTERS LOCAL 238	TEAMSTERS	356.00
TELRITE CORPORATION	PHONE SERVICE	526.51
THE OFFICE CENTER	ENVELOPES	46.66
THE PENWORTHY CO	BOOKS	1,233.51
THEISEN'S	PULLEY	238.87
TIRES-N-MORE	HYDRAULIC FLUID	374.88
TOTAL BACKFLOW/METER	BACKFLOW RECERTIFICATION REG	375.00
TREASURER STATE OF IA	STATE WITHHOLDING	5,965.00
TRUE VALUE HARDWARE	RUBBER WASHER	65.84
TYLER TECHNOLOGIES	ONLINE COMPONENT, HOSTING FEE	235.00
UNITED HEALTHCARE PLAN	HEALTH INSURANCE	12,729.37
US POSTAL SERVICE	POSTAGE	113.00
VERIZON WIRELESS	PHONE SERVICE	168.66

Categorized by the following funds:

001 GENERAL FUND	27,663.67
110 ROAD USE	7,024.18
117 T & A - POL 411	8,133.95
121 LOCAL OPTION SALES TAX	1,327.00
310 11TH ST WIDENING	6,670.00
345 INFLOW/INFILTRATION PROJ	7,050.00
350 STAR PROJECT	850,000.00
361 WESTBROOK BB DIAMOND IMPR	1,373.50

600 WATER UTILITY	8,744.21	
610 SEWER UTILITY	34,102.28	
670 GARBAGE & RECYCLING COL	30.69	
740 STORM WATER UTILITY	539.41	
830 PAYROLL CLEARING	29,134.89	
*****		981,793.78

Consider Garbage and Recycling Proposals. Scheckel moved and Hasenmiller seconded to approve 5 year contract with Allied Waste using the garbage carts that Allied will be providing. Motion carried with Scheckel, Hasenmiller, Dunkin, Ketelsen voting yes. Marcus voting no.

Consider Appointment to STAR Auditorium Governance Committee. Dunkin moved and Marcus seconded to appoint Scheckel to the Governance Committee. Motion carried with Dunkin, Marcus, Hasenmiller, Ketelsen, Scheckel voting yes.

Consider Extension of River Bend Transit Bus Contract. Dunkin moved and Scheckel seconded to discontinue contract at the end of January. Motion carried with Dunkin, Scheckel, Ketelsen, Marcus, Hasenmiller voting yes.

Closed Session Iowa Code Chapter 21.5J. Scheckel moved and Dunkin seconded to go into closed session. Motion carried with Scheckel, Dunkin, Hasenmiller, Marcus, Ketelsen voting yes.

Scheckel moved to adjourn at 7:30 p.m.

Donald J. Thiltgen, Mayor

Catherine M. Benthin, City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			GASOLINE	28.20
			GASOLINE	38.49
			GASOLINE	27.83
			GASOLINE	32.94
			GASOLINE	15.52
			GASOLINE	41.15
			GASOLINE	57.80
			GASOLINE	21.19
			GASOLINE	44.31
			GASOLINE	34.39
			GASOLINE	29.48
			GASOLINE	42.89
			GASOLINE	32.75
			GASOLINE	26.24
			GASOLINE	28.08
			GASOLINE	33.68
			GASOLINE	44.45
			GASOLINE	34.66
			GASOLINE	31.01
			GASOLINE	30.82
			GASOLINE	35.06
			GASOLINE	28.63
			GASOLINE	32.99
			GASOLINE	18.39
			GASOLINE	29.95
			GASOLINE	31.74
			GASOLINE	25.06
			GASOLINE	36.41
			GASOLINE	41.33
			GASOLINE	26.44
			GASOLINE	46.78
			GASOLINE	38.19
			GASOLINE	39.26
			GASOLINE	38.73
			GASOLINE	34.62
			GASOLINE	33.89
			GASOLINE	39.75
			GASOLINE	35.65
			GASOLINE	45.42
			GASOLINE	35.09
			GASOLINE	32.07
			GASOLINE	28.97
			GASOLINE	43.48
			GASOLINE	30.13
			GASOLINE	45.62
		TRUE VALUE HARDWARE	KEYS	2.58
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	35.00
		ALLIANT/IES UTILITIES	1505 6TH AVENUE UTILITIES	18.73
			911 5TH AVE UTILITIES	16.89
			POLICE STATION UTILITIES	446.91
			1515 6TH AVENUE UTILITIES	385.26
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	97.78
			FICA WITHHOLDING	15.38-
			MEDICARE WITHHOLDING	463.00
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	20.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NAPA AUTO PARTS	WIPER BLADES	17.58
			PAN GASKET SET	29.39
			OIL FILTER,GASKET	11.88
		THE OFFICE CENTER	CALENDAR	4.49
			CALENDAR	5.99
		U.S. CELLULAR	PHONE SERVICE	147.23
		GREG WAUGH	OUT OF POCKET REIMBURSEMEN	50.00
			TOTAL:	10,874.86
RESERVE POLICE	GENERAL FUND	IOWA STATE RESERVE LAW OFFICERS	ANNUAL MEMBERSHIP DUES	165.00
			TOTAL:	165.00
EMERGENCY MANAGEMENT	GENERAL FUND	ALLIANT/IES UTILITIES	WESTBROOK PARK SIREN UTILIT	17.80
			NORTHRIDGE RD SIREN UTILIT	17.80
			TOTAL:	35.60
FIRE PROTECTION	GENERAL FUND	SANDRY FIRE SUPPLY	GEAR RACKS	7,210.28
		FLEET FUELING	GASOLINE	0.18-
			GASOLINE	24.52
		TRUE VALUE HARDWARE	SPRING SNAP CLIPS	21.96
		DEWITT FIRE DEPARTMENT	OFFICE CENTER-INK CARTRIDG	20.99
			BARNES-TOILET PAPER	4.89
			OFFICEMAX-LABEL TAPE	18.89
			US CELLULAR-PHONE SERVICE	23.41
			BARNES-PAPER TOWELS	5.24
			SANDRY FIRE SUPPLY-ENGRAVI	31.15
			SANDRY FIRE SUPPLY-GLOVES,	107.80
			SANDRY FIRE SUPPLY-SCBA FL	1,106.70
			NAPA-BATTERIES	3.71-
			GENESIS HEALTH GROUP-PHYSI	61.60
			NORTON-ANTIVIRUS PROTECTIO	48.99
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	32.43
			MEDICARE WITHHOLDING	7.59
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.86
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	20.00
		NAPA AUTO PARTS	BATTERIES	12.35
			TOTAL:	8,779.76
BUILDING INSPECTIONS	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	5.27
		FAYE VOSS/PETTY CASH	CAR WASH	5.25
		FLEET FUELING	GASOLINE	0.21-
			GASOLINE	28.52
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	2.63
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	90.80
			MEDICARE WITHHOLDING	21.24
			TOTAL:	153.50
ANIMAL CONTROL	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA WITHHOLDING	15.76
			MEDICARE WITHHOLDING	4.04
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	20.00
			TOTAL:	42.80
TRAFFIC SAFETY	GENERAL FUND	ALLIANT/IES UTILITIES	IND DR TRAFFIC SIGNAL UTIL	35.05
			TOTAL:	35.05

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
LIBRARY SERVICES	GENERAL FUND	RUTH FATCHETT	POPCORN GIFT SETS	24.08
			POPCORN,CANDY	14.66
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	14.00
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	25.00
		THE OFFICE CENTER	JUMBO CLIPS	0.90
			TOTAL:	81.64
PARKS	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.41
		DEWITT OBSERVER	ORD 2010-04-P&R BOARD	5.82
		ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	29.69
			WESTBROOK PARK UTILITIES	24.63
			WESTBROOK PARK UTILITIES	141.10
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	10.51
			MEDICARE WITHHOLDING	2.46
		IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0	9.33
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	91.31
		THE OFFICE CENTER	FILE CABINET	17.60
		TELRITE CORPORATION	PHONE SERVICE	17.17
			TOTAL:	351.03
		RECREATION	GENERAL FUND	VERIZON WIRELESS
JEFF FRICK	BOYS BASKETBALL CLINIC			530.00
DEWITT OBSERVER	ORD 2010-04-P&R BOARD			5.82
ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES			24.63
INTERNAL REVENUE SERVICE	FICA WITHHOLDING			63.08
	MEDICARE WITHHOLDING			14.75
IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0			9.33
THE OFFICE CENTER	FILE CABINET			17.60
TELRITE CORPORATION	PHONE SERVICE			17.17
	TOTAL:			683.79
AQUATIC CENTER	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.41
		DEWITT OBSERVER	ORD 2010-04-P&R BOARD	5.82
			CLASSIFIED ADS	166.95
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	31.75
			MEDICARE WITHHOLDING	7.42
		IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0	9.33
		IOWA TELECOM/WINDSTREAM	PHONE SERVICE	56.54
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	22.95
		THE OFFICE CENTER	FILE CABINET	17.60
		USA BLUEBOOK	HACH DPD SAMPLE PK, ROLLER	115.40
	TOTAL:	435.17		
CEMETERY	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	7.02
		FLOWERS ON THE SIDE	PAARMANN FLOWERS	20.00
			PAARMANN FLOWERS	100.00
		DIEDRICH CEMETERY SERVICE	GRAVE OPENINGS	1,125.00
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.86
	TOTAL:	1,276.88		
COMMUNITY CENTER	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.41
		XPERT CLEANING COMPANY	CLEANING SERVICE-DEC	230.00
		DEWITT OBSERVER	ORD 2010-04-P&R BOARD	5.81
		ALLIANT/IES UTILITIES	COMMUNITY CENTER UTILITIES	1,254.91
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	17.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHHOLDING	4.10
		IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0	9.33
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	46.41
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	20.00
		THE OFFICE CENTER	FILE CABINET	17.59
		TELRITE CORPORATION	PHONE SERVICE	17.17
			TOTAL:	1,624.22
FITNESS CENTER	GENERAL FUND	HARTZ LOCK CO.	INSTALL WEATHER STRIPS, CA	785.80
		VERIZON WIRELESS	PHONE SERVICE	1.41
		XPERT CLEANING COMPANY	CLEANING SERVICE-DEC	1,342.00
		CINTAS CORPORATION #342	FLOOR MATS	28.40
			FLOOR MATS	28.40
		NORMA SPEER	FITNESS MEMBERSHIP REFUND	146.93
		GRAYBAR	MULTI VAPOR LIGHTS	23.08
		UPS	SHIPPING	19.59
		TRUE VALUE HARDWARE	FUSES,DOWEL ROD	5.18
			DRAIN CLEANER	5.99
		DEWITT OBSERVER	ORD 2010-04-P&R BOARD	5.82
			FITNESS CENTER HOLIDAY AD	50.48
		GATEWAY SUPPLY LTD	BATHROOM CLEANER, FOAM SOAP	26.31
			BATHROOM CLEANER, FOAM SOAP	147.69
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	10.50
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	261.46
			MEDICARE WITHHOLDING	61.14
		IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0	9.35
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	30.00
		MYERS-COX CO.	SOUP	282.39
			SOUP	243.25-
			POPCORN	29.42
		THE OFFICE CENTER	FILE CABINET	17.60
			SEALING TAPE	10.06
		TELRITE CORPORATION	PHONE SERVICE	17.18
		REPUBLIC COMPANIES	LIGHTS	111.60
			LIGHTS	69.00-
		TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	797.00
			TOTAL:	3,945.53
HOUSING	GENERAL FUND	CLINTON COUNTY RECORDER	RECORD LOAN RELEASE-HALLMA	9.00
		DEWITT OBSERVER	PH NOTICE-GRANT APPL	9.90
			TOTAL:	18.90
PLANNING & ZONING	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.76
		FAYE VOSS/PETTY CASH	CAR WASH	1.75
		FLEET FUELING	GASOLINE	0.07-
			GASOLINE	9.51
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	0.87
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	30.26
			MEDICARE WITHHOLDING	7.08
			TOTAL:	51.16
MAYOR\ADMINISTRATOR	GENERAL FUND	STEVE LINDNER	MILEAGE-ANAMOSA STRATEGIC	48.95
			MILEAGE-RPA TECH MTG	52.51
		DEWITT OBSERVER	ORD 2010-05-TERM OF MAYOR	21.05
			ORD 2010-06-MAYOR TERM OF	21.05

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	7.00
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	187.77
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	181.72
			MEDICARE WITHHOLDING	42.49
		IOWA CODIFICATION INC.	PREP OF JAN SUPPL(ORD 04-0	93.33
		DON THILTGEN	MILEAGE-RPA MTG	52.51
			TOTAL:	708.38
COUNCIL	GENERAL FUND	HALL OF FAME PIZZA & WINGS	MEETING SUPPLIES	58.48
		DEWITT OBSERVER	DEC 6 COUNCIL MINUTES	166.51
			TOTAL:	224.99
CITY FINANCE\ CITY CLER	GENERAL FUND	WINKEL, PARKER & FOSTER CPA PC	AUDIT SERVICES	575.00
		FAYE VOSS/PETTY CASH	POSTAGE	24.75
			CITY ID	1.00
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	7.00
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	114.57
			MEDICARE WITHHOLDING	26.80
		IIMC	CERTIFICATION FEE	100.00
		DEANNA RODRIGUEZ	IOWA CLERK/FINANCE CERTIFI	150.00
		US POSTAL SERVICE	STAMPS	61.60
			TOTAL:	1,060.72
LEGAL SERVICES	GENERAL FUND	ROBERT J. MCGEE P.C.	LEGAL SERVICES-DEC 2010	971.20
			TOTAL:	971.20
CITY HALL	GENERAL FUND	OFFICEMAX	FAX CARTRIDGES, ENVELOPES,	54.77
		FAYE VOSS/PETTY CASH	POSTAGE	49.20
			TOWELS FOR WTR LEAK	17.50
		TRUE VALUE HARDWARE	FUSES, DOWEL ROD	0.78
			FURNACE FILTERS	23.94
		TYLER TECHNOLOGIES	ONLINE PET LICENSE TRAININ	187.50
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	0.70
		ALLIANT/IES UTILITIES	CITY HALL UTILITIES	1,294.35
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	13.07
			MEDICARE WITHHOLDING	3.05
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		KENDRICK PEST CONTROL	PEST CONTROL SERVICE	30.00
		HARLAND TECHNOLOGY SERVICES	MAINTENANCE CONTRACT	336.00
			TOTAL:	2,013.86
SAFETY	GENERAL FUND	BARNES FOODLAND	MEETING SUPPLIES	23.03
			MEETING SUPPLIES	28.48
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	16.27
			MEDICARE WITHHOLDING	3.81
			TOTAL:	71.59
ROADS-BRIDGES-SIDEWALK	ROAD USE	KEVIN SCHROEDER	INSURANCE DEDUCT	36.93
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	422.54
			MEDICARE WITHHOLDING	98.83
			TOTAL:	558.30
SNOW REMOVAL	ROAD USE	ROORL LLC	GASOLINE	97.34
		LINK HYDRAULIC INC	FABRIC PISTON CUPS, VEE PAC	151.98
		I.S. & J. TRUCKING & EXCAVATING	HAUL SNOW	825.00
		MIDWEST WHEEL COMPANIES	HOSE ASSEMBLY	7.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PLOW BRAKES	216.64
		HOME DEPOT	SALT	897.12
		NCA TRUCKING	SNOW REMOVAL	412.50
		FASTENAL COMPANY	PLOW BOLT NUTS	16.42
			PLOW BOLTS	74.94
		FLEET FUELING	GASOLINE	148.82
			GASOLINE	52.04
			GASOLINE	74.96
			GASOLINE	72.44
			GASOLINE	31.49-
			GASOLINE	144.61
			GASOLINE	169.75
			GASOLINE	64.25
			GASOLINE	87.78
			GASOLINE	117.54
			GASOLINE	9.62
			GASOLINE	49.03
			GASOLINE	100.87
			GASOLINE	53.45
			GASOLINE	158.17
			GASOLINE	135.37
			GASOLINE	107.62
			GASOLINE	101.91
			GASOLINE	16.06
			GASOLINE	56.81
			GASOLINE	55.51
			GASOLINE	43.79
			GASOLINE	51.95
			GASOLINE	63.86
			GASOLINE	70.18
			GASOLINE	124.93
			GASOLINE	55.92
			GASOLINE	12.02
			GASOLINE	60.12
			GASOLINE	7.63
			GASOLINE	86.29
			GASOLINE	52.78
			GASOLINE	159.58
			GASOLINE	49.37
			GASOLINE	170.45
			GASOLINE	119.38
			GASOLINE	80.01
			GASOLINE	10.56
			GASOLINE	67.24
			GASOLINE	94.53
			GASOLINE	46.26
			GASOLINE	166.13
			GASOLINE	44.47
			GASOLINE	71.14
			GASOLINE	54.79
			GASOLINE	70.41
			GASOLINE	83.26
			GASOLINE	58.21
			GASOLINE	11.68
			GASOLINE	108.86
			GASOLINE	62.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			GASOLINE	13.05
			GASOLINE	93.42
			GASOLINE	64.74
			GASOLINE	86.30
		ANDERSON SAND & GRAVEL	CEMENT SAND, DELIVERY	1,731.99
		TRUE VALUE HARDWARE	POLY TANK FITTINGS	2.58
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	37.50
			MEDICARE WITHHOLDING	8.76
		NAPA AUTO PARTS	TIRE VALVE	2.39
		NORTH AMERICAN SALT CO	BULK HWY SALT	6,373.64
		THEISEN'S	MAILBOX	11.99
			TOTAL:	15,028.72
ROADS-BRIDGES-SIDEWALK	LOCAL OPTION SALES	VERIZON WIRELESS	PHONE SERVICE	30.44
		MATT PROCTOR	MEALS-FIRST AID/CPR	15.55
		PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	261.48
		RIVER BEND TRANSIT	BUS SERVICE-DEC/JAN	351.00
		FASTENAL COMPANY	H/S	37.37
		FAYE VOSS/PETTY CASH	TRANSFER PHONE NUMBERS	3.34
		KEVIN SCHROEDER	MEALS-FIRST AID/CPR	34.99
		FLEET FUELING	GASOLINE	2.01-
			GASOLINE	67.94
			GASOLINE	17.77
			GASOLINE	58.30
			GASOLINE	31.82
			GASOLINE	18.09
			GASOLINE	74.01
		GATEWAY DOOR COMPANY	REPAIR GARAGE DOOR	448.11
		A. FILER	PARKING LOT LEASE	83.25
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	12.88
		ALLIANT/IES UTILITIES	911 5TH AVE UTILITIES	50.65
			UTILITIES	1,066.68
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	93.00
			MEDICARE WITHHOLDING	21.76
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		NAPA AUTO PARTS	SOCKET REPL UNDER WARRANTY	0.01-
			SOCKET REPL UNDER WARRANTY	0.01
		THEISEN'S	CAR/TRUCK WASH	9.98
			WD-40, CEILING HOOKS	9.51
			TOTAL:	2,820.78
STREET LIGHTING	LOCAL OPTION SALES	ALLIANT/IES UTILITIES	6TH AVENUE LIGHTS UTILITIE	4,289.61
			7TH AVENUE LIGHTS/UTILITIE	345.71
			6TH AVENUE LIGHTS/UTILITIE	114.05
			6TH AVENUE LIGHTS UTILITIE	421.11
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	1.51
			MEDICARE WITHHOLDING	0.35
			TOTAL:	5,172.34
TIF	DEWITT ECON DEV TI	DEWITT OBSERVER	DDC TIF AGREEMENT	22.28
			TOTAL:	22.28
DEBT SERVICE	DEBT SERVICE	IOWA DEPARTMENT OF NATURAL RESOURCES	IDNR LOAN-CONTRACT 08-G550	2,750.00
			TOTAL:	2,750.00
INVALID DEPARTMENT	11TH ST WIDENING	DEWITT OBSERVER	11TH ST EAST PUBLIC MEETIN	9.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	9.29
INVALID DEPARTMENT	INFLOW/INFILTRATIO	THE OFFICE CENTER	CARD STOCK	2.25
			TOTAL:	2.25
NON-DEPARTMENTAL	WATER UTILITY	TREASURER STATE OF IOWA	SALES TAX DEPOSIT	2,759.10
			TOTAL:	2,759.10
WATER UTILITY	WATER UTILITY	VERIZON WIRELESS	PHONE SERVICE	16.39
		OMNI-SITE.NET	WIRELESS SERVICE	276.00
		MATT PROCTOR	MEALS-FIRST AID/CPR	3.89
		COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	370.84
		AMERICAN WATER WORKS ASSOCIATION	ANNUAL MEMBERSHIP DUES	354.00
		TEST GAUGE AND BACKFLOW SUPPLY INC	CALIBRATION & RECERTIFICAT	75.00
		FAYE VOSS/PETTY CASH	TRANSFER PHONE NUMBERS	3.33
		FLEET FUELING	GASOLINE	73.46
			GASOLINE	68.31
			GASOLINE	67.53
			GASOLINE	7.20
			GASOLINE	49.02
			GASOLINE	17.76
			GASOLINE	67.44
			GASOLINE	124.15
			GASOLINE	81.63
			GASOLINE	76.73
			GASOLINE	43.27
			GASOLINE	207.54
			GASOLINE	13.04
			GASOLINE	18.09
			GASOLINE	50.68
		BARNES FOODLAND	PAPER TOWELS	14.96
		TRUE VALUE HARDWARE	CRIMP RINGS,BUSHINGS,ADAPT	81.02
		DON'S ELECTRIC CO.	GALVANIZED PIPE,THREAD CUT	14.94
		EASTERN IA LIGHT AND POWER COOPERATIVE	SOUTH WATER TOWER UTILITIE	98.82
		FARM PLAN	HYD/TRANS OIL	62.95
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	12.72
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	23.47
		ALLIANT/IES UTILITIES	NORTH WATER TOWER UTILITIE	62.22
			WELL #7 UTILITIES	1,966.99
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	484.23
			MEDICARE WITHHOLDING	113.25
		IOWA ONE CALL	NOTIFICATIONS	21.70
		IOWA RURAL WATER ASSOCIATION	2011 ANNUAL CONFERENCE REG	200.00
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		ELECTRONICS INC	INSTALLATION OF OUTSIDE SP	374.23
		THEISEN'S	HAMMER,HAMMER HANDLE,SOCKE	23.75
			ARC WELDER,WELDING HELMET,	329.98
			ARC WELDER,WELDING HELMET,	32.45
			RECEPTACLE	17.99
			ADJUSTABLE WRENCHES,HOSE B	13.59
			ADJUSTABLE WRENCHES,HOSE B	41.98
			CARPETED MOVERS	49.98
		TIRES-N-MORE	DISPOSAL OF REJECTED CASIN	5.00
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	236.82
		USA BLUEBOOK	HACH DPD SAMPLE PK,ROLLER	170.54
			HACH DPD SAMPLE PK,ROLLER	115.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	6,644.75
NON-DEPARTMENTAL	SEWER UTILITY	TREASURER STATE OF IOWA	SALES TAX DEPOSIT	1,609.34
			TOTAL:	1,609.34
SEWER UTILITY	SEWER UTILITY	VERIZON WIRELESS	PHONE SERVICE	16.40
		OMNI-SITE.NET	WIRELESS SERVICE	276.00
		MATT PROCTOR	MEALS-FIRST AID/CPR	3.89
		COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	370.84
		FAYE VOSS/PETTY CASH	TRANSFER PHONE NUMBERS	3.33
		FLEET FUELING	GASOLINE	2.62-
			GASOLINE	71.89
			GASOLINE	63.54
			GASOLINE	49.83
			GASOLINE	17.76
			GASOLINE	57.53
			GASOLINE	57.15
			GASOLINE	13.04
			GASOLINE	18.09
		BARNES FOODLAND	TOILET PAPER,AIR FRESHENER	12.97
		TRUE VALUE HARDWARE	NUTS,BOLTS,SCREWS	1.76
		DON'S ELECTRIC CO.	BOILER GAUGE	49.16
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	12.72
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	23.47
		ALLIANT/IES UTILITIES	IND DR S LIFT STATION UTIL	129.89
			11TH ST LIFT STATION UTILI	497.70
			IND DR SEWER LIFT UTILITIE	226.56
			SEWER PLANT UTILITIES	11,619.84
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	433.21
			MEDICARE WITHHOLDING	101.33
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		BOB LOOSE	OUT OF POCKET REIMBURSEMEN	31.19
		NAPA AUTO PARTS	GREASE FITTINGS	3.39
			EXCHANGE GREASE FITTINGS	0.70
			TAIL LIGHT LENS	28.09
		TIRES-N-MORE	TIRES, TIRE DISPOSAL	447.28
			DISPOSAL OF REJECTED CASIN	5.00
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	236.82
			TOTAL:	14,902.62
SEWER UTILITY	SEWER IMPROVE AND	JANSEN ELECTRIC INC	PANEL INTERIORS,LABOR TO D	7,060.00
			TOTAL:	7,060.00
GARBAGE & RECYCLING	GARBAGE & RECYCLIN	COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	41.06
		CLINTON COUNTY AREA SOLID WASTE AG	ANNUAL LICENSE	25.00
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	0.35
		HI-RES GRAPHICS	VINYL LABELS	20.00
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	7.09
			MEDICARE WITHHOLDING	1.66
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24,491.80
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	26.31
			TOTAL:	24,613.27
NON-DEPARTMENTAL	STORM WATER UTILIT	TREASURER STATE OF IOWA	SALES TAX DEPOSIT	118.28
			TOTAL:	118.28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
STORM WATER UTILITY	STORM WATER UTILIT	COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	41.07	
		KEVIN SCHROEDER	INSURANCE DEDUCT	6.49	
		FLEET FUELING	GASOLINE	0.42-	
			GASOLINE	55.78	
		GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRA	2.63	
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	19.31	
			MEDICARE WITHHOLDING	4.50	
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	26.31	
			TOTAL:	155.67	
		NON-DEPARTMENTAL	PAYROLL CLEARING	DAVE PILLARS TRUST ACCOUNT	GARNISHMENT
UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE			34.32	
	HEALTH INSURANCE			18.76	
	HEALTH INSURANCE			42.90	
	HEALTH INSURANCE			57.88	
	HEALTH INSURANCE			34.32	
	HEALTH INSURANCE			37.52	
	HEALTH INSURANCE			16.30	
	HEALTH INSURANCE			17.82	
	HEALTH INSURANCE			231.66	
	HEALTH INSURANCE			225.12	
ALLIED GROUP INSURANCE (AMCO)	INSURANCE			36.45	
	INSURANCE			25.49	
CLERK OF THE DISTRICT COURT	CLERK OF COURT GARNISHMENT			100.00	
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN			475.00	
	ICMA			41.26	
	ICMA MATCH			151.97	
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING			8,335.27	
	FICA WITHHOLDING			1,676.81	
	FICA WITHHOLDING			10.42-	
	MEDICARE WITHHOLDING			1,019.41	
CITY OF DEWITT	WATER BILL			175.00	
	WATER BILL			70.00	
ROBERT J. MCGEE P.C.	LEGAL SERVICES-DEC 2010			475.00-	
FORT DEARBORN LIFE INSURANCE COMPANY	DENTAL INSURANCE			56.60	
	DENTAL INSURANCE			56.60	
	DENTAL INSURANCE			246.25	
	DENTAL INSURANCE	147.75			
	DENTAL INSURANCE	28.30			
	DENTAL INSURANCE	28.30			

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
BUILDING INSPECTIONS	GENERAL FUND	BERNIE'S HEATIN	BP REFUNDS	45.00
			TOTAL:	13,196.64

===== FUND TOTALS =====

001	GENERAL FUND	34,851.94
110	ROAD USE	15,587.02
121	LOCAL OPTION SALES TAX	7,993.12
125	DEWITT ECON DEV TIF	22.28
200	DEBT SERVICE	2,750.00
310	11TH ST WIDENING	9.29
345	INFLOW/INFILTRATION PROJ	2.25
600	WATER UTILITY	9,403.85
610	SEWER UTILITY	16,511.96
615	SEWER IMPROVE AND EXT	7,060.00
670	GARBAGE & RECYCLING COL	24,613.27
740	STORM WATER UTILITY	273.95
830	PAYROLL CLEARING	13,151.64

GRAND TOTAL:		132,230.57

TOTAL PAGES: 12

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

AGENDA
DEWITT CITY COUNCIL MEETING
City Hall
510 9th Street, DeWitt, Iowa
7:00 p.m. Monday, January 17, 2011

1. Consent Agenda
 - a. Minutes & Bills
 - b. Financial Report: December 2010 Revenues & Transfers in:\$604,568.59
December 2010 Expenditures & Transfers out:\$845,802.81
 - c. Liquor License Renewal: Barnes Foodland
 - d. Beer Permit Renewal: Barnes Foodland
 - e. Native Wine Permit Renewal: Barnes Foodland
2. Mayor's Report:
- (1) 3. City Administrator's Report: Date of Next Council Meeting
 - A. Joint Meeting with School
4. City Attorney's Report
5. Citizens to Address the Council
6. Quarterly Reports:
 - A. Library
- (2) 7. Consider request from Library Board for Thiel Building
- (3) 8. Resolution 2011-01: Set Public Hearing Date for HOME application
- (4-11) 9. Resolution 2011-02: Set a date for public hearing on loan agreement in a principal amount not to exceed \$2,600,000 (refinance)
- (12-24) 10. Resolution 2011-03: Resolution correcting "scrivener's" error on DDC Rebate Agreement
- (25) 11. Consider request for purchase of video equipment for 2007 Ford Explorer
- (26-27) 12. Consider approval of Park and Recreation Summer Day Camp Program
- (28) 13. Consider request to waive snow removal charges for 429 5th Avenue
14. Approve HWY. 30 Coalition dues
15. Budget workshop (utilities)
16. Closed Session (IOWA CODE CHAPTER 21.5J)
17. Emergency Business

PLEASE NOTE: This Agenda is subject to change until 5:00 p.m. on the Friday prior to the Council Meeting

COUNCIL BACKGROUND
REGULAR MEETING OF THE CITY COUNCIL
Monday, January 17, 2011

7. Consider request from Library Board for Thiel Building

In this year's budget there is a transfer of funds from the Library Endowment Fund to the City's General Fund. The purpose of this is to bring the Thiel Building under the control of the Library for future Library expansion. Although budgeted, the amount and transaction needs to be approved by the Council. Attached is a letter from Library Board President, Sara Lindner, making the request (2).

8. Resolution 2011-01: Set Public Hearing Date for HOME application (3)

Resolution 2011-01 sets the public hearing required to make an application to the Iowa Finance Authority for HOME Funds. The home funds are for the rehabilitation of homes for low to moderate income first-time home buyers. The City intends on making an application. The hearing is to be set for February 7, 2011.

9. Resolution 2011-02: Set a date for public hearing on loan agreement in a principal amount not to exceed \$2,600,000 (refinance) (4-6)

Resolution 2011-02 sets a date for a public hearing to refinance the 2006 \$2.6 million GO bond. It is estimated that over the life of the bond the City will save over \$100,000 (present value) and nearly \$150,000 total dollars. The hearing is set for February 7, 2011. The notice is attached as well as a letter from our Financial Advisor with a general statement on the proposed loan agreement (5, 7-11).

10. Resolution 2011-03: Resolution correcting "scrivener's" error on DDC Rebate Agreement (12)

Resolution 2011-03 corrects a "scrivener's error" made by the City Administrator pertaining to the public hearing and agreement for the DDC rebate agreement for the lot that the newest spec building is on. The documents should have referred to lot and not lot 4. The bond attorney was contacted and indicated that a resolution correcting the documents was all that was needed to make things right. Those corrected documents are attached (13-24).

11. Consider request for purchase of video equipment for 2007 Ford Explorer

Chief Porter is requesting the Council authorize him to use the insurance proceeds of \$4500 from the totaled 1999 Grand Marquis (officer Williams had a collision with a deer) to help offset the cost of new digital video equipment for the recently purchased Ford Explorer. The Grand Marquis had been taken out of the regular fleet, but was being used by Williams to travel to and from ILEA. A motion is need for the authorization. A letter is attached from Chief Porter (25).

12. Consider approval of Park and Recreation Summer Day Camp Program

Park & Recreation Director Lake is requesting permission to move forward with preparing for a summer day camp program that will cover parts of two fiscal years. If approved the week long day camps would run from June 6 to July 29. There would be 4 weeks of day camp in this fiscal year. In an attached letter from Lake the budget for this FY is detailed with a total cost of just under \$8,000. Any given week of the camp would only be carried out if there were at least 20 participants. At 20 or more participants per week the program breaks even. The program is not to be a replacement for daycare, but rather an active day camp with daily scheduled activities including a field trip each week. Children are signed up for one week at a time. The Lead Person would be a certified teacher who has experience with children and an already cleared background. Lake will be at the meeting to discuss and answer questions. Attached is a memo from Lake and some of the budget numbers (26-27)

13. Consider request to waive snow removal charges for 429 5th Avenue

Colleen Huber at 429 5th Avenue has requested that the City waive the snow removal charges she received. The City removed the snow on Huber's sidewalk after it had not been cleared a couple of days after one of the December snows. The charges include an hourly charge and the administrative fee that the Council approved last year. The invoice is attached (28).

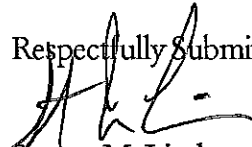
14. Approve HWY. 30 Coalition dues

The HWY 30 coalition is requesting the City renew its membership by paying its \$50.00 annual dues. The City generally supports the HWY 30 coalition.

15. Budget workshop (utilities)

Once the regular agenda is completed the City Council will begin working on FY 2012 budget. As the Council gets started on the overall budget the Council might want to consider its policy regarding credit and debit card transaction fees. This will impact all parts of the budget. Otherwise the focus for this night will be on Water, Sanitary Sewer and Storm Water budgets.

Respectfully Submitted



Steven M. Lindner

The Central Community Schools of Clinton County
Board of Education SPECIAL Meeting Agenda
(563) 659-0700
www.central-clinton.k12.ia.us



AGENDA

**DEWITT CITY COUNCIL
AND
CENTRAL COMMUNITY SCHOOLS OF CLINTON COUNTY
BOARD JOINT MEETING
AT
CITY HALL
510 9th Street, DeWitt, Iowa
Wednesday, January 19, 2011, 7:00 p.m.**

1. Introductions
2. Discussion – City of DeWitt Capital Improvement Plans
 - a. 10th Street Project
 - b. 11th Street Project
3. Other

Steve

From: Sara and Steve [lindners@iowatelecom.net]
Sent: Friday, January 14, 2011 11:05 AM
To: City of DeWitt
Subject: Fw: Thiel Property Letter

----- Original Message -----

From: Greg Casel
To: 'Sara and Steve'; vfleagle@iowatelecom.net; janekedley; geoffb@iowatelecom.net; wfroeschle@msn.com; luannesmith@iowatelecom.net; Kathy Rollings; Bossom Family
Sent: Friday, January 14, 2011 7:51 AM
Subject: RE: Thiel Property Letter

Sounds good
Greg

From: Sara and Steve [mailto:lindners@iowatelecom.net]
Sent: Friday, January 14, 2011 7:41 AM
To: vfleagle@iowatelecom.net; janekedley; Greg Casel; geoffb@iowatelecom.net; wfroeschle@msn.com; luannesmith@iowatelecom.net; Kathy Rollings; Bossom Family
Subject: Thiel Property Letter

Here is the proposed letter to the council. Is everyone okay with this?

Dear Mayor and City Council,

Included in the FY 2011 City budget is a \$60,000 transfer of funds from the Library endowment to the City's General Fund. The purpose of this transfer was for the Library to secure use of the Thiel Building and property for the planned future Frances Banta Waggoner Library Expansion. Although, no date has been set for the expansion of the Library, planning has moved forward to a point where there is now a preliminary plan and estimated cost for the expansion. With this information it is now definitely known that the Library will need the Thiel property for the expansion. Therefore the Library Board respectfully requests that the City Council "officially" approve the transfer of the Thiel Building Property to the Library for its expansion project in exchange for the \$60,000 as budgeted in the FY 2011 Budget.

Sincerely,

Sara A. Lindner

Library Board of Trustees President

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 8.5.449 / Virus Database: 271.1.1/3378 - Release Date: 01/13/11 19:34:00

01/14/2011

2

RESOLUTION NO. 2011-01

SETTING A DATE FOR SOLICITING INPUT PERTAINING TO THE CITY OF DEWITT'S PROPOSED HOME OWNERSHIP ASSISTANCE PROGRAM GRANT APPLICATION FOR IOWA FINANCE AUTHORITY HOUSING FUNDS PUBLIC HEARING FOR FEBRUARY 7, 2011

WHEREAS, the City of DeWitt is holding a public hearing for the purpose of soliciting oral and written comments on the City's proposed Iowa Finance Authority HOME Housing Fund grant application; and,

WHEREAS, the hearing shall be held during its regular meeting to be held at 7 p.m. on February 7, 2011, at DeWitt City Hall 510 9th Street, DeWitt, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of DeWitt, Iowa, as follows:

Section 1. That a hearing shall be held during the City Council's regular meeting at 7 p.m. on February 7, 2011, at DeWitt City Hall 510 9th Street, DeWitt, Iowa

Section 2. That the City Clerk is hereby authorized and directed to give Notice of the aforementioned Public Hearing by publication of such Notice in the *DeWitt Observer*, a newspaper of general circulation in the City.

PASSED AND APPROVED this 17th day of January, 2011, by the DeWitt City Council.

DONALD J. THILTGEN, MAYOR

ATTEST:

CATHERINE M. BENTHIN, CITY CLERK

RESOLUTION NO. 2011-02

Resolution to fix a date for a public hearing on a loan agreement in a principal amount not to exceed \$2,600,000

WHEREAS, the City of DeWitt (the "City"), in Clinton County, State of Iowa, pursuant to a resolution of the City Council adopted on March 6, 2006 (the "2006 Bond Resolution"), previously issued its \$2,845,000 General Obligation Corporate Purpose Bonds, Series 2006, dated May 1, 2006 (the "2006 Bonds"), a portion of which remain outstanding; and

WHEREAS, pursuant to the 2006 Bond Resolution, the City reserved the right to call the 2006 Bonds maturing in the years 2012 to 2026 (the "Callable 2006 Bonds"), inclusive on any date on or after May 1, 2011; and

WHEREAS, the City now proposes to enter into a General Obligation Refunding Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$2,600,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of refunding the Callable 2006 Bonds, and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of DeWitt, Iowa, as follows:

Section 1. The City Council shall meet on the 7th day of February, 2011, at the City Hall, DeWitt, Iowa, at 7 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 4 nor more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO
EXCEED \$2,600,000

(GENERAL OBLIGATION)

The City Council of the City of DeWitt, Iowa, will meet on the 7th day of February, 2011, at the City Hall, DeWitt, Iowa, at 7 o'clock 0 .m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$2,600,000 for the purpose of paying the cost, to that extent, of refunding the outstanding balance of the City's General Obligation Corporate Purpose Bonds, Series 2006, dated May 1, 2006.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of DeWitt, Iowa.

Cathie Benthin
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved January 17, 2011.

Mayor

Attest:

City Clerk

January 10, 2011

Cathie Benthin
City Clerk/City Hall
DeWitt, Iowa
Via Email

Re: \$2,600,000 General Obligation Refunding Loan Agreement
Our File No. 424550-42

Dear Cathie:

We have prepared and attach proceedings to be used at the January 17th City Council meeting to set February 7th as the date for a hearing on the proposal to enter into the General Obligation Refunding Loan Agreement.

The documents attached include the following items:

1. Resolution fixing the date, time and place of the meeting at which it is proposed to hold a hearing and take action to enter into the Loan Agreement.

The form of notice of hearing is set out in Section 2 of the resolution. Please print an extra copy for delivery to the publisher. Please insert the time and place of the hearing in both the resolution and the notice.

2. Certificate attesting the transcript.

3. Organization certificate.

4. Certificate with respect to publication of the notice, to which must be attached the publisher's affidavit of publication with a clipping of the notice as published.

The notice must be published at least once not less than 4 nor more than 20 days before the meeting date set for the hearing, in a legal newspaper which has a general circulation in DeWitt. Please fax a copy of the published notice to our office at (515) 283-1060.

As soon as possible after the City Council meeting, please return one fully executed copy of all of the completed pages in these proceedings.

If you have any questions, please contact me.

Best regards,

John P. Danos

Attachments

cc: Deanna Rodriguez
Steve Lindner
Tim Oswald

December 13, 2010

Mr. John Danos, Esq.
Dorsey & Whitney LLP
801 Grand Ave. Suite 3900
Des Moines, IA 50309

RE: City of DeWitt, Iowa, NTE \$2,600,000 Iowa, general obligation bonds (loan agreement)

Dear John:

Here are the terms of offering:

Action Dates

Date to schedule hearing:	January 17
Hearing/resolution to authorize OS:	February 7
Sale Date:	March 3
Sale & Issuance Date:	March 7
Closing date:	April 1

POS Dates

Expect date of POS to review:	December 20
Date for legal/disclosure:	January 24
Date for draft issuance resolution:	January 24
Comments on POS due:	January 24
Date POS due to Issuer for approval:	January 26

Terms

Term Bond:	Permitted at bidders option
Method of Sale	TBA
Dated date:	4/1/2011
Call Date:	5/1/2016
Maturities Callable on Above Date:	5/1/2017-2026
Interest payment dates:	11/1/2011 & semiannually thereafter
Trustee/Registrar and Paying Agent:	Bankers Trust Company
Continuing Disclosure:	Over \$10 million (EMMA Filing = 210 Days)
Continuing Disclosure Tables (GO):	1. Audited Financial Statements of the Issuer 2. Other Official Statement Information (Population, Employment Statistics, Retail Sales, Property Valuations, Tax Rates, Historic Tax Rates, Tax Collections, Major Taxpayers, Direct Debt, Overlapping Debt, Debt Limit and Financial Summary)

Mr. John Danos
Page Two
December 13, 2010

Terms

Type of Refunding:	Current refunding
Escrow Agreement if current?	No
Prior bonds to be called:	Series 2006
Amount of prior to be called:	\$2,510,000
Use of Accrued Interest:	Deposit to Debt Service Fund.

Very truly yours,

Via Email

Timothy J. Oswald
Managing Director

TJO:

Encls.

cc: Deanna Rodriguez

ESTIMATED NEW BOND PAYMENT SCHEDULE

Date	Principal Payments	Interest Payment	Paying Agent Expense	Annual Debt Service	Interest Rate
5/1/2011		45,653			
11/1/2011					
5/1/2012	90,000	39,131	500	175,284	0.800%
11/1/2012		38,771			
5/1/2013	100,000	38,771	500	178,043	1.000%
11/1/2013		38,271			
5/1/2014	100,000	38,271	500	177,043	1.200%
11/1/2014		37,671			
5/1/2015	100,000	37,671	500	175,843	1.450%
11/1/2015		36,946			
5/1/2016	105,000	36,946	500	179,393	1.750%
11/1/2016		36,028			
5/1/2017	105,000	36,028	500	177,555	2.100%
11/1/2017		34,925			
5/1/2018	110,000	34,925	500	180,350	2.400%
11/1/2018		33,605			
5/1/2019	115,000	33,605	500	182,710	2.600%
11/1/2019		32,110			
5/1/2020	110,000	32,110	500	174,720	2.900%
11/1/2020		30,515			
5/1/2021	115,000	30,515	500	176,530	3.200%
11/1/2021		28,675			
5/1/2022	120,000	28,675	500	177,850	3.400%
11/1/2022		26,635			
5/1/2023	325,000	26,635	500	378,770	3.550%
11/1/2023		20,866			
5/1/2024	340,000	20,866	500	382,233	3.750%
11/1/2024		14,491			
5/1/2025	355,000	14,491	500	384,483	4.000%
11/1/2025		7,391			
5/1/2026	365,000	7,391	500	380,283	4.050%
Totals:	2,555,000	918,587	7,500	3,481,087	

ESTIMATED SOURCES & USES OF FUNDS

Uses of Funds

Bond Called: 5/1/2011

Call of 2006 Bonds:	2,510,000.00
Issuance Costs:	21,100.00
Underwriting Costs:	19,162.50
Rounding	4,737.50
Total Uses of Funds:	2,555,000.00

Sources of Funds

Bond Proceeds:	2,555,000.00
Accrued Interest:	
Total Sources of Funds:	2,555,000.00

ESTIMATED SAVINGS

Date	Existing Bond Payments	Proposed "New" Bond Payments	Estimated Semi-Annual Savings	Plus Surplus Bond \$	Annual Savings	Present Value of Savings
5/1/2011				4,738	4,738	4,738
11/1/2011	52,466	45,653	6,813			6,678
5/1/2012	132,966	129,631	3,335		10,148	3,213
11/1/2012	50,966	38,771	12,195			11,551
5/1/2013	136,466	139,271	-2,805		9,390	-2,612
11/1/2013	49,351	38,271	11,080			10,141
5/1/2014	139,851	138,771	1,080		12,160	972
11/1/2014	47,619	37,671	9,948			8,797
5/1/2015	138,119	138,171	-53		9,895	-46
11/1/2015	45,841	36,946	8,895			7,601
5/1/2016	141,341	142,446	-1,105		7,790	-928
11/1/2016	43,941	36,028	7,914			6,535
5/1/2017	144,441	141,528	2,914		10,828	2,365
11/1/2017	41,891	34,925	6,966			5,559
5/1/2018	147,391	145,425	1,966		8,933	1,542
11/1/2018	39,713	33,605	6,108			4,709
5/1/2019	150,213	149,105	1,108		7,215	839
11/1/2019	37,403	32,110	5,293			3,943
5/1/2020	147,903	142,610	5,293		10,585	3,876
11/1/2020	35,093	30,515	4,578			3,295
5/1/2021	150,593	146,015	4,578		9,155	3,239
11/1/2021	32,678	28,675	4,003			2,784
5/1/2022	153,178	149,175	4,003		8,005	2,737
11/1/2022	30,158	26,635	3,523			2,368
5/1/2023	360,658	352,135	8,523		12,045	5,632
11/1/2023	23,228	20,866	2,361			1,534
5/1/2024	368,728	361,366	7,361		9,723	4,700
11/1/2024	15,896	14,491	1,405			882
5/1/2025	376,396	369,991	6,405		7,810	3,952
11/1/2025	8,156	7,391	765			464
5/1/2026	383,656	372,891	10,765		11,530	6,418
Totals:	3,626,298	3,481,087	145,211	4,738	149,948	117,479

Savings as a % of refunded bonds:

4.68%

RESOLUTION 2011-03

Approving Correction of a Scrivener's Error Pertaining to a Development Agreement with DeWitt Development Company, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

WHEREAS, Resolution 2010-113 approved an agreement between the City and DeWitt Development Company, pursuant to which DeWitt Development Company would defray the costs of holding and developing Lot 4 in the Industrial Park in the Urban Renewal Area (the "DeWitt Development Company Project") and the City would provide annual appropriation incremental property tax payments in a total amount not exceeding \$35,000; and

WHEREAS, due to a "scrivener's error" the agreement, proceedings and related documents listed incorrectly Lot 4 in the Industrial Park; and,

WHEREAS, it was the intent of the City Council of City of DeWitt to enter into an agreement with the DeWitt Development Company to defray the costs of developing and holding Lot 7 of the Industrial Park and not Lot 4; and,

NOW THEREFORE BE IT RESOLVED that the DeWitt City Council hereby accepts and approves the corrected copies of the agreement and proceedings pertaining to the Development Agreement with DeWitt Development Company, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement, all of which is attached hereto.

Passed and approved this 17th day of January, 2011.

Mayor

Attest:

City Clerk

*same
resolution
or
diff*

HOLD HEARING ON AND APPROVE
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(DeWitt Development Company)

424550-40

DeWitt, Iowa

December 20, 2010

A meeting of the City Council of the City of DeWitt, Iowa, was held at _____ o'clock
____.m., on December 20, 2010, at the _____, DeWitt, Iowa, pursuant to the rules
of the Council.

The Mayor presided and the roll was called, showing members present and absent as
follows:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the Council to
conduct a public hearing on a Development Agreement between the City and DeWitt
Development Company in connection with defraying the costs of holding and developing Lot 7
in the Industrial Park, which agreement provides for certain financial incentives in the form of
annual appropriation, incremental property tax payments in a total amount not exceeding
\$35,000, had been published according to law and as directed by the Council and that this is the
time and place at which the Council shall receive oral or written objections from any resident or
property owner of the City. All written objections, statements, and evidence heretofore filed
were reported to the Council, and all oral objections, statements, and all other exhibits presented
were considered.

The following named persons presented oral objections, statements, or evidence as
summarized below; filed written objections or statements, copies of which are attached hereto; or
presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize
each presentation.)

There being no further objections or comments, the Mayor announced that the hearing
was closed.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

RESOLUTION 2010-113

Approving Development Agreement with DeWitt Development Company, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

WHEREAS, the City of DeWitt, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the DeWitt Economic Development District (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, an agreement between the City and DeWitt Development Company has been prepared (the "Agreement"), pursuant to which DeWitt Development Company would defray the costs of holding and developing Lot 7 in the Industrial Park in the Urban Renewal Area (the "DeWitt Development Company Project") and the City would provide annual appropriation incremental property tax payments in a total amount not exceeding \$35,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on December 20, 2010, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of DeWitt, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

- (a) The DeWitt Development Company Project will add diversity and generate new opportunities for the DeWitt and Iowa economies;

(b) The DeWitt Development Company Project will generate public gains and benefits, which are warranted in comparison to the amount of the proposed financial incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to DeWitt Development Company.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund (the "DeWitt Development Company Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

Lot 7 of the Industrial Park Addition to the City of DeWitt, County of Clinton, State of Iowa.

Section 5. The City hereby pledges to the payment of the Agreement the DeWitt Development Company Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the DeWitt Development Company Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Clinton County to evidence the continuing pledging of the DeWitt Development Company Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 20th day of December, 2010.

Mayor

Attest:

City Clerk

•••••

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF CLINTON SS:
CITY OF DEWITT

I, the undersigned, Clerk of the City of DeWitt, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to holding a public hearing and adopting a resolution to approve a Development Agreement.

WITNESS MY HAND this _____ day of _____, 201__.

City Clerk

STATE OF IOWA

SS:

COUNTY OF CLINTON

I, the undersigned, County Auditor of Clinton County, in the State of Iowa, do hereby certify that on the _____ day of _____, 201__, the City Clerk of the City of DeWitt filed in my office a certified copy of a resolution of the City shown to have been adopted by the Council and approved by the Mayor thereof on December 20, 2010, entitled: "Resolution Approving Development Agreement with DeWitt Development Company, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement", and that I have duly placed the copy of the resolution on file in my records.

WITNESS MY HAND this _____ day of _____, 201__.

County Auditor

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of DeWitt, Iowa (the "City") and DeWitt Development Company (the "Company") as of the 20th day of December, 2010.

WHEREAS, the City has established the DeWitt Economic Development District (the "Urban Renewal Area"), and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Company owns and is developing (the "Project") Lot 7 in the Industrial Park (the "Property"), such Property being situated in the Urban Renewal Area; and

WHEREAS, the Company has requested tax increment financing assistance in defraying the costs of the Project; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Company's Covenants

1. The Company agrees to continue to own the Property and Project and to use its best efforts to promote the economic development of the Property for its highest and best use. The Company hereby acknowledges that, if the Property is disposed of through sale, grant, lease or is otherwise transferred such that another party shall become responsible for payment of property taxes relative to the Property, then the City shall discontinue Payments, as defined in Section B below, hereunder.

2. The Company agrees to make timely payment of all property taxes as they come due throughout the term of this Agreement and to submit a receipt or cancelled check in evidence of each such payment.

B. City's Obligations

1. **Payments.** In recognition of the Company's obligations set out above, the City agrees to make not more than 7 annual economic development tax increment payments (the "Payments") to the Company during the term of this Agreement, pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments shall not exceed Thirty-Five Thousand Dollars (\$35,000).

The Payments will be made on June 1 of each fiscal year, beginning on June 1, 2011 and continuing through and including June 1, 2017 or until such earlier date upon which total Payments equal to \$35,000 have been made.

Each Payment shall be in an amount which represents 100% of the Incremental Property Tax Revenues received by the City with respect to the Property during the 12 months immediately preceding each Payment date, provided, however that no single Payment shall exceed the actual demonstrated amount of property taxes paid by the Company with respect to the Property in the twelve months preceding each Payment date. Incremental Property Tax Revenues are produced by multiplying the consolidated property tax levy (city, county, school, etc.) times the incremental valuation of the Property, then subtracting debt service levies of all taxing jurisdictions, subtracting the school district physical plant and equipment levy and subtracting any other levies which may be exempted from such calculation by action of the Iowa General Assembly.

2. Security and Annual Appropriation. The Payments shall not constitute general obligations of the City, but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Clinton County Treasurer which are attributable to the Property with the completed Project thereon.

Each Payment shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the term of this Agreement, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year, an amount of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently demonstrated annual paid property tax bills with respect to the Property (the "Appropriated Amount").

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Company will have no rights whatsoever to compel the City to make such Payments or to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year's Payments shall not render this Agreement null and void, provided however that no Payment shall be made after June 1, 2017.

3. Certification of Payment Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Clinton County Auditor an amount equal to the most recently obligated Appropriated Amount.

C. Administrative Provisions

1. This Agreement may not be amended or assigned by either party without the express permission of the other party.

2. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Company have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF DEWITT, IOWA

By _____
Mayor

Attest:

City Clerk

DEWITT DEVELOPMENT COMPANY

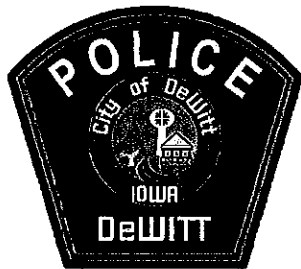
By: _____

23

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

The following real property situated in the City of DeWitt, County of Clinton, State of Iowa:

Lot 7 in the Industrial Park Addition to the City of DeWitt, Iowa.



DeWitt Police Department

David Porter-Chief of Police

606 – 9th Street
DeWitt, Iowa 52742
Phone: (563)659-3145
Fax: (563)659-3355
dwpd6069@gmtel.net

January 11, 2011

To: Steve Lindner
City Administrator
City of DeWitt, Iowa

RE: Video System Purchase

Steve,

As you know we are in the process of upgrading our in car video systems from an older less reliable tape type system to a much more reliable digital system. Earlier this year, with council approval we were allowed to expend \$4800.00 in funds from our misc. capitol equipment line item #001-110-0-1-67270 to purchase a digital system. This system was used to equip a vehicle that was purchased out of last year's budget and had replaced the 1999 Mercury Grand Marquis that was assigned to Officer Cruciani.

After the Mercury was taken off the road Officer Williams used it to drive to and from the Iowa Law Enforcement Academy while attending basic training. However, on December 10, 2010 Officer Williams struck a deer along Interstate 80 and totaled the vehicle. As a result the insurance company has agreed to pay the city approximately \$4,500.00 for settlement of the claim resulting from the loss of this vehicle. The City of DeWitt has received a partial payment from the insurance company settlement with the balance to be paid upon receipt of the title.

Therefore, I am requesting that City Council approve the Police Department to use the proceeds from this \$4500.00 settlement to help in defraying the cost to purchase a new video system and finish equipping the 2007 Ford Explorer that purchased in this budget year. The Explorer was purchased for \$16,500.00 leaving only \$3500.00 in line item # 001-110-0-1-6710 for vehicles.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "D. Porter".

David Porter
Chief of Police



City of DeWitt
Parks & Recreation Department
900 14th Street
DeWitt, Iowa 52742-0407
(563) 659-5127 · FAX (563) 659-8106
MEMBER IOWA LEAGUE OF CITIES

Date: January 2011
To: DeWitt City Council
From: Parks & Recreation
RE: Summer day camp program

City Council:

The Parks & Recreation Department is preparing to offer a summer day camp program beginning in June 2011. The program will be completely self sustaining when it comes to expenses. The weekday camp will be based out of the DeWitt Community Center (9 AM – 4 PM). Each week, participants will take a field trip (transportation through CCSD bussing), utilize the DeWitt Aquatic Center, DeWitt parks and participate in various activities and programs. The program will be active and not be a day care. This program will be designed for youth ages 6 -10 with a minimum of 20 and maximum of 40 per week. All staff will be certified in CPR and 1st aid. The program will be lead on a day to day basis by a current teacher in the Central School District. Support staff will be either high school or college students. Out of the current budget year costs (will be covered by participant expenses) will include:

- 4 weeks of camp prior to July 1st
 - June 6-10 – Field trip to Clinton Conservation
 - June 13-17 - Field trip to Niabi Zoo
 - June 20-24 - Field trip to Lumberkings game
 - June 27 – July 1 - Field trip to Scott County Park

City of DeWitt Costs

Lead person:	\$2777.28
Support Staff:	\$2962.40
Community Center rental	\$400
Bus rental costs	\$554.91
Craft supplies	\$160
T-shirts	\$460
Field Trip fees	\$302
Aquatic Center entry	\$280
Snacks	\$100
TOTAL	\$7996.59

**DeWitt Parks & Recreation
Summer Day Camp Program
Budget projection
2010
Program (9 AM – 4 PM)**

Expenses (40 registrants maximum)

Staff Lead Person	8 hours per day x \$15 per hour	\$600 per week
Support staff (1:10 ratio)	8 hours per day x \$8 per hour	\$320 per week
CC Rental		\$100 per week
Bus Rental (1 trip per week)		\$165
Field Trip expenses (6.75 per person / Niabi + train ride)		\$67.50
AC fees		\$32.50
Snacks	\$.50 per child	5.00

As students are added...

Support staff (1:10 ratio)	8 hours per day x \$8 per hour	\$320 per week
Support staff (1:10 ratio)	8 hours per day x \$8 per hour	\$320 per week
Support staff (1:10 ratio)	8 hours per day x \$8 per hour	\$320 per week
AC fees		\$32.50 per 10 students

Bus Costs:

\$13 per hour for driver + \$1.25/mile (gas, oil, bus maintenance, etc),
+ (.046 + driver's hr time)
(The \$.046 is the driver's benefits, SS, \$ taxes)

Sample trip

\$13 x 5 hours = 65
\$1.25 per mile x 75 miles = \$93.75
\$.046 x 5 hours = \$

Summer 2010 (7 week program)

- 1 June 6-10
- 2 June 13-17
- 3 June 20-24
- 4 June 27-July 1
- NO CAMP week of July 4
- 5 July 11-15
- 6 July 18-22
- 7 July 25-29

*10 student
Minimum
6-11 ages
\$125 a week
9-4
1 week Sign Ups*



CITY OF DEWITT

P.O. Box 407
510 9TH STREET
DEWITT, IA 52742
563-659-3811 fax 563-659-9021

1/12/11 Agenda Contractus Bill

Invoice No. 1343

INVOICE

Customer

Name COLLEEN HUBER
Address 429 5TH AVENUE
City DEWITT State IA 52742
Phone

Date 12/30/2010
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	SNOW REMOVAL ON 12-29-2010 1/2 HOUR TRACTOR USE AT \$60/HOUR=\$30.00 1/2 HOUR LABOR AT \$12.24/HOUR=\$6.12	\$36.12	\$36.12
1	ADMINISTRATION FEE	\$35.00	\$35.00
1	SALT	\$10.00	\$10.00

COPY

The City of DeWitt accepts Mastercard, Visa or Discover Credit Cards**
On-line payments can be made at www.icashiowa.org**
** transaction fees do apply

NOTES:
ANY QUESTIONS PLEASE CONTACT MATT PROCTOR, PUBLIC WORKS DIRECTOR AT 659-3811

SubTotal	\$81.12
Shipping & Handling	\$0.00
Taxes	
TOTAL	\$81.12

INVOICE DUE NET 30 DAYS

DEWITT - CROSSROADS TO OPPORTUNITY

Taxable Property Values excl gas & electric

	last year 01/01/2009	this year 01/01/2010	inc/decrease
regular	150,103,145	152,558,618	2,455,473
ag	900,731	863,934	(36,797)
TIF	41,532,008	43,325,348	1,793,340
SSMID	11,989,500	12,036,900	47,400

Breakdown of regular

residential	83,447,727	87,167,071	3,719,344
commercial	48,189,647	47,159,813	(1,029,834)
industrial	17,404,525	17,067,049	(337,476)
reimbursable Ind M&E	0	0	0
non-reimbursable Ind M&E	0	0	0
railroads	829,623	901,336	71,713
utilities (w/o gas & elec)	815,103	843,125	28,022
other	0	0	0
gross valuation	150,686,625	153,138,394	2,451,769
less military tax exemption	583,480	579,776	(3,704)
total net valuation	150,103,145	152,558,618	2,455,473
gas & electric value	4,182,578	4,188,590	6,012



City of DeWitt

510 9th Street

P.O. Box 407 • DeWitt, Iowa 52742-0407 • (563) 659-3811 • FAX (563) 659-9021

MEMBER IOWA LEAGUE OF CITIES

MEMORANDUM

MAYOR
Donald J. Thiltgen

DATE: January 14, 2011

COUNCIL
Dawn M. Marcus
Verlyn Scheckel
Carole J. Dunkin
Steven J. Hasenmiller
Kurt C. Ketelsen

TO: City Council, Mayor, City Administrator

FROM: Deanna Rodriguez, Director of Finance

SUBJECT: I-Cash-absorb fees vs charge fees

CITY
ADMINISTRATOR
Steve Lindner

CHIEF OF POLICE
David Porter

DIRECTOR OF
PUBLIC WORKS
Matthew Proctor

DIRECTOR OF
PARKS & RECREATION
Kevin M. Lake

DIRECTOR OF
FINANCE
Deanna Rodriguez

CITY CLERK
Catherine M. Benthin

BUILDING OFFICIAL
Giles H. Looney

CITY ATTORNEY
Robert J. McGee

In January 2008 DeWitt joined the I-Cash 28E to accept credit cards. We were able to start using the I-Cash system both in office and online in March 2010. City council decided initially to pass only the service fee to the customers that choose to use debit, credit or e-check for payment. The fee schedule was changed a couple of months ago. I have attached a copy of the new fee schedule. Since late March we have processed 204 credit/debit/e-check transactions both in the office and online for a total of \$19,021.47 as of today. However the City has also experienced many customers that want to use their debit/credit card or pay online but have decided not to do it when they are told of the fee. My estimate for city hall is we would have at least triple the transactions if there was no service fee. Both Kevin and Lisa have stated they are asked about the debit/credit nearly daily but have only processed 3 actual payments because of the fees.

As it is budget time I felt it is the best time to revisit the customer fee situation. The council can continue to pass along the service fee as they have been. This will keep some customers from using this service and in some cases has taken longer to collect money from individuals. The council can choose to eat the fees as an operational expense which is what businesses do. This would mean fees would likely need to increase slightly to cover this cost which is how businesses operate. The fees are: \$45 month plus 3.25% and \$.075 per transaction for credit card transactions and 2.25% and \$.15 per transaction on debit and e-check transactions. 2.5% plus \$1.50 per transaction as an operating cost. This would have cost \$1,054.45 based on the transactions processed to date. This equals approximately 5.5% of transactions. However the more transactions the less impact the monthly fee would have on the percentage of total cost as that is the highest cost of the current calculations.





January 7, 2011

After discussion and approval from the iCash board, the fee structure has been changed so that the fees charged via the web match those charged in the office (where additional tiers were also made available). The fees had to be changed because people wanted to do higher dollar amount transactions and the fee that was being charged didn't come close to covering the cost of those transactions. The fee structure is indicated below. Debit cards and electronic checks continue to be \$2.95 per transaction.

Table 1: Credit card service delivery fees

Tiers	\$1 - 49.99	\$4.70
	\$50.00 - \$90.99	\$5.70
	\$91.00 - 275.99	\$6.70
	\$276.00 - \$499.99	\$8.70
	\$500.00 - 999.99	\$13.95
	\$1000.00 - 2499.99	\$50.95
	\$2500.00 - \$4899.05	\$100.95

Table 2: Debit and Electronic Check service delivery fees

Debit Cards	\$2.95
Electronic Checks	\$2.95

board president
Paul Blessman
Clive City Clerk

board vice-president
Patty Anderson
Havardon Council

board secretary
Gloria Christensen
Humboldt City Clerk

board treasurer
Barb Barrick
Fort Dodge
City Clerk/ Finance Director

board member
Chris Ward
West Liberty City Manager

legal counsel
Elizabeth A. Grob



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MEMORANDUM

MAYOR
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DATE: January 14, 2011

COUNCIL
Dawn M. Marcus
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Steven J. Hasenmiller
Kurt C. Ketelsen

TO: City Council, Mayor, City Administrator

FROM: Deanna Rodriguez, Director of Finance

SUBJECT: need for City Clerk and Clerk/Receptionist at Full Time

CITY
ADMINISTRATOR
Steve Lindner

CHIEF OF POLICE
David Porter

DIRECTOR OF
PUBLIC WORKS
Matthew Proctor

DIRECTOR OF
PARKS & RECREATION
Kevin M. Lake

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I believe it is time that due to work load we need both the City Clerk position (Cathie) and Clerk/Receptionist position (Faye) to be changed from part-time positions into full-time positions. City hall has less scheduled staff hours now than when I was hired in 1996. When I was hired city hall had 3 full-time positions (Finance Director, Billing Clerk, and City Clerk) and 1 part-time Clerk/Receptionist. When Sharon Albers (City Clerk) retired in July 1999 the position was changed to part-time. At that time Cary Conger and I, based on input from other staff, felt that 30 hours plus council meetings was sufficient for the work load. This has changed. In the 11 ½ years since then the work load on both these positions has increased. This is due to growth, additional/more complex laws/regulations/reporting requirements, and new services that the city offers. City hall staff provides the first line of customer service for all our customers in addition to administrative support for multiple staff members. The work for both positions is varied from answering phones, greeting customers, completing payroll and all related reporting, safety programs, minutes, notices for meetings, billings, supply orders, rental license inspection scheduling and follow-up, pet license coordination with police department, building permits, sidewalk inspections and follow-up, cemetery functions and many more duties. They also often do "projects" for myself, Steve, Giles, or others as requested. Steve has stated that in working on compensation committee information it was found that our city hall is not staffed as high as many others. We have worked hard to keep city hall expenses down but I believe it is time that work hours are increased. I have been thinking about this for the last couple of years but think we need to make changes to be able to provide the best customer service.

Both employees in these positions are very hard-working, reliable, efficient and effective at their respective jobs and I feel lucky to have them working with me. Cathie has been our city clerk since September 1999 and Faye has been our clerk/receptionist since August 2005. Due to knowing of budget constraints I have only included figures in the prepared



budget worksheets to change one of the positions. After much consideration I included the clerk/receptionist position rather than city clerk only because I thought her duties may be more visible to council members. I am attaching costs on both positions. This in case council either wants to make both positions full time in the new budget year or wants to change which position is included first. I greatly appreciate your consideration of this matter and will be happy to answer any questions you have.

City Clerk (Cathie)

currently budgeted 31.5 hrs/wk for mtgs.

add'l wages $\$22.09 \times 8.5 \text{ hrs} \times 52 = 9763.78$

SSI = 746.93

IPERS = 787.94

health/life/vision = 14,499.00

25,797.65

wtr	Swr	safety	clerk	SD
6191.44	6191.44	3096	9029	1290

not currently in budget #s

Clerk/Receptionist (Faye)

currently budgeted 30 hrs/wk

add'l wages $\$15.08 \times 10 \text{ hrs} \times 52 = \7841.60

SSI = 599.88

IPERS = 632.82

health/life/vision = 10,134.00

19,208.30

wtr	Swr	clt	GB	SD
6723	6723	3842	960	960

currently included in budget #s