

AGENDA
DEWITT CITY COUNCIL MEETING
City Hall
510 9th Street, DeWitt, Iowa
7:00 p.m. Monday, December 5, 2011

1. Consent Agenda
 - a. Minutes & Bills
 - b. Financial Report: November 2011 Revenues & Transfers in: \$
 November 2011 Expenditures & Transfers out: \$

2. Mayor's Report:

3. City Administrator's Report:
 - A. Strategic Planning set for Thursday, December 15 at 5:30 p.m.
 - B. Date for First January Meeting

4. City Attorney's Report

5. Citizens to Address the Council

6. Quarterly Reports:
 - A. None

(1-5) 7. Approve appointments to City Boards, Commissions and Committees

(6-7) 8. Approve participation in Live Healthy Iowa

(8-8b) 9. Approve revised Culvert Installation Policy

10. Consider replacement of Community Center Furnace

(9-10) 11. Consider Request to Use Westbrook Park Lion's Shelter for Wedding and Reception

(11) 12. Resolution 2011-113: Appointing Commissioners to the Eastern Iowa Regional Housing Authority

(12-12a) 13. Resolution 2011-114: Set Public Hearing for Budget Amendment

(13-14) 14. Discussion: Cemetery Board Size

(15-16) 15. Discussion: mailbox and right-of-way regulations

(17) 16. Discussion: Proposed Skeffington Race Route

(18) 17. 2nd Reading of Ordinance 2011-14: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING A SECTION, NUMBERED 55, PERTAINING TO ANIMAL PROTECTION AND CONTROL

(19) 18. 2nd Reading of Ordinance 2011-15: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING A SECTION, NUMBERED 47.15, PARK REGULATIONS: PRIVATLEY OWNED ANIMALS

19. Emergency Business

PLEASE NOTE: This Agenda is subject to change until 5:00 p.m. on the Friday prior to the Council Meeting

CITY OF DEWITT
COUNCIL MINUTES
November 21, 2011

The regular meeting of the DeWitt city council was held on November 21, 2011 at 7:00 p.m. at DeWitt City Hall Council Chambers. Mayor Donald J. Thiltgen presiding. Council members present Ketelsen, Marcus, Hasenmiller, Dunkin, Scheckel.

Scheckel moved and Hasenmiller seconded to approve October 2011 Revenues & Transfers in \$2,070,890.23, October 2011 Expenditures & Transfers Out: \$988,273.82, October Bank Reconciliations, October Journal Entries and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	200.00
ABRAHAM FOX	INSURANCE DEDUCT	221.35
ACCO UNLIMITED CORP.	NOVEMBER PROGRAM FEE	269.70
ACREAGE/HABITAT SERVIC	BROPHEY CREEK MITIGATION BANK	51,800.00
AIR CONTROL INC	CHECKED BLOWER/WHEEL, WIRING	105.00
ALLIANT/IES UTILITIES	ELMWOOD CEMETERY UTILITIES	16,117.48
ALLSTAR AWARDS & MORE	CITIZENS ACADEMY PLAQUE, VOLUNT	117.00
AVESIS	VISION INSURANCE	340.43
BANCARD CENTER	DPD POWDER	37.55
BANKERS TRUST COMPANY	ROAD USE REVENUE BOND	11,573.23
BARNES FOODLAND	CPA MEETING SUPPLIES	50.14
BENTLEY PAINTING & DECO	REPLACE CROWN MOLDING	145.00
CARUS CORPORATION	CALCIQUEST	2,461.50
CINTAS CORPORATION #342	FLOOR MATS	44.19
CITY OF DEWITT	WATER BILL	245.00
CLERK OF COURT	GARNISHMENT	54.00
CLERK OF THE DIST COUR	CLERK OF COURT GARNISHMENT	100.00
COMPUTER EVOLUTION	NEW LAPTOP	949.98
DAVE PILLARS TRUST ACCT	GARNISHMENT	250.00
DEANNA RODRIGUEZ	MILEAGE-BUDGET WORKSHOP	44.50
DEWITT CHAMBER OF COM	SANTA'S ARRIVAL SUPPORT	945.00
DEWITT FIRE DEPARTMENT	BARNES-PAPER TOWELS	718.69
DEWITT OBSERVER	ADVERTISING	314.68
DEWITT OFFICE CENTER	LAMINATED CALENDAR	37.14
DIVERSIFIED METAL FABR	MEMORIAL BENCHES	2,168.00
DOHRMANN HEATING/COOL	REPLACE TOILETS, URINAL FLUSH V	812.12
DONNA CARLYLE	METER READING MILEAGE	72.31
DREW COOK & SON'S EXC	10TH STREET RECONSTRUCTION	50,040.34
DULTMEIER SALES LLC	POLY FLOAT SWITCH, VENT CAP LID	41.72
EASTERN IOWA LIGHT/POW	WATER TOWER UTILITIES	104.57
ECIA	ECICA MEETING	10.00
EDDY-WALKER EQUIP. CO.	SHAFT	114.17
FARM PLAN	WHEEL SPACER	8.61
FASTENAL COMPANY	CUTTING EDGE BOLTS & NUTS	55.00
FLEET FUELING	GASOLINE	6,889.61
FLOWERS ON THE SIDE	PAARMANN FLOWERS	20.00
FORT DEARBORN LIFE INS	DENTAL INSURANCE	620.40
GAMETIME	CYBERSLIDE	1,263.04
GATEWAY SUPPLY LTD	BATHROOM CLEANER, TOILET TISSUE	400.93
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	119.00
GILES LOONEY	MEALS-ACCESSIBLE SIDEWALKS, CUR	36.65
GRAYBAR ELECTRIC CO	SNAP CONNECTORS, SW BOX EARS	26.24
HOME DEPOT	ICE MELT	1,374.13
ICMA-RETIREMENT TRUST	DEFERRED COMP PLAN	1,213.12
INTERNAL REVENUE SERV	FEDERAL TAX W/H	12,709.65
IOWA ASSOC OF MUNI	HAZARD COMMUNICATION/BLOODBORN	50.00

IOWA DEPT OF TRANSP	VEHICLE INSPECTION	250.00
IOWA PRISON INDUSTRIES	REFURBISHED SIGNS-RESERVED PAR	67.90
IOWA RURAL WATER ASSOC	ANNUAL MEMBERSHIP DUES	350.00
J & R SUPPLY INC	SAFETY GLOVES, LIME SWEATSHIRTS	302.40
JODIE OVERKAMP	FEDERAL TAX W/H	260.75
JOHNSON CONTRACTING	BOILER REPAIR	253.94
KAM LINE HIGHWAY MARKI	PAINT-CENTERLINE STRIPING, NO P	1,119.52
KAMPER KORNER LC	ANTIFREEZE	31.60
KENDRICK PEST CONTROL	PEST CONTROL SERVICE	150.00
KONE INC	ELEVATOR MAINT CONTRACT	116.10
LAKESIDE EQUIPMENT CORP	EXPANSION BEARING	740.00
LECTRONICS INC	PROGRAMMED RADIO	223.50
LINCOLN FINANCIAL	LIFE INSURANCE	166.94
MATT PARROTT & SONS CO	DELINQUENT NOTICE FORMS	80.59
MOLO QUINT LLC	KEROSENE	305.54
MYERS-COX CO. INC	COFFEE	51.32
OFFICE DEPOT	COPY PAPER, COMPUTER PAPER	164.33
OFFICEMAX	PRINTER RIBBONS	130.04
PREMIER PARTS INC	EXCHANGE OIL FILTER	223.64
PUSH PEDAL PULL	PEDAL SET	48.69
QC ANALYTICAL SERV LLC	OUTSIDE LAB TESTS	1,180.00
QUILL CORPORATION	CARD FILES, DISINFECTING WIPES	255.29
R & R WINDOW WASH SERVI	WASH WINDOWS	30.00
REPUBLIC COMPANIES	LIGHT POLE	2,850.00
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	258.70
SCOTT COUNTY SHERRIF'S	CITATION SERVING	35.90
SPAHN & ROSE LUMBER CO	COUNTERTOPS	3,477.15
SPORT SUPPLY GROUP INC	WATER VOLLEYBALL	9.50
TECHSCAPES LLC	TROUBLESHOOT PC/SERVER CONNECT	356.25
TELEDYNE ISCO INC.	SAMPLER W/ HEATER, TUBE DISCH	5,876.00
THEISEN'S SUPPLY INC	OUTLET BOXES, SWITCH BOXES, CONN	700.48
THIEL MOTOR SALES INC	REPL TEMPERATURE BLEND DOOR AC	377.52
TIRES-N-MORE	TUBE, TIRE REPAIR	27.26
TREASURER STATE OF IA	STATE TAX W/H	16.00
TRUE VALUE HARDWARE	ORANGE MARKING PAINT	131.85
TUMBLEWEED PRESS INC	ANNUAL SUBSCRIPTION TO 11/1/12	200.00
UNITED HEALTHCARE PLAN	HEALTH INSURANCE	883.31
UTILITY EQUIPMENT CO.	O-RINGS	67.00
W.W. GRAINGER INC.	HAND DRYER, HAIR DRYER	1,226.25
WAL-MART	CLEANING SUPPLIES, PAPER TOWELS	37.97
WENDLING QUARRIES INC.	WASHED CHIPS	357.42
WINDSTREAM IOWA COMM	PHONE SERVICE	1,018.12

Categorized by the following funds:

001 GENERAL FUND	26,980.77
110 ROAD USE	13,631.36
121 LOCAL OPTION SALES TAX	11,077.07
335 E SIDE STORM WATER PROJ	51,800.00
345 INFLOW/INFILTRATION PROJ	50,059.87
600 WATER UTILITY	5,239.33
610 SEWER UTILITY	16,877.34
670 GARBAGE & RECYCLING COL	16.63
740 STORM WATER UTILITY	1,945.86
830 PAYROLL CLEARING	12,071.71
*****	189,699.94

Consider request for drive-way approach greater than the permitted 36 feet.

Ketelsen moved and Hasenmiller seconded to approve request. Motion carried with Ketelsen, Hasenmiller, Marcus, Dunkin voting yes. Scheckel voting no.

Consider Request for 4-Way Stop at 6th Avenue and 5th Street. Father Connolly addressed the council regarding the need of a safe crossing area for children who are going to school, waiting for a bus, or playing in the playground in the St. Joseph school area. Council heard the concerns and further studies will need to be looked at as to what may fit this area. Some signs could be put up currently that show this is a school area and the crosswalk could be painted.

Approve Tax Increment Financing Certification. Ketelsen moved and Dunkin seconded to certify \$1.4 million of TIF debt. Motion carried with Ketelsen, Dunkin, Scheckel, Marcus, Hasenmiller voting yes.

Approve Tax Increment Financing Annual Appropriations: A. Internal Advance and B. DeWitt Development Company Rebate. Scheckel moved and Hasenmiller seconded to approve Annual Appropriations. Motion carried with Scheckel, Hasenmiller, Marcus, Dunkin, Ketelsen voting yes.

Approve Health Insurance Renewal. Ketelsen moved and Scheckel seconded to approve Health Insurance Renewal. Motion carried with Ketelsen, Scheckel, Hasenmiller, Marcus, Dunkin voting yes.

Consider Community Development & Housing Needs Assessment. Scheckel moved and Marcus seconded to approve assessment. Motion carried with Scheckel, Marcus, Dunkin, Ketelsen, Hasenmiller voting yes.

Resolution 2011-110: Accept and Approve 2011 Financial Report for Fiscal Year Ending June 30, 2011. Hasenmiller moved and Dunkin seconded to approve **Resolution 2011-110.** Motion carried with Hasenmiller, Dunkin, Ketelsen, Marcus, Scheckel voting yes.

Resolution 2011-111: Approving Application for Housing Funds through the Iowa Department of Economic Development and Authorizing the Mayor to Sign the Same. Ketelsen moved and Hasenmiller seconded to approve **Resolution 2011-111.** Motion carried with Ketelsen, Hasenmiller, Scheckel, Dunkin, Marcus voting yes.

Resolution 2011-112: Approve Lien Release on 716 10th Street. Scheckel moved and Dunkin seconded to approve **Resolution 2011-112.** Motion carried with Scheckel, Dunkin, Marcus, Hasenmiller, Ketelsen voting yes.

1st Reading of Ordinance 2011-14: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010, By Amending a Section, Numbered 55, Pertaining to Animal Protection and Control. Scheckel moved and Dunkin seconded to approve **Ordinance 2011-14.** Motion carried with Scheckel, Dunkin, Ketelsen, Marcus, Hasenmiller voting yes.

1st Reading of Ordinance 2011-15: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010, By Amending a Section, Numbered 47.15, Park Regulations: Privately Owned Animals. Hasenmiller moved and Marcus seconded to approve 1st reading of **Ordinance 2011-15.** Motion carried with Hasenmiller, Marcus, Dunkin, Ketelsen, Scheckel voting yes.

Scheckel moved to adjourn at 8:25 p.m.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	39.00
			MEDICARE WITHHOLDING	9.12
		IPERS	IPERS	52.47
			IPERS	50.75
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.86
		TELRITE CORPORATION	PHONE SERVICE	3.99
			PHONE SERVICE	29.38
			TOTAL:	557.33
BUILDING INSPECTIONS	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	5.41
			PHONE SERVICE	4.15
			PHONE SERVICE	6.06
		ICASH	MONTHLY PROCESSING FEE	1.11
		FAYE VOSS/PETTY CASH	CAR WASH	5.25
		TRUE VALUE HARDWARE	HANDLE HEX KEY SET	19.94
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	0.00
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	125.39
			MEDICARE WITHHOLDING	29.33
		IPERS	IPERS	102.61
			IPERS	147.19
		TELRITE CORPORATION	PHONE SERVICE	0.58
		THEISEN'S SUPPLY INC	BATTERY	48.74
			TOTAL:	495.76
ANIMAL CONTROL	GENERAL FUND	INTERNAL REVENUE SERVICE	MEDICARE WITHHOLDING	2.30
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
			TOTAL:	5.30
TRAFFIC SAFETY	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA WITHHOLDING	6.30
			MEDICARE WITHHOLDING	1.47
		IPERS	IPERS	7.22
			TOTAL:	14.99
COMPOST	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA WITHHOLDING	4.68
			MEDICARE WITHHOLDING	1.09
		IPERS	IPERS	32.13
			IPERS	6.20
			TOTAL:	44.10
LIBRARY SERVICES	GENERAL FUND	PAM DANLEY	DVD PLAYER	31.97
		BOOK SYSTEMS INC	BARCODE MASTER LABELS	60.72
			BARCODE MASTER LABELS	10.00
		IKON OFFICE SOLUTIONS	TONER SHIPPING	41.00
			COPIER LEASE	216.52
		HOMESTYLE BOOKS	BOOKS	3.99
		TARGET	DVDS	73.10
		FAMILY FUN	PERIODICAL SUBSCRIPTION	16.95
		DEMCO MEDIA	REPLACEMENT DATE DUE SLIPS	107.97
			REPLACEMENT DATE DUE SLIPS	11.79
		BANCARD CENTER	TURKEY CRAFT KIT, MEMORY BO	143.99
			HOLIDAY PADDLEBALL GAMES,C	67.74
		BAKER & TAYLOR INC.	BOOKS	92.12
			BOOKS,BOOKS ON CD	560.26
			BOOKS,BOOKS ON CD	1,892.94
			BOOKS	87.23
			BOOKS	29.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			BOOKS,BOOKS ON CD	177.86
			BOOKS,BOOKS ON CD	285.41
			BOOKS	68.25
			BOOKS	34.16
			BOOKS,BOOKS ON CD	109.73
			BOOKS,BOOKS ON CD	153.61
			BOOKS	111.29
			BOOKS,BOOKS ON CD	134.49
			BOOKS,BOOKS ON CD	1,509.74
			BOOKS,BOOKS ON CD	57.63
			BOOKS,BOOKS ON CD	387.41
			DVDS	33.23
			DVD	18.49
			DVDS	22.18
			DVDS	44.38
			DVDS	105.73
			DVDS	25.14
			DVDS	22.15
		BARNES FOODLAND	SWIFFER WET JET CLEANER	7.98
			LUNCH BAGS	3.18
			POPCORN	2.15
		TRUE VALUE HARDWARE	WALL DOOR STOP	7.58
		ALLIANT/IES UTILITIES	LIBRARY UTILITIES	437.01
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	642.64
			MEDICARE WITHHOLDING	150.28
		IPERS	IPERS	762.41
		WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	85.24
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		ELECTRONICS INC	INSTALL NEW FIRE ALARM PAN	2,916.00
			FIRE/BURGLAR ALARM MAINT/C	40.00
		DEWITT OFFICE CENTER	MULTIFOLD TOWELS	43.99
		TELRITE CORPORATION	PHONE SERVICE	40.56
		QUILL CORPORATION	COPY PAPER, COLORED PAPER, C	427.93
			TOTAL:	12,318.79
LIBRARY COUNTY RESERVE GENERAL FUND		RUTH FATCHETT	BODY LOTION-WRP SUPPLIES	5.97
			HOLIDAY SHAPES, ERASERS, NOT	20.33
		O'GRADY PUBLISHING COMPANY	BOOK	18.00
		HOMESTYLE BOOKS	BOOKS	26.99
		SECRET GUIDE	BOOK	25.00
			TOTAL:	96.29
PARKS	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.44
			PHONE SERVICE	1.10
			PHONE SERVICE	1.61
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	64.52
		ICASH	MONTHLY PROCESSING FEE	5.05
		RICK'S TREE SERVICE	CHIPPED BRUSH	500.00
		FARM PLAN	SWITCH	9.37
		ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	19.84
			WESTBROOK PARK UTILITIES	9.74
			LITTLE TREES PARK UTILITIE	11.64
			WESTBROOK PARK UTILITIES	123.24
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	46.99
			MEDICARE WITHHOLDING	10.98
		IPERS	IPERS	79.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			IPERS	47.49
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	91.31
		DEWITT OFFICE CENTER	RECEIPT BOOKS	19.87
		TELRITE CORPORATION	PHONE SERVICE	2.44
			TOTAL:	1,046.18
RECREATION	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.44
			PHONE SERVICE	1.10
			PHONE SERVICE	1.61
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	387.12
		JAYNE RIEDESEL	BOYS BASKETBALL REFUND	45.00
		FARM PLAN	SWITCH	1.88
		ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	9.73
			LITTLE TREES PARK UTILITIE	11.64
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	90.71
			MEDICARE WITHHOLDING	21.22
		IPERS	IPERS	96.75
			IPERS	100.57
		DEWITT OFFICE CENTER	RECEIPT BOOKS	19.88
			BANKERS BOXES	7.15
		TELRITE CORPORATION	PHONE SERVICE	2.43
			TOTAL:	798.23
AQUATIC CENTER	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.44
			PHONE SERVICE	1.10
			PHONE SERVICE	1.61
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	209.69
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	38.19
			MEDICARE WITHHOLDING	8.93
		IPERS	IPERS	47.03
			IPERS	49.90
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	22.95
		TELRITE CORPORATION	PHONE SERVICE	3.98
			PHONE SERVICE	16.05
			TOTAL:	400.87
CEMETERY	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	7.20
			PHONE SERVICE	5.52
			PHONE SERVICE	8.06
		ICASH	MONTHLY PROCESSING FEE	0.28
		IPERS	IPERS	57.45
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.86
			TOTAL:	103.37
COMMUNITY CENTER	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.44
			PHONE SERVICE	1.10
			PHONE SERVICE	1.61
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	80.65
		VERLIN FLEAGLE	PAINTING KITCHEN	355.00
		BARNES FOODLAND	HAND SOAP, DISH SOAP	10.59
		TRUE VALUE HARDWARE	GFCI OUTLET, BLANK PLATE, DU	25.73
			CIRCUIT BREAKER, ELECTRICAL	11.07
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	27.65
			MEDICARE WITHHOLDING	6.48
		IPERS	IPERS	44.59
			IPERS	36.23

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	46.41
		DEWITT OFFICE CENTER	RECEIPT BOOKS	19.87
			TOTAL:	668.42
FITNESS CENTER	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.44
			PHONE SERVICE	1.10
			PHONE SERVICE	1.61
		ACCO UNLIMITED CORP.	QUARTERLY SERVICE	0.01
			QUARTERLY SERVICE	0.01
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	548.42
		XPERT CLEANING COMPANY	JANITORIAL SERVICE-NOVEMBE	1,342.00
		ICASH	MONTHLY PROCESSING FEE	4.36
		JANSEN ELECTRIC INC	SERVICE CALL, ROMEX, LINERLE	1.14
		CINTAS CORPORATION #342	FLOOR MATS	44.19
		PUSH PEDAL PULL	TOE STRAPS	44.59
		BANCARD CENTER	HOTEL-BODY PUMP CERTIFICAT	98.79
			BATH TOWELS	116.99
		TRUE VALUE HARDWARE	GLUE MOUSE TRAPS	4.29
			FAN	37.99
		DON'S ELECTRIC CO. INC	OPEN SEAL	27.53
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	314.61
			MEDICARE WITHHOLDING	73.54
		IPERS	IPERS	401.65
			IPERS	379.20
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		DEWITT OFFICE CENTER	RECEIPT BOOKS	19.88
			BANKERS BOXES	7.15
		TELRITE CORPORATION	PHONE SERVICE	0.26
		QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	12.66
			OUTSIDE LAB TESTS	25.32
		USA BLUEBOOK	PERISTALTIC PUMP, STRAIGHT	580.23
			TOTAL:	4,091.94
PLANNING & ZONING	GENERAL FUND	VERIZON WIRELESS	PHONE SERVICE	1.80
			PHONE SERVICE	1.38
			PHONE SERVICE	2.02
		EAYE VOSS/PETTY CASH	CAR WASH	1.75
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	0.00
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	41.80
			MEDICARE WITHHOLDING	9.77
		IPERS	IPERS	34.20
			IPERS	49.07
		TELRITE CORPORATION	PHONE SERVICE	0.46
		THEISEN'S SUPPLY INC	BATTERY	16.25
			TOTAL:	158.50
COMMUNITY ACTIVITIES	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA WITHHOLDING	5.72
			MEDICARE WITHHOLDING	1.34
		IPERS	IPERS	51.23
			IPERS	7.44
			TOTAL:	65.73
MAYOR\ADMINISTRATOR	GENERAL FUND	UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	774.24
		STEVE LINDNER	MILEAGE-COMPUTER FAILURE	35.60
			MILEAGE, MEAL-STRATEGIC PLA	46.65
		EAYE VOSS/PETTY CASH	ABATEMENT LETTERS POSTAGE	10.30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		BANCARD CENTER	INTEREST	3.16
		CLINTON COUNTY RECORDER	COPY	0.50
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	23.18
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	260.59
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	215.42
			MEDICARE WITHHOLDING	50.38
		DON THILTGEN	MILEAGE-ECIA EXEC/FULL BOA	52.51
			TOTAL:	1,472.53
COUNCIL	GENERAL FUND	OFFICE DEPOT	CLASP ENVELOPES	5.47
		FAYE VOSS/PETTY CASH	AUDITORIUM GRANT POSTAGE	18.30
		IOWA CODIFICATION INC.	PREP OF NOV 11 SUPPL-ORD 2	257.50
			TOTAL:	281.27
DIR FINANCE\ CITY CLER	GENERAL FUND	UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	193.56
		TYLER TECHNOLOGIES	ONLINE SUPPORT AND HOSTING	235.00
			ANNUAL SUPPORT-FORMS OVERL	1,169.00
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	153.15
			MEDICARE WITHHOLDING	35.82
		IPERS	IPERS	153.27
			IPERS	200.53
		MATT PARROTT & SONS CO	W2S,1099S, ENVELOPES	159.36
		DEANNA RODRIGUEZ	INSURANCE DEDUCT	12.25
			INSURANCE DEDUCT	12.25
			INSURANCE DEDUCT	12.25
			INSURANCE DEDUCT	12.25
			TOTAL:	2,348.69
CITY HALL	GENERAL FUND	SPAHN & ROSE LUMBER COMPANY	STYROFOAM BLUEBOARD	25.99
		ADVANCED BUSINESS SYSTEMS INC	COPIER MAINT CONTRACT	242.45
		FAYE VOSS/PETTY CASH	POSTAGE	29.00
		DEWITT BANK & TRUST CO	DIRECT DEPOSIT FEE	33.80
		FARM PLAN	SWITCH	0.19
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	11.41
			MEDICARE WITHHOLDING	2.67
		IPERS	IPERS	14.06
			IPERS	14.85
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	3.00
		TELRITE CORPORATION	PHONE SERVICE	3.98
			PHONE SERVICE	161.82
			TOTAL:	543.22
CITY HALL EQUIPMENT RE	GENERAL FUND	TYLER TECHNOLOGIES	ICASH INTERFACE	2,000.00-
			TOTAL:	2,000.00-
SAFETY	GENERAL FUND	BARNES FOODLAND	MEETING SUPPLIES	35.04
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	16.71
			MEDICARE WITHHOLDING	3.91
		IOWA ASSOC OF MUNICIPAL UTILITIES	EIASSO DUES-DEC-FEB	1,100.79
		IPERS	IPERS	21.30
			IPERS	21.75
			TOTAL:	1,199.50
ROADS-BRIDGES-SIDEWALK ROAD USE		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	1,919.47
		JAMIE STEARNS	OUT OF POCKET REIMBURSEMEN	12.56
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	396.12

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHHOLDING	92.66
		IPERS	IPERS	464.43
			IPERS	509.45
			TOTAL:	3,394.69
SNOW REMOVAL	ROAD USE	KAUFMAN TRAILERS OF NE INC	TRAILER	1,928.57
		PREMIER PARTS INC	HAZARD FLASHER, GASKETS	12.15
		THEISEN'S SUPPLY INC	HYD COUPLER	18.99
			TOTAL:	1,959.71
POLICE OPERATIONS	T & A - POL 411	MUNICIPAL FIRE & POLICE	411 PENSION	5,397.80
			411 PENSION	5,723.69
			TOTAL:	11,121.49
ROADS-BRIDGES-SIDEWALK	LOCAL OPTION SALES	VERIZON WIRELESS	PHONE SERVICE	34.58
			PHONE SERVICE	26.49
			PHONE SERVICE	38.68
		KAUFMAN TRAILERS OF NE INC	TRAILER	771.43
		RICK'S TREE SERVICE	TRIMMED & CHIPPED BRUSH, CU	900.00
		PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	73.24
		TRI CITY BLACKTOP INC.	HOT MIX	1,969.11
		TITAN MACHINERY	BLOCK HEATER	11.11
		PREMIER PARTS INC	WIPER BLADES	35.16
			DRIVING LIGHTS	17.99
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	8.22
		FARM PLAN	SWITCH	0.38
			FITTINGS, HOSE	38.10
		WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	115.17
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		TELRITE CORPORATION	PHONE SERVICE	0.26
			PHONE SERVICE	3.98
			PHONE SERVICE	15.93
		THEISEN'S SUPPLY INC	TOILET PAPER	7.39
			BATTERIES	8.49
			WINDSHIELD SOLVENT	13.52
			ANTIFREEZE, SPARK PLUG	17.98
			ANTIFREEZE, SPARK PLUG	2.49
			TOTAL:	4,134.57
STREET LIGHTING	LOCAL OPTION SALES	JANSEN ELECTRIC INC	SERVICE CALL, ROMEX, LINERLE	111.59
		WITTE READY MIX CONCRETE INC	4000 MIX	90.00
			TOTAL:	201.59
TIF	DEWITT ECON DEV TI	HAFNER BROTHERS CONSTRUCTION LLC	TIF REBATE	23,574.00
			TOTAL:	23,574.00
DEBT SERVICE	DEBT SERVICE	BANKERS TRUST COMPANY	2009 GO BOND & AGENT FEE	19,330.00
			2009 GO BOND & AGENT FEE	250.00
			TOTAL:	19,580.00
DEBT SERVICE	DEBT SERVICE ECO D	BANKERS TRUST COMPANY	2008 TIF BOND & AGENT FEE	23,503.75
			2008 TIF BOND & AGENT FEE	250.00
			2009 TIF BOND & AGENT FEE	14,565.00
			2009 TIF BOND & AGENT FEE	250.00
			2010 TIF BOND & AGENT FEE	42,368.75
			2010 TIF BOND & AGENT FEE	250.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	81,187.50
INVALID DEPARTMENT	11TH ST WIDENING	TSCHIGGFRIE EXCAVATING CO	RECONSTRUCTION	15,246.31
			TOTAL:	15,246.31
INVALID DEPARTMENT	E SIDE STORM WATER	IIW ENGINEERS & SURVEYORS P.C.	CONSTRUCTION OBSERVATION/S	1,535.50
			TOTAL:	1,535.50
INVALID DEPARTMENT	INFLOW/INFILTRATIO	KING'S MATERIAL INC	STONES,CAPS	14.88
		KLUESNER CONSTRUCTION INC	FURNISH & PLACE ASPHALT,AS	13,988.00
		ANDRESEN LANDSCAPE & GARDEN CENTER	TREES	1,592.55
		DREW COOK & SON'S EXCAVATING CO INC	RECONSTRUCTION	12,133.82
		DON'S ELECTRIC CO. INC	GALVANIZED PIPES,COUPLING	9.37
			GASKET	4.84
			TOTAL:	27,743.46
WATER UTILITY	WATER UTILITY	VERIZON WIRELESS	PHONE SERVICE	31.73
			PHONE SERVICE	24.30
			PHONE SERVICE	35.49
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	2,354.98
		ICASH	MONTHLY PROCESSING FEE	14.38
			MONTHLY PROCESSING FEE	2.24
		COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	401.31
		BANCARD CENTER	DOOR	184.00
		J & R SUPPLY INC	CURB BOXES W/ LID, CURB BO	222.00
		HAWKINS INC	CHEMICALS	1,218.25
		TITAN MACHINERY	BLOCK HEATER	22.22
		TRUE VALUE HARDWARE	GALVANIZED COUPLINGS	6.58
		DEWITT BANK & TRUST CO	ACH PROCESSING FEE	19.13
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	35.74
		FARM PLAN	SWITCH	0.38
			GASKET	3.86
			PACKINGS,WASHERS	10.18
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	32.58
		ALLIANT/IES UTILITIES	WELL #7 UTILITIES	1,366.53
			8TH AVE PUMP BLDG UTILITIE	407.82
			8TH AVE CITY PUMP UTILITIE	2,215.35
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	775.67
			MEDICARE WITHHOLDING	181.43
		IOWA ONE CALL	NOTIFICATIONS	74.10
		IPERS	IPERS	590.24
			IPERS	971.20
		WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	115.17
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		TELRITE CORPORATION	PHONE SERVICE	2.62
			PHONE SERVICE	3.98
			PHONE SERVICE	14.80
		QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	90.00
		DEANNA RODRIGUEZ	INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
		THEISEN'S SUPPLY INC	WINDOW & DOOR FOAM SEALANT	5.49
			TEFLON TAPE	3.56
			WELDER CORD,BOLTS,NUTS,WAS	74.99
			WELDER CORD,BOLTS,NUTS,WAS	7.11

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	252.57
		USA BLUEBOOK	PUMP TUBES	57.74
			DPD	70.86
			STRAIGHT METER COUPLINGS	126.67
		UTILITY EQUIPMENT CO.	UPPER STEMS	301.44
			TOTAL:	12,369.88
WATER UTILITY	WATER SINKING FUND	IOWA FINANCE AUTHORITY	2002 WATER REVENUE BOND	11,235.00
			TOTAL:	11,235.00
SEWER UTILITY	SEWER UTILITY	VERIZON WIRELESS	PHONE SERVICE	23.09
			PHONE SERVICE	17.69
			PHONE SERVICE	25.80
		UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	2,161.42
		ICASH	MONTHLY PROCESSING FEE	14.38
		COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	401.31
		LON BENNETT	OUT OF POCKET REIMBURSEMEN	179.70
		BANCARD CENTER	FAX MACHINE, PRINT CARTRIDG	57.55
		TITAN MACHINERY	BLOCK HEATER	22.22
		PREMIER PARTS INC	V-BELTS	18.98
			HEX KEY	8.49
		CLINTON COUNTY RECORDER	RECORD LEIN RELEASE-CLARK	7.00
		DEWITT BANK & TRUST CO	ACH PROCESSING FEE	19.13
		DEWITT FITNESS CENTER	FITNESS CENTER DUES	18.35
		DON'S ELECTRIC CO. INC	COMPRESSION SLEEVES	0.16
		FARM PLAN	SWITCH	0.94
			GASKET	3.87
			PACKINGS, WASHERS	10.18
		ICMA-RETIREMENT TRUST-457	ICMA MATCH	32.57
		ALLIANT/IES UTILITIES	12TH AVE SEWER UTILITIES	16.97
			11TH ST LIFT STATION UTILI	489.09
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	682.69
			MEDICARE WITHHOLDING	159.68
		IPERS	IPERS	523.44
			IPERS	848.44
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	24.87
		BOB LOOSE	OUT OF POCKET REIMBURSEMEN	45.00
		TELRITE CORPORATION	PHONE SERVICE	1.16
			PHONE SERVICE	3.98
			PHONE SERVICE	25.37
		DEANNA RODRIGUEZ	INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
			INSURANCE DEDUCT	4.08
		THEISEN'S SUPPLY INC	CAULK	14.94
			SPACE HEATER	19.99
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	252.57
		W.W. GRAINGER INC.	ROD ASSEMBLY	78.65
			NATURAL GAS VALVE	210.00
			NATURAL GAS VALVE	210.00-
		WATER ENVIRONMENT FEDERAT	ANNUAL MEMBERSHIP DUES	67.00
			TOTAL:	6,292.99
SEWER UTILITY	SEWER SINKING	IOWA FINANCE AUTHORITY	IOWA FINANCE AUTHORITY	8,625.00
			2005 SRF SEWER REVENUE BON	18,720.00
			TOTAL:	27,345.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
GARBAGE & RECYCLING	GARBAGE & RECYCLIN	UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	0.00		
		ICASH	MONTHLY PROCESSING FEE	1.60		
		COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	44.60		
		DEWITT BANK & TRUST CO	ACH PROCESSING FEE	2.12		
		INTERNAL REVENUE SERVICE	FICA WITHHOLDING	12.13		
			MEDICARE WITHHOLDING	2.84		
		IPERS	IPERS	8.86		
			IPERS	14.76		
		ALLIED WASTE SYSTEMS #015	GARBAGE/RECYCLING SERVICE	22,390.20		
		TELRITE CORPORATION	PHONE SERVICE	0.20		
		US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	28.06		
			TOTAL:	22,505.37		
		STORM WATER UTILITY	STORM WATER UTILIT	UNITED HEALTHCARE PLAN OF THE RIVER VA	HEALTH INSURANCE	338.73
				ICASH	MONTHLY PROCESSING FEE	1.60
				COMPASS BUSINESS SOLUTIONS	UTILITY BILL FORMS	44.59
JAMIE STEARNS	OUT OF POCKET REIMBURSEMEN			2.22		
TITAN MACHINERY	BLOCK HEATER			11.12		
DEWITT BANK & TRUST CO	ACH PROCESSING FEE			2.12		
DEWITT FITNESS CENTER	FITNESS CENTER DUES			1.45		
FARM PLAN	SWITCH			5.61		
INTERNAL REVENUE SERVICE	FICA WITHHOLDING			130.68		
	MEDICARE WITHHOLDING			30.53		
IPERS	IPERS			128.23		
	IPERS			169.47		
US POSTAL SERVICE	POSTAGE-MONTHLY BILLS			28.07		
	TOTAL:			894.42		
NON-DEPARTMENTAL	PAYROLL CLEARING			DAVE PILLARS TRUST ACCOUNT	GARNISHMENT	250.00
		ALLIED GROUP INSURANCE (AMCO)	ALLIED HEALTH	349.67		
		JODIE OVERKAMP	FEDERAL TAX W/H	7.88-		
			STATE TAX W/H	4.00-		
		CLERK OF THE DISTRICT COURT	CLERK OF COURT GARNISHMENT	100.00		
		DEWITT FITNESS CENTER	FITNESS DUES	32.49		
			FITNESS DUES	32.49		
		ICMA-RETIREMENT TRUST-457	ICMA	541.26		
			ICMA MATCH	217.16		
			ICMA	235.64		
		INTERNAL REVENUE SERVICE	FEDERAL TAX W/H	30.75		
			FEDERAL WITHHOLDING	9,461.92		
			FICA WITHHOLDING	2,620.66		
			MEDICARE WITHHOLDING	1,242.00		
		IPERS	IPERS	2,000.81		
			IPERS	2,994.26		
			IPERS	8.94		
		CITY OF DEWITT	WATER BILL	175.00		
		MUNICIPAL FIRE & POLICE	411 PENSION	2,049.24		
			411 PENSION	2,172.97		
		NEW YORK LIFE INS. CO.	NEW YORK LIFE	46.66		
			NEW YORK LIFE INSURANCE	24.99		
		PRUDENTIAL FINANCIAL	PRUDENTIAL INSURANCE	15.39		
		DWAN CRUCIANI/POLICE BARGAINING UNIT	POLICE UNION DUES	120.00		
			POLICE UNION DUES	120.00		
		TEAMSTERS LOCAL 238	TEAMSTERS	182.00		
			TEAMSTERS	182.00		
TREASURER STATE OF IOWA	STATE TAX W/H	9.00				

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			STATE TAX W/H	17.00
			STATE WITHHOLDING	2,594.00
			STATE WITHHOLDING	<u>3,639.00</u>
			TOTAL:	31,453.42
CENTRAL PERFORMING ART	CENTRAL PERFORMING	CENTRAL COMMUNITY SCHOOLS	HAND BELL TICKETS	<u>785.00</u>
			TOTAL:	785.00

----- FUND TOTALS -----

001	GENERAL FUND	32,420.72
110	ROAD USE	5,354.40
117	T & A - POL 411	11,121.49
121	LOCAL OPTION SALES TAX	4,336.16
125	DEWITT ECON DEV TIF	23,574.00
200	DEBT SERVICE	19,580.00
220	DEBT SERVICE ECO DEV TIF	81,187.50
310	11TH ST WIDENING	15,246.31
335	E SIDE STORM WATER PROJ	1,535.50
345	INFLOW/INFILTRATION PROJ	27,743.46
600	WATER UTILITY	12,369.88
601	WATER SINKING FUND	11,235.00
610	SEWER UTILITY	6,292.99
611	SEWER SINKING	27,345.00
670	GARBAGE & RECYCLING COL	22,505.37
740	STORM WATER UTILITY	894.42
830	PAYROLL CLEARING	31,453.42
950	CENTRAL PERFORMING ARTS C	785.00
GRAND TOTAL:		334,980.62

TOTAL PAGES: 11

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

COUNCIL BACKGROUND
REGULAR MEETING OF THE CITY COUNCIL
Monday, December 5, 2011

7. Approve appointments to City Boards, Commissions and Committees

Attached (1-5) are the proposed appointments for the City's Commissions, Boards, and Committees. I have highlighted most changes and reappointments. Luanne Smith is a new Council member and will take Carol Dunkin's committee assignments. Other new appointments are Mary Lincoln to the Park & Recreation Commission and Carole Dunkin to the Civil Service Commission. Dawn Marcus has also been newly appointed to the Personnel Committee. The changes will go into effect as of January 1, 2012. A motion is needed to approve.

8. Approve participation in Live Healthy Iowa

The last two years the City has reimbursed FT and Permanent PT Employees \$10.00 for their participation in the Live Healthy Iowa Program. Employee participation has been good with positive results. I would like to request that the City provide this benefit again for the 2012 Live Healthy Iowa Program. A letter from Nicole Bruce and a Live Healthy Iowa Flyer are attached (6-7).

9. Approve revised Culvert Installation Policy

The City Council has previously indicated that the Culvert Installation Policy should be revised to state that the City will only provide free installation for culverts in the City right-of-way for the initial installation, and that subsequent replacements will not be provided at no cost. I have drafted two possible revised policies to deal with this issue. One policy states that culvert replacements shall not be done by the City but must be approved by the City. The other states that the City will install the replacement culverts and will charge the property owner for equipment, time and material. The Director of Public Works prefers that the City does not install replacement culverts and suggests that a permit fee be charged for the approval and inspection process. A motion is needed to approve the preferred policy or the Council can suggest different revisions. The current policy (approved in 1992) and the proposed revisions are attached (8-8b).

10. Consider replacement of Community Center Furnace

One of the furnaces at the Community Center is beginning to fail. It recently shut down because of an issue with the heat exchanger. It has been corrected and is currently working. The furnace is 10-years old. To replace the heat exchanger will cost approximately \$1,000.00 and to replace the furnace will cost approximately \$2,500.00. I would recommend replacing the furnace. The Building Official believes the heat exchanger might continue to operate until spring and allow the City to budget for the replacement for the next fiscal year. However, if the heat exchanger does fail this winter, something will need to be done quickly. I am requesting that the Council authorize staff to replace the furnace if it fails this winter. Multiple bids would be obtained, with the estimated cost being \$2,500.00. A motion is needed for this authorization.

11. Consider Request to Use Westbrook Park Lion's Shelter for Wedding and Reception

Donnie Schroeder and Erin Broadrick have requested permission to hold their wedding and reception at Westbrook Park at the Lion's pavilion on June 16, 2012. The letter requesting this is attached (). I am not sure there is anything in there request that is out line with what is permitted outside the amplified music which must be approved by the Parks & Recreation Commission. Family's and groups are free to rent the City's pavilions through Parks & Recreation. Although liquor is prohibited in Parks, beer and wine is not if it is not being sold (portion of Chapter 45 of City Code Attached 9-10). The Council might want a policy developed to deal with requests like this, possibly something similar to the agreement the City has for the Community Center. I am looking into what other cities do in these situations.

12. Resolution 2011-113: Appointing Commissioners to the Eastern Iowa Regional Housing Authority (11)

Resolution 2011-113 approves the appointment of Linda Duesing and Paul Hill to the Eastern Iowa Regional Housing Authority.

13. Resolution 2011-114: Set Public Hearing for Budget Amendment (12)

Resolution 2011-114 sets the required Public Hearing to be held prior to the approval of a budget amendment. The hearing will be set for December 19. The budget amendment is required to amend the FY 11/12 budget for unanticipated revenues and expenditures. The public notice for the hearing is attached (12a)

14. Discussion: Cemetery Board Size

Through attrition the Cemetery Board currently has 5 members. The ordinance calls for 9 members. Operating with 9 members has been unwieldy with a lack of consistency. Staff recommends amending the ordinance to set the number of board members at 5. Direction from the Council on this issue is desired. The current ordinance governing the Cemetery Board is attached (13-14).

15. Discussion: mailbox and right-of-way regulations

I have attached (15-16) an ordinance from the City of Cedar Falls that has specific regulations for what is and is not permitted in the "parking" part of the right-of-way. The particular concerns for the City are items that interfere with snow plowing or street construction, such as ornate brick mailboxes and similar items. There is also the concern with correct installation of mailboxes so as to reduce the number of times they conflict with plowing snow. I bring this up to see if the Council has some interest in pursuing a policy that regulates the City's rights-of-way more strictly.

16. Discussion: Proposed Skeffington Race Route

The Skeffington Committee is looking at a possible new route for the Skeff Race that is held every June in DeWitt. The purpose of the new route is to utilize more of the new Silver Creek Trail between 11th Street and 18th Avenue. I have attached the proposed route (17). The proposed route does require the complete shut-down of 11th Street for 15 minutes while runners get out to the trail. Walkers would take another route going north on 6th Avenue with a turnaround at the half-way point. Because of the planned work on 11th Street next summer (to be bid in March) it might be very difficult to coordinate this route with the construction, but I wanted to bring it to your attention.

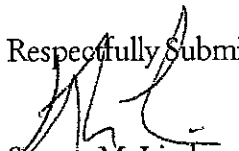
17. 2nd Reading of Ordinance 2011-14: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING A SECTION, NUMBERED 55, PERTAINING TO ANIMAL PROTECTION AND CONTROL (18)

This is the second reading or three for Ordinance 2011-14 which requires animals be on leashes when they are not on their owner's property.

18. 2nd Reading of Ordinance 2011-15: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING A SECTION, NUMBERED 47.15, PARK REGULATIONS: PRIVATLEY OWNED ANIMALS (19)

This is the second reading or three for Ordinance 2011-15 which requires animals be on leashes when they are in the City's Parks.

Respectfully Submitted



Steven M. Lindner

CITY OF DEWITT
 2012 COMMITTEES AND APPOINTMENTS
 (Effective January 1, 2012)

Mayor	Donald J. Thiltgen		01-01-2016
Mayor Pro Tem	Verlyn Scheckel	(Code of Ord., City of DeWitt, Section 15.03.1.A.)	
City Council	Luanne Smith	First Ward	01-01-2016
	Steven Hasenmiller	Second Ward	01-01-2014
	Verlyn Scheckel	Councilmember at large	01-01-2016
	Kurt Ketelsen	Councilmember at large	01-01-2016
	Dawn Marcus	Councilmember at large	01-01-2014
City Attorney	Robert J. McGee		
City Administrator	Steven M. Lindner		
Chief of Police	David Porter		
Director of Public Works	Matt Proctor		
Director of Parks & Recreation	Kevin Lake		
Director of Finance/Treasurer	Deanna Rodriguez		
City Clerk/Safety Coordinator	Cathie Benthin		
Building Official	Giles Looney		
City Forester	Kevin Rice		

STANDING COMMITTEES (Code of Ordinances, Section 17.05.7)

Finance	Chair-Ketelsen
Streets, Alleys and Sidewalks	Chair-Scheckel
Waterworks, Sewer and Sanitation	Chair-Hasenmiller
Lights, Buildings and Grounds	Chair-Smith
Fire and Water	Chair-Marcus

LIBRARY BOARD (Code of Ord., Chapter 23)(9 members, 6 year terms, min. 75% City residents)

Vice President	Luanne Smith	1-1-2013
	Kathy Rollings	1-1-2013
	Will Froeschle	1-1-2016
	Kay Fleagle	1-1-2013
	Bill Vetter	1-1-2017
President	Geoff Blandin	1-1-2013
	Sara Lindner	1-1-2017
	Greg Casel	1-1-2015
	Kari Bossom	1-1-2017

PLANNING AND ZONING COMMISSION (Code of Ord., Chapter 24)(5 member, 5 year terms)

Chair	Greg Tigges	1-1-2013
	Vickie Housley	1-1-2014
	Steve Mosier	1-1-2015
	Peggy McAvan	1-1-2016
	Julian Stahl	1-1-2017
Secretary	Giles Looney	(Building Official)

CITY OF DEWITT
2012 COMMITTEES AND APPOINTMENTS
(CONTINUED)

PARKS AND RECREATION COMMISSION (Code of Ord., Chapter 25)(5 members, 3 year terms)

	Mary Lincoln	1-1-2015
	Heather Kinney	1-1-2012
	Scott Fleagle	1-1-2013
	Lori Walker	1-1-2014
	Eddie Mercado	1-1-2014
Administrative Assistant	Steven Lindner	ex officio
Park & Rec Liaison	Kevin Lake	ex officio

CEMETERY BOARD (Code of Ord., Chapter 26)(3 year terms)(Executive Board marked with *)

	Vacant	11-1-2011
	Vacant	11-1-2011
President	Vacant	11-1-2012
	Vacant	11-1-2012
	Brenda Steward	11-1-2015
Vice President	JoAnne Dixon	11-1-2013
Secretary	Dolores Bagley	appointed
	Robert H. Hansen	11-1-2013
	Arwin Petersen	11-1-2013
	Scott Jansen	11-1-2013

CIVIL SERVICE COMMISSION (Code of Ordinances, Chapter 27)(3 member, 4 year terms)

	George Dixon, Jr.	4-1-2012
Chairperson	Anne Farrell	4-1-2015
(effective January 1, 2012)	Carole Dunkin	4-1-2013
Administrative Assistant	Steven Lindner	ex officio
Clerk	Cathie Benthin	ex officio

CITY TREE BOARD (Code of Ordinances, Chapter 28)(5 persons, 3 years)

	Shawn Dunnegan	1-1-2015
	Courtney Dunnegan	1-1-2013
	William Andresen	1-1-2014
	Scott Porth	1-1-2012
	Carol McDonnel	1-1-2014
City Forester	Kevin Rice	ex-officio

ZONING BOARD OF ADJUSTMENT (Code of Ordinances, Chapter 165.80)(5 member, 5 year terms)

	Linda Enyeart	1-1-2014
	Verlin Fleagle	1-1-2015
	Sara Johnson	1-1-2016
	John Hanrahan	1-1-2017
	Richard Dunkin	1-1-2013
Secretary	Giles Looney	(Building Official)

CITY OF DEWITT
2012 COMMITTEES AND APPOINTMENTS
(CONTINUED)

CLINTON COUNTY AREA SOLID WASTE AGENCY (Iowa Code 28E Agreement – 1972)

City Council Representative	Verlyn Scheckel
City Council Alternate	Steve Hasenmiller

ADA COMMITTEE (approved by Council motion in 1995)

City Council Representative	Luanne Smith	1-1-2016
	Matt Grillot	1-1-2013
Chairperson	Dave Rex	1-1-2013
Administrative Assistant	Steven Lindner	ex officio

PROPERTY MAINTENANCE BOARD OF APPEALS (Code of Ordinances Chapter 144)

	Linda Enyeart	1-1-2014
	Verlin Fleagle	1-1-2015
	Sara Johnson	1-1-2016
	John Hanrahan	1-1-2016
	Richard Dunkin	1-1-2013
Ex officio	Giles Looney	

CLINTON COUNTY ASSESSOR BOARD

Mayor	Donald J. Thiltgen	1-1-2016
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CLINTON COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor	Donald J. Thiltgen	1-1-2016
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CLINTON COUNTY COMMUNICATIONS COMMISSION

Mayor	Donald J. Thiltgen	1-1-2016
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DEWITT DEVELOPMENT COMPANY (DDC By-Laws adopted September 9, 1986)

Mayor	Donald J. Thiltgen	ex officio
City Council Representative	Verlyn Scheckel	1-1-2016
City Council Representative	Steve Hasenmiller	1-1-2014
City Administrator	Steven Lindner	ex officio

DEWITT HOUSING COMMITTEE (HOAP & Rehabilitation Programs)

City Council Representative	Kurt Ketelsen	1-1-2016
City Administrator	Steven Lindner	
Building Official	Giles Looney	

CITY OF DEWITT
2012 COMMITTEES AND APPOINTMENTS
(CONTINUED)

DEWITT HOUSING TASK FORCE (appointed by Mayor December 7, 1995)

Chamber of Commerce	JoElla O'Connel
City Administrator	Steven Lindner
DDC Executive Director	Tami Petsche
Council Member	Kurt Ketelsen
Council Member	Dawn Marcus
Superintendent of Schools	Dan Petersen
Business Community	Mary Rueter
Industrial Community	Joe Tabor
Citizen Representative	Jane Mason
Mayor	Donald J. Thiltgen

EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION COUNCIL

Mayor	Donald J. Thiltgen
City Administrator	Steven Lindner (alternate)

EASTERN IOWA REGIONAL HOUSING AUTHORITY COMMISSION

Linda Duesing	1-1-2013
Paul Hill	1-1-2013

EASTERN IOWA REGIONAL HOUSING CORPORATION

Linda Duesing	1-1-2013
Paul Hill	1-1-2013

INSURANCE COMMITTEE

City Council Representative	Kurt Ketelsen	1-1-2013
City Administrator	Steven Lindner	
Public Works Depart. Representative	Larry Chapman	1-1-2013
Police Department Representative	Greg Waugh	1-1-2013

PERSONNEL COMMITTEE (approved by Council on January 4, 2000)

Mayor	Donald J. Thiltgen	1-1-2016
City Council	Steve Hasenmiller	1-1-2014
City Council	Dawn Marcus	1-1-2016
City Administrator	Steven Lindner	

CITY OF DEWITT
2012 COMMITTEES AND APPOINTMENTS
(CONTINUED)

REGIONAL PLANNING AFFILIATION (RPA) POLICY BOARD

City Representative	Don Thiltgen	1-1-2016
City Representative Alternate	Steven Lindner	

REGIONAL PLANNING AFFILIATION (RPA) TECHNIAL ADVISORY COMMITTEE

City Representative	Steven Lindner
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COMPENSATION COMMITTEE (approved by Council 2006)

City Council	Kurt Ketelsen	1-1-2016
City Council	Steve Hasenmiller	1-1-2014
Private Sector	Kathy Rollings	
Elected Employee	Giles Looney	
Appointed	Steve Lindner	

HAUSBARN COMMITTEE (approved by Council June 2007)

City Council	Luanne Smith
Private Sector	Carole Dunkin
Chamber	JoElla O'Connell
Private Sector	Karl Maas
Private Sector	Joel Dohrman
Private Sector	Dean Holst
DDC	Tami Petsche

SEWER ADVISORY COMMITTEE (appointed by Mayor July 2007)

City Council	Steve Hasenmiller
City Council	Luanne Smith
Private Sector	Bob Summers
Private Sector	Carol Schuster
Private Sector	Tony Kopf
Private Sector	Megan Parketon



Dear Iowa Business Professional,

Governor Branstad recently announced the Healthiest State Initiative and the goal of making Iowa the healthiest state in the nation by 2016. Making Iowa the healthiest state in the nation is not only critical to the economic viability of our state, but also critical to the quality of life for all Iowans.

Recent statistics show that Iowa ranks 20th in the nation with an adult obesity rate of 28.1 percent. These statistics not only have implications for the affected populations, but for employers as well. Recent research shows \$153 billion in lost productivity costs linked to unhealthy U.S. workers who are overweight, obese or who have other chronic health conditions. Addressing these health issues through wellness programs is a positive step toward changing current trends.

Live Healthy Iowa offers multiple team-based wellness challenges to motivate Iowans to take control of their personal health. The 100 Day Wellness Challenge, offered January 23-May 1, 2012, is a simple and affordable way to incorporate wellness into your workplace while engaging employees in a fun, friendly competition. In 2011, 27,252 Iowans took part in this challenge. Participants logged more than 73 million minutes of activity and lost over 113,000 pounds.

Live Healthy Iowa works well for businesses looking to start a wellness program or to simply enhance an existing program. The challenges are turn-key, requiring little additional time for setup or administration. Custom options are available to fit the needs of your workplace. Large or small, Live Healthy Iowa can work for you!

A promotional flyer about our 100 Day Wellness Challenge is included for your review. Please contact me with questions or for more information on how Live Healthy Iowa can help make your workplace healthier.

We are grateful for the awareness the Healthiest State Initiative brings to Iowa and for the opportunity to engage more Iowans in healthy activities. We proudly support these efforts as we continue toward the goal of making Iowa the healthiest state in the nation. Together we can make a difference!

Yours in health,

Nicole Bruce
Health Initiatives Director
Live Healthy Iowa

6

LIVEHEALTHYIOWA.ORG | 1421 SOUTH BELL AVENUE, SUITE 104 | AMES, IA 50010 | 888.777.8881

Change your choices. Change your life.

Live Healthy Iowa is a program of the Iowa State Fair



JAN 23 2012 ▶ MAY 01 2012

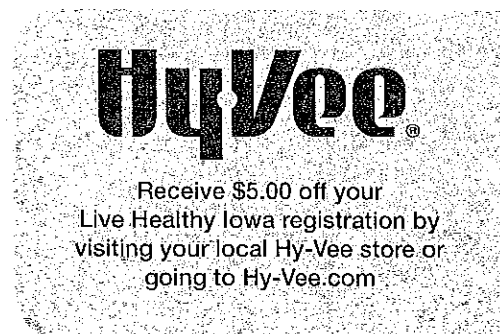
As part of the Iowa Sports Foundation, Live Healthy Iowa began in 2002 as a friendly competition encouraging Iowans to "Lighten Up" and adopt healthier lifestyles through increased physical activity and healthier nutrition choices.

For the past 10 years, Live Healthy Iowa has been making an impact on individuals, families, schools, businesses and communities across the state. In 2011, more than 152,000 Iowans, adult and youth, took part in a Live Healthy Iowa program.

The 100 Day Wellness Challenge is a simple and affordable challenge encouraging Iowans to make healthy choices. Over the course of 100 days, teams (2-10 people) engage in friendly competition tracking activity minutes and/or weight loss through the Live Healthy Iowa website.

For \$20, participants receive:

- Training T-shirt
- Weekly motivational emails
- Personal tracking page
- Unlimited access to recipes, workouts and health information
- Chance to win team incentives and/or individual prizes
- One year magazine subscription
- ...and more!



Live Healthy Iowa's 100 Day Wellness Challenge works well for businesses, communities and organizations wishing to start a wellness program or to simply enhance an existing wellness program.

"It is not only about minutes of activity or weight loss, but about helping employees develop and incorporate healthy habits in their everyday lives."

- Karen Rjeck, Iowa Bankers Association

REGISTRATION OPENS DECEMBER 2011

Contact us today for more details!

Nicole Bruce	888.777.8881 x 118	nicole@livehealthyiowa.org
Traci Kepley	888.777.8881 x 111	traci@livehealthyiowa.org
Sara Wesselmann	888.777.8881 x 116	sara@livehealthyiowa.org

WWW.LIVEHEALTHYIOWA.ORG

Live Healthy Iowa

@LiveHealthyIowa



healthiest state

We proudly support the Healthiest State Initiative, as we work toward a common goal of making Iowa the healthiest state in the nation.

CURRENT POLICY

V. The City of Dewitt will provide free installation of property owner purchased culvert and free fill on top of culvert for ditches adjacent to the property for normal installations. Culvert must meet City of DeWitt acceptable standards and size as determined by the Director of Public Works. Culvert must be purchased by property owner direct.

PROPOSED POLICY

V. Policy. The City of Dewitt will provide free installation of property owner purchased culvert and free fill on top of culvert for ditches adjacent to the property for normal, first-time installations. Culvert must be approved by Director of Public Works prior to installation. The City will not install culverts to replace existing culverts. Property owners are responsible for all material and installation costs for replacement culverts. Replacement culverts shall be approved by the Director of Public Works prior to installation and the installation shall be done to meet the City's Standards and inspected upon completion. The City reserves the right to correct at the cost of the adjacent property owner the installation of culverts that are not installed to the City's Standards.

Or

PROPOSED POLICY

V. Policy. The City of Dewitt will provide free installation of property owner purchased culvert and free fill on top of culvert for ditches adjacent to the property for normal, first-time installations. The City will install replacement culverts at cost, for time, equipment and materials.



City of DeWitt

822 6th Avenue • DeWitt, Iowa 52742 • (319) 659-3811

MEMBER IOWA LEAGUE OF MUNICIPALITIES

MAYOR
Leo Maynard

CITY OF DEWITT

POLICY

CITY
ADMINISTRATOR
Cary Conger

DATE : October 5, 1992

CITY TREASURER
Norlan Hinke

TO : Director of Public Works and Property Owners in
DeWitt

CITY ATTORNEY
James P. Richmond

FROM : Cary Conger, City Administrator

CITY CLERK
Kay Ann Goddard

SUBJECT: CULVERT INSTALLATIONS

DIRECTOR OF
PUBLIC WORKS
Richard A. Mohr

I. INTRODUCTION. This policy will serve as a guideline for property owners desiring to have the City install property owner purchased culvert in ditches adjacent to the property.

CHIEF OF POLICE
Richard L. Peasley

II. SCOPE. The provisions of this policy apply to all property owners in the City of DeWitt.

COUNCIL
William E. Turnis
William J. Lego
Donald J. Thiltgen
Max C. Matthiesen
Edward R. Duesing

III. BACKGROUND. For years the City of DeWitt has had an established, but unwritten, policy that the City will provide free installation of property owner purchased culverts for ditches adjacent to their properties. The City also provided free fill on top of the culvert.

IV. PROCEDURES.

a. Property owners must purchase the culverts direct and have them delivered to the site. Where culverts larger than 24" are required, property owners may petition the City to pay the difference in costs for the larger culvert. The City will pay for culverts installed at street corners.

b. Property owners must consult with the Director of Public Works to ensure proper size and type of culvert is purchased and that installation of the culvert is acceptable to the City. Property owner shall pay for engineering fees if needed.

c. Standards for acceptable culvert are:

CORRUGATED STEEL

- | | |
|-------------------------------|----------------|
| (1) 0-24" = 16 gauge minimum | NOTE: |
| (2) 30-36" = 14 gauge minimum | Add addi- |
| (3) 42-48" = 12 gauge minimum | tinal |
| | gauges |
| | for driveways. |

CONCRETE

18-48" = 1,500 "D" grade (2,000 "D" grade for under driveways)

V. POLICY. The City of DeWitt will provide free installation of property owner purchased culvert and free fill on top of culvert for ditches adjacent to the property for normal installations. Culvert must meet City of DeWitt acceptable standards and size as determined by the Director of Public Works. Culvert must be purchased by the property owner direct.

Approved by City Council this 5th day of October,
1992.

Certified by: Kay Ann Goddard
KAY ANN GODDARD, CITY CLERK/TREASURER

November 5th, 2011

Dewitt City Council:

We are writing to you today to ask of your permission to use Westbrook Park on Saturday, June 16th, 2012. My fiancé and I are getting married that day and were thinking about where to get married, as we do not want a traditional wedding. We just recently visited Westbrook and fell in love with the scenery.

Our plan for the 16th of June is to have a later wedding during the day, around 4ish (time not set in stone yet) by the bridge across from the Lion Shelter. We also want to have the reception at the Lion Shelter, to keep the theme of the outdoor feel going rather than to haul everyone across town to go inside. For the reception, we are thinking that if the wedding were at 4, the reception would start at 6. We have connections with a band in Davenport so to make the reception unique and more personal we really want to have this band play. The time frame for the music during the reception would be 6-10, or 7-11, depending upon which would be allowed being there are neighboring houses. We surely do not want to cause issue with having music late into the night to the neighbors.

Catered food will be served between the wedding and reception, where exactly is not predetermined. We also would like to ask for permission to serve alcohol at the Lion Shelter where the reception will be. We do not want a raging party, but more of a classy, elegant, chic feel. Alcoholic beverages we would have consist of wine/champagne and beer. If granted permission to obtain the use of Westbrook Park on Saturday, June 16th, 2012 we will see to it that by the time we leave the park we will make sure that all decorations are down, all food and beverage wastes are taken care of, therefore leaving the park crisp and pristine as when we set foot on it earlier in the day. We understand fully that it is a public park, children and families use it for their recreational activities, and so we do not want to change the reputation of the park. Yet another reason we fell in love with the park is that there will be guests with children, and the playground equipment is so close to the shelter.

We are asking this far in advance for granted permission to obtain usage of the park on June 16th because having the wedding and the reception outdoors will allow us to have a beautiful location to celebrate the union of my fiancé and I, but also because this is our first preference for a location as we feel it is best fit for us. We hope that you take this into consideration and grant us permission to use the park for the above reasons.

Thank you for your time, and we look forward to hearing a response back!

Sincerely,

Donnie Schroeder
don.schroeder03@gmail.com
(563) 357-9741

Erin Broadrick
ebirish03@gmail.com
(563) 559-0283

2. A person shall not use or consume alcoholic liquor, wine or beer upon the public streets or highways. A person shall not use or consume alcoholic liquor in any public place, except premises covered by a liquor control license. A person shall not possess or consume alcoholic liquors, wine or beer on public school property or while attending any public or private school-related function. A person shall not be intoxicated or simulate intoxication in a public place. A person violating this subsection is guilty of a simple misdemeanor.

3. When a peace officer arrests a person on a charge of public intoxication under this section, the peace officer shall inform the person that the person may have a chemical test administered at the person's own expense. If a device approved by the Commissioner of Public Safety for testing a sample of a person's breath to determine the person's blood alcohol concentration is available, that is the only test that need be offered the person arrested. In a prosecution for public intoxication, evidence of the results of a chemical test performed under this subsection is admissible upon proof of a proper foundation. The percentage of alcohol present in a person's blood, breath, or urine established by the results of a chemical test performed within two hours after the person's arrest on a charge of public intoxication is presumed to be the percentage of alcohol present at the time of arrest.

(Code of Iowa, Sec. 123.46)

45.04 OPEN CONTAINER ON STREETS AND HIGHWAYS. (REPEALED BY ORDINANCE NO. 95-25 – See Section 62.13 of this Code of Ordinances.)

Supp. Sept – 97

RESOLUTION NO. 2011-113

RESOLUTION APPOINTING COMMISSIONERS TO THE
EASTERN IOWA REGIONAL HOUSING AUTHORITY
FROM THE CITY OF DeWitt, IOWA

WHEREAS, the City of DeWitt, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the City Council in the City of DeWitt, Iowa, hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Paul Hill Term: 1 year (s)

Commissioner: Linda Poesing Term: 1 year (s)

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the City Clerk and certified copies of such Resolution be forwarded by the City Clerk to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 5th day of December, 20 11

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2011-114

**SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE
OF SOLICITING WRITTEN AND ORAL COMMENTS ON THE CITY'S
PROPOSED FISCAL YEAR 2011-2012 BUDGET AMENDMENT**

WHEREAS, the City Council of the City of DeWitt, Iowa, previously approved the annual budget for Fiscal Year 2011-2012; and

WHEREAS, a budget amendment is necessary to permit the appropriation and expenditure of amounts anticipated to be available from sources other than property taxation, and which had not been anticipated in the budget in accordance with Iowa Code 384.18.2; and

WHEREAS, Iowa Code 384.16.3 requires a public hearing on the proposed budget amendment where any resident or taxpayer of the city may present to the council objections to any part of the budget amendment for the current fiscal year or arguments in favor of any part of the budget amendment before its adoption and certification to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against these proposals may appear and be heard at the public hearing at the City Council meeting on December 19, 2011 at 7:00 p.m. at the City Hall Council Chambers, 510 9th Street, DeWitt, Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of DeWitt, Iowa, that this confirms that the council order the publication of a notice of public hearing pertaining to the adoption of the Fiscal Year 2011-2012 budget amendment not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing.

PASSED AND APPROVED this 5th day of December, 2011.

Donald Thiltgen, Mayor

Attest:

Catherine M. Benthin, City Clerk

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of DeWitt in CLINTON County, Iowa

will meet at City Hall Council Chambers

at 7:00 p.m. on 12/19/11
(Hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2012
(Year)

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 2,282,480		2,282,480
Less: Uncollected Property Taxes-Levy Year	2 0		0
Net Current Property Taxes	3 2,282,480	0	2,282,480
Delinquent Property Taxes	4 0		0
TIF Revenues	5 1,350,000		1,350,000
Other City Taxes	6 604,117		604,117
Licenses & Permits	7 85,515	700	86,215
Use of Money and Property	8 135,454	2,500	137,954
Intergovernmental	9 1,343,872	320,629	1,664,501
Charges for Services	10 2,425,923	-16,633	2,409,290
Special Assessments	11 0		0
Miscellaneous	12 160,987	10,014	171,001
Other Financing Sources	13 1,602,397	2,238,982	3,841,379
Total Revenues and Other Sources	14 9,990,745	2,556,192	12,546,937
Expenditures & Other Financing Uses			
Public Safety	15 1,196,622	-7,241	1,189,381
Public Works	16 686,995	59,593	746,588
Health and Social Services	17 23,700		23,700
Culture and Recreation	18 1,140,148	15,714	1,155,862
Community and Economic Development	19 303,575	-66,900	236,675
General Government	20 379,879	3,882	383,761
Debt Service	21 1,715,634	989,000	2,704,634
Capital Projects	22 3,075,000	742,187	3,817,187
Total Government Activities Expenditures	23 8,521,553	1,736,235	10,257,788
Business Type / Enterprises	24 1,953,442	38,371	1,991,813
Total Gov Activities & Business Expenditures	25 10,474,995	1,774,606	12,249,601
Transfers Out	26 1,601,897	668,982	2,270,879
Total Expenditures/Transfers Out	27 12,076,892	2,443,588	14,520,480
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	28 -2,086,147	112,604	-1,973,543
Continuing Appropriation	29 0	N/A	0
Beginning Fund Balance July 1	30 5,813,938	3,494,703	9,308,641
Ending Fund Balance June 30	31 3,727,791	3,607,307	7,335,098

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenues-Increase in interest, donations, misc and bond proceeds for refunding issue and for 11th St West. Summer camp revenue deleted and grant revenues increased. Expenses-Increases for police dept, street maintenance, Pauley memorial, pay off of 2005 bond, replacement of 3 motors at sewer plant. Increase in various capital projects due to timing of projects and adding 2011 HOAP. Decrease Hafner rebate amount and remove summer camp expense.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

City Clerk/ Finance Officer Name

12A

CHAPTER 26

CEMETERY BOARD

26.01	Board Created	26.05	Reports to Council
26.02	Organization	26.06	Rules and Regulations
26.03	Duties	26.07	Sale of Lots
26.04	Budget	26.08	Perpetual Care
		26.09	Elmwood Cemetery Closed

26.01 BOARD CREATED. A Cemetery Board of Trustees is hereby created, to be responsible for the maintenance and operation of the municipal cemetery known as Elmwood Cemetery, to provide grounds for human interments. The Cemetery Board of Trustees shall also advise the Council from time to time on the need for additional cemetery facilities.

26.02 ORGANIZATION. The Board shall consist of nine (9) members, all residents of the City, elected by the Cemetery Board of Trustees for overlapping three-year terms. The Board of Trustees for overlapping three-year terms. The Board shall annually choose its Chairperson. Members shall serve without compensation, but may receive their actual expenses. A vacancy shall be filled in the same manner as the original appointment.

(Ord. 2001-14 – Dec. 01 Supp.)

26.03 DUTIES. As a part of its duties for the maintenance and operation of Elmwood Cemetery, the Board shall oversee the cemetery properties and the hiring and discharge of personnel working on cemetery properties, subject to the limitation of expenditures for salaries and supplies, contracts and capital outlays set forth in the annual budget provided by the Council for cemetery operations. The Board may appoint a caretaker who shall have authority to order supplies at the direction of the Board consistent with the procedures established by the Council for all departments of the City and payments will be made by warrant/check written by the City Clerk/Treasurer for invoices submitted and approved by the Board.

26.04 BUDGET. The Board shall, on or before January 1 of each year, prepare a budget and submit the same to the Council for consideration

26.05 REPORTS TO COUNCIL. The Board shall make written quarterly reports to the Council of its activities. Its revenues and expenditures shall be reported monthly in the Clerk's report to the Council.

26.06 RULES AND REGULATIONS. The Board shall have the power to make rules and regulations for the use and operations of the cemetery subject to the approval of the rules by the Council. These include, but not limited to, the following:

1. To regulate the burial of the dead.
2. To provide places for the interment of the dead.
3. To cause any body interred contrary to such regulations to be taken up and buried in accordance therewith.
4. To exercise over all cemeteries under the jurisdiction of the Board the power conferred upon the Board with reference to cemeteries.

26.07 SALE OF LOTS. The sale of lots in the cemetery shall be evidenced by a deed signed and executed by the Mayor and the City Clerk for and on behalf of the City, and it is the duty of the Clerk to collect the purchase price for any lot sold before delivering the deed of conveyance for the same. The payment of all fees and charges shall be made at the City Hall where receipts will be issued for all amounts paid. Said fees and charges shall be based upon the charges as set out in the rules and regulations then in effect as adopted by the Board.

(Ord. 98-01 – Apr. 98 Supp.)

26.08 PERPETUAL CARE. Twenty percent (20%) of the sale price of cemetery lots shall be set aside and deposited in the perpetual care endowment fund of the cemetery. The City receives and expends all moneys and property donated or bequeathed for perpetual care. The assets of the perpetual care fund shall be invested as permitted by State law. The Board shall use the income from such investments in caring for the property of the donor or lot owner or as provided in the terms of such gift or donation, or as agreed in the instrument for sale and purchase of a cemetery lot.

26.09 ELMWOOD CEMETERY CLOSED. Elmwood Cemetery is closed to the public between the hours of ten o'clock (10:00) p.m. and five o'clock (5:00) a.m. No person shall enter or remain in Elmwood Cemetery while it is closed.

(Ord. 2003-11 – Jun 03 Supp.)

ORDINANCE NO. 2658

AN ORDINANCE REPEALING SUBSECTION (b) of SECTION 23-38, MAINTENANCE OF GRASS PLOTS BY PROPERTY OWNERS OR PARTIES IN POSSESSION; PLANTING OF OTHER VEGETATION; REQUIRING OWNERS OR PARTIES IN POSSESSION OF ABUTTING PROPERTY TO KEEP SAID GRASS PLOTS IN AN ORDERLY AND MAINTAINED CONDITION; NO LIABILITY IN CASE OF DAMAGE OR DESTRUCTION; CERTAIN EXCAVATIONS WITHIN THE PUBLIC RIGHT-OF-WAY, AND ENACTING IN LIEU THEREOF A NEW SUBSECTION (b) of SECTION 23-38, MAINTENANCE OF GRASS PLOTS BY PROPERTY OWNERS OR PARTIES IN POSSESSION; PLANTING OF OTHER VEGETATION; REQUIRING OWNERS OR PARTIES IN POSSESSION OF ABUTTING PROPERTY TO KEEP SAID GRASS PLOTS IN AN ORDERLY AND MAINTAINED CONDITION; NO LIABILITY IN CASE OF DAMAGE OR DESTRUCTION; CERTAIN EXCAVATIONS WITHIN THE PUBLIC RIGHT-OF-WAY, OF ARTICLE II, PARKING, OF CHAPTER 23, STREETS AND SIDEWALKS, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. Subsection (b) of Section 23-38, Maintenance of Grass Plots by Property Owners or Parties in Possession; Planting of Other Vegetation; Requiring Owners or Parties in Possession of Abutting Property to Keep Said Grass Plots in an Orderly and Maintained Condition; No Liability in Case of Damage or Destruction; Certain Excavations Within the Public Right-of-Way , of Article II, Parking of Chapter 23, Streets and Sidewalks, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety, and the following new Subsection (b) of Section 23-38, Maintenance of Grass Plots by Property Owners or Parties in Possession; Planting of Other Vegetation; Requiring Owners or Parties in Possession of Abutting Property to Keep Said Grass Plots in an Orderly and Maintained Condition; No Liability in Case of Damage or Destruction; Certain Excavations Within the Public Right-of-Way, is enacted in lieu thereof, as follows:

(b) It shall be unlawful for the owner or party in possession of lots or parcels of ground in the city to fail to keep in good order or to maintain the area between the curblin and the property line abutting their property including keeping said area free of holes, pitfalls, stumps of trees,

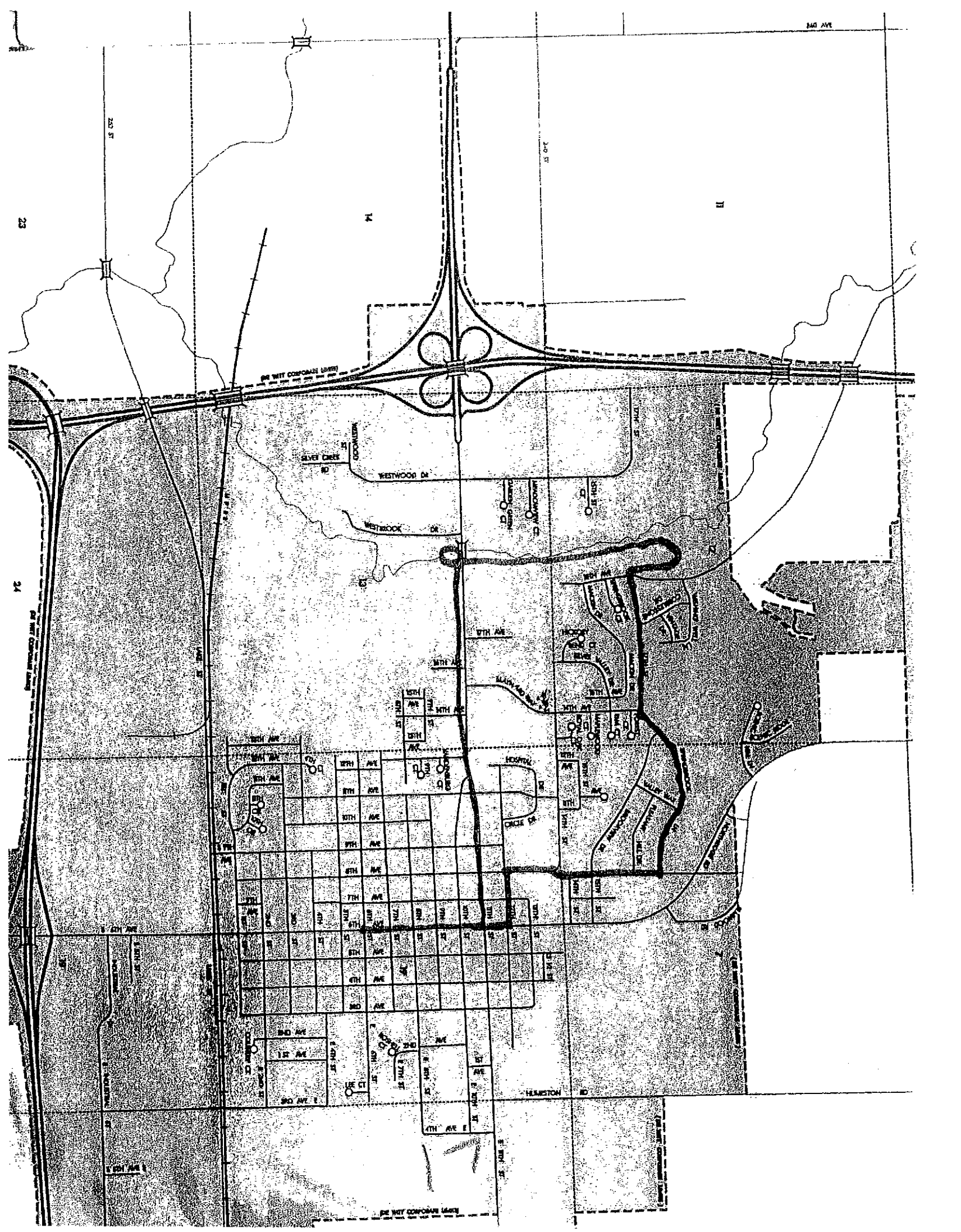
fences, brick, stone, cement or other monument-type mail boxes, stakes, posts or rods to which a metal, plastic or similar receptacle designed to hold newspapers are affixed, private irrigation or sprinkler systems, retaining walls, landscaping brick, block, stone, timber or other similar material, or any other similar obstructions. In the event plant material described in subsection (a) or any of the obstructions described in this subsection are damaged or destroyed by the city, its employees, agents or contractors, in the course of street maintenance, including snow removal, street sweeping, street cleaning, and other similar work, or any repair, replacement, construction or reconstruction of city streets, subdrains, storm sewer pipes, conduits or other similar structures, or other city work within the public right-of-way, including the area between the curblineline and the abutting private property line, the city, its employees, agents and contractors shall have no liability to the private property owner or party in possession of the property adjacent to which such obstructions or plant material are located, for any damage to or destruction of such obstructions or plant material. The owner or party in possession of the land referred to above shall comply with the city ordinances pertaining to the trimming of trees, and other ordinances affecting the maintenance of said area of ground lying between the curblineline and the property line abutting their property.

INTRODUCED: _____ May 12, 2008
PASSED 1st CONSIDERATION: _____ May 12, 2008
PASSED 2nd CONSIDERATION: _____ May 27, 2008
PASSED 3rd CONSIDERATION: _____ June 9, 2008
ADOPTED: _____ June 9, 2008

Jon T. Crews, Mayor

ATTEST:

Gary L. Hesse, CMC, City Clerk



DEWITT, IOWA
MODIFICATION OR CHANGE OF EXISTING PROVISION

Existing provisions may be added to, partially deleted or changed as follows:

ORDINANCE NO. 2011-14

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING PROVISIONS PERTAINING TO ANIMAL PROTECTION AND CONTROL

Be It Enacted by the City Council of the City of DeWitt, Iowa:

SECTION 1. SECTIONS MODIFIED. SECTION 55.01 and 55.06 of the Code of Ordinances of the City of DeWitt, Iowa, 2010 is repealed and the following adopted in lieu thereof:

55.01 DEFINITIONS. The following terms are defined for use in the chapters of this Code of Ordinances pertaining to Animal Protection and Control.

1. "Animal" means a nonhuman vertebrate.
(Code of Iowa, Sec. 717B.1)
2. "At large" means off the premises of the owner and not held firmly on a leash, cord or chain and under the control of a competent person, restrained within a motor vehicle, or housed in a veterinary hospital or kennel.
3. "Livestock" means an animal belonging to the bovine, caprine, equine, ovine or porcine species; farm deer, as defined in Section 481A.1 of the Code of Iowa; ostriches, rheas, emus or poultry.
(Code of Iowa, Sec. 717.1) (Ord. 95-24)
4. "Owner" means any person owning, keeping, sheltering, or harboring an animal.

55.06 AT LARGE PROHIBITED. It is unlawful for any owner to allow an animal to run at large within the corporate limits of the City. No owner of an animal shall allow such animal to be outside the confines of the property of the owner unless the animal is held firmly on a leash, cord or chain and under the control of its owner.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of _____, 2011, and approved this ____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2011.

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DEWITT, IOWA
MODIFICATION OR CHANGE OF EXISTING PROVISION

Existing provisions may be added to, partially deleted or changed as follows:

ORDINANCE NO. 2011-15

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DEWITT, IOWA, 2010, BY AMENDING PROVISIONS PERTAINING TO PARK REGULATIONS; PRIVATELY OWNED ANIMALS

Be It Enacted by the City Council of the City of DeWitt, Iowa:

SECTION 1. SECTIONS MODIFIED. SECTION 47.15 of the Code of Ordinances of the City of DeWitt, Iowa, 2010 is repealed and the following adopted in lieu thereof:

47.15 PRIVATELY OWNED ANIMALS. No privately owned animal shall be allowed in a City park unless accompanied and controlled by owner or person having custody of said animal. The owner or person having the custody of said animal shall have such animal under control and firmly held on a leash, cord or chain. The owner or person having the custody of said animal shall be responsible for any damage caused in any event by such animal.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council the ____ day of _____, 2011, and approved this ____ day of _____, 20____.

MAYOR

ATTEST:

CITY CLERK

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2011.

CITY CLERK