

**CITY OF DEWITT
COUNCIL MINUTES
January 4, 2022**

The regular meeting of the DeWitt City Council was held on January 4, 2022. Mayor Steve Hasenmiller presiding. Council members present Smith, Chrones, Marcus, Ketelsen, Goldensoph. The City council meeting will also be open to the public electronically to join zoom meeting:

<https://us02web.zoom.us/j/83648278498?pwd=NWhpZjE0TXpZaUwvNUhPR0grcC8vdz09>

Meeting ID: 836 4827 8498

Passcode: 167022

Marcus moved and Ketelsen seconded to approve native wine permits for Meant To Be With Flowers, Urbanity Coffee and Wine House and minutes and bills as follows:

3E ELECTRICAL ENGINEERING	GENERATOR MAINT CONTRACT	325.00
ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	7,313.96
ALLIED ELECTRONICS INC	DUPLEX ALTERNATING RELAY	108.31
AMAZON CAPITAL SERVICES	TRI-FLOW LUBRICANT	1,443.65
AVESIS	VISION INSURANCE	527.47
BAKER & TAYLOR INC.	BOOKS	572.92
CINTAS CORPORATION #342	FLOOR MATS	165.79
CITY OF DEWITT	WATER BILL	300.83
CLERK OF COURT	GARNISHMENT	363.75
COGRAN SYSTEMS	REGISTRATIONS-DECEMBER	120.00
CUSTOM ART & SIGNS	LETTER/STRIPE TAHOE	870.50
DAVID PORTER	OUT OF POCKET REIMBURSEMENT	1,320.00
DEMCO MEDIA	LABEL PROTECTORS, BRWSING BAGS	142.91
DEWITT FIRE DEPARTMENT	TV, TV MOUNT	625.02
DEWITT FITNESS CENTER	FITNESS CENTER DUES	679.36
FARM PLAN	ELBOW FITTINGS, HOSE, HOSE FITTI	75.25
FLENKER LAND ARCHITECTURE	WETLAND MITIGATION MONITORING	3,550.00
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	0.00
GREAT WESTERN SUPPLY CO	HAND SANITIZER, LAUNDRY DETERGE	164.93
GREENWOOD CLEANING SYSTEMS	FOAMING DISPENSER	42.48
HOME DEPOT	DRILL BITS	64.41
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,727.82
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	24,714.11
INTOXIMETERS INC	DRYGAS FOR PBT CALIBRATION	125.00
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA DIVISION OF LABOR SER	BOILER INSPECTIONS	80.00
IOWA ONE CALL	NOTIFICATIONS	84.60
IPERS	IPERS	21,795.84
JANSEN ELECTRIC INC	SERVICE CHARGE-NO POWER TO PLA	580.00
JESSICA HAGAN	SHOWER TENSION ROD	9.00
LAUREN KORNMANN	TUMBLING REFUND	110.00
LORI RHODES	OUT OF POCKET REIMBURSEMENT	106.45
LOVEWELL FENCING INC	GATE OPERATOR SERVICE CALL-RES	295.94
MATT WHALEN	OUT OF POCKET REIMBURSEMENT	222.32
MATT WHALEN/POLICE BARGAIN	POLICE UNION DUES	120.00
MEANT TO BE FLOWERS	PAARMANN FLOWERS	125.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	300.00
MIDWEST PATCH	INSULATED SWEATSHIRT	70.00
MUNICIPAL FIRE & POLICE	411 PENSION	20,616.70
NEW YORK LIFE INS. CO.	NEW YORK LIFE	69.09
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	100.52
OMNI-SITE.NET	ANNUAL SERVICE CONTRACT	552.00
ONE STEP	ENVLOEPES	99.72
ORIGIN DESIGN CO.	WELLSPIRE-QUALITY CONTROL	23,475.13
PATC	OWI & TRAFFIC OFFENSES HANDBOO	44.00
PERSONAL ASSISTANCE SERVIC	EMPLOYEE ASSISTANCE PROGRAM	715.95
PLUMB SUPPLY COMPANY	THERM-X-TROL EXP TANK	63.49
PREMIER PARTS INC	TRAILER WIRE RETURN, TAPE, SAND	205.62
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	456.57
QUAD CITY SAFETY INC	TURBOLITES WITH CARABINERS	300.00

RANDY'S NEIGHBORHOOD MARKE	STORYTIMES-PRETZELS, COOKIES	13.96
RON BAXTER	REFUND COMMUNITY CENTER RENTAL	120.00
SHI INTERNATIONAL CORP	COMPUTERS	1,654.94
SPAHN & ROSE LUMBER COMPAN	HVAC FILM TAPE, SEALANT	45.66
STAPLES	COPY PAPER, PENDAFLEX FILE	72.27
STEPHANIE TURNQUIST	UTILITY REFUND	22.21
STEVE LINDNER	OUT OF POCKET INS	379.97
TELRITE CORPORATION	PHONE SERVICE	232.01
THEISEN'S SUPPLY INC	FITTINGS	900.59
TOTAL MAINTENANCE INC	BOILER SERVICE-THERMOSTAT/CONT	1,197.00
TREASURER STATE OF IOWA	STATE WITHHOLDING	8,227.00
TRISTATE TRUCK EQUIPMENT	SERVICE BODY	7,273.00
US BANK	SERGER, DVDS, SPOOLS OF THREAD	1,370.57
USA BLUEBOOK	MOTOR SERVICE KITS, LEAD FREE B	343.59
VERIZON WIRELESS	PHONE/DATA SERVICE	449.18
WINDY HILDEBRANT	GARNISHMENT	250.00

Categorized by the following funds:

001	GENERAL FUND	25,272.70	
110	ROAD USE	3,384.13	
117	T & A - POL 411	15,169.92	
121	LOCAL OPTION SALES TAX	8,494.92	
126	DEWITT ECON DEV TIF RES	2.25	
130	FEMA DISASTER-COVID 19	104.12	
162	SSMID	15.09	
177	POLICE - OWI & FORFEITED	125.00	
302	2022 STREET PROJECT	9,200.00	
310	FIRE STATION EXPANSION	13,590.13	
365	LIBRARY EXPANSION	1,806.96	
600	WATER UTILITY	11,209.65	
610	SEWER UTILITY	6,800.96	
617	SWR STUDIES/EXPANSION	52.00	
670	GARBAGE & RECYCLING COL	64.71	
740	STORM WATER UTILITY	253.59	
830	PAYROLL CLEARING	43,972.23	
*****			139,518.36

Public Hearing: Proposed Amendment to the DeWitt Economic Development District. Ketelsen moved and Smith seconded to go into public hearing. Motion carried with Ketelsen, Smith, Chrones, Goldensoph, Marcus voting yes. The City is required to hold a public hearing prior to approving an amended Urban Renewal Plan. Prior to this public hearing the City has held a consultation meeting, where the County Supervisors and School Superintendent were invited to review the plan. Additionally, the DeWitt Planning & Zoning Commission reviewed the Urban Renewal Plan Amendment and recommended approval by the Council. The Urban Renewal Plan governs how the City conducts Tax Increment Financing projects. The proposed amendments include, adding the Saber Highlands 1st Addition Subdivision property, and adding a number of projects including: repaving 6th Avenue/Northridge Road, north of 11th Street, the addition of Pickle Ball Courts, a trail extension and possible trail bridge (planning and construction), residential rental housing improvements, LMI Housing Project, and a single family housing project. City Hall received no further verbal or written comments.

Resolution 2022-01: Authorizing Release of Lien for sidewalk charges (316 E 11th Street). Chrones moved and Smith seconded to approve **Resolution 2022-01**. Motion carried with Chrones, Smith, Goldensoph, Ketelsen, Marcus voting yes.

Resolution 2022-02: Authorizing Release of Lien for sidewalk charges (816 2nd Avenue). Ketelsen moved and Marcus seconded to approve **Resolution 2022-02**. Motion carried with Ketelsen, Marcus, Chrones, Smith, Goldensoph voting yes.

Resolution 2022-03: Authorizing Release of Lien for sidewalk charges (312 10th Street). Smith moved and Chrones seconded to approve **Resolution 2022-03**. Motion carried with Smith, Chrones, Ketelsen, Goldensoph, Marcus voting yes.

Resolution 2022-04: Resolution setting the date for public hearings on proposals to enter into General Obligation Loan Agreements and to borrow money thereunder. Smith moved and Ketelsen seconded to approve **Resolution 2022-04** setting the date for the required public hearings before the City enters into General Obligation bond agreements. It is estimated that the City will enter into a GO Loan Agreement up to \$6.5 million. This funding includes the refinancing of a \$1.24 million dollar 2017 GO Bond with an estimated savings of around \$200,000.00. Additionally, the new issue will fund the 2022 First Street Project (\$1.66 million), 2022 Fire Station Project (\$3 million) fund the engineering for the 6th Avenue north project (\$200,000.00; construction 2023 or 2024, the 2022 Pickle Ball Project (\$250,000.00), Trail Bridge Planning (\$25,000.00), and engineering and construction of Street Shop (2023/2024 – waiting for estimate). The hearings are set for February 7 and the bond sale is tentatively set for February 22, 2022. The different hearings reflect the different purposes of use of funds. Additionally, the resolution has higher not to exceed numbers due to a number of estimates that we have. These numbers will be tightened down by February – the final numbers can go down, but cannot exceed what is the public hearing notices. Motion carried with Smith, Ketelsen, Goldensoph, Marcus, Chrones voting yes.

Resolution 2022-05: Approving forgivable Mortgage Release (Grell). Chrones moved and Marcus seconded to approve **Resolution 2022-05**. Motion carried with Chrones, Marcus, Ketelsen, Smith, Goldensoph voting yes.

Resolution 2022-06: Approve Financial Services Agreement with Piper Sandler Company. Marcus moved and Smith seconded to approve **Resolution 2022-06**. Motion carried with Marcus, Smith, Goldensoph, Chrones, Ketelsen voting yes.

Resolution 2022-07: Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the DeWitt Economic Development District. Ketelsen moved and Marcus seconded to approve **Resolution 2022-07**. Motion carried with Ketelsen, Marcus, Smith, Goldensoph, Chrones voting yes.

Resolution 2022-08: Authorizing Release of Lien for sidewalk charges (1302 6th Avenue). Chrones moved and Smith seconded to approve **Resolution 2022-08**. Motion carried with Chrones, Smith, Marcus, Ketelsen, Goldensoph voting yes.

Approve updated job description and wage for Plant Maintenance Supervisor. Ketelsen moved and Chrones seconded to approve updated job description and wage increase to \$18.00 per hour effective in the spring when pay resolution is completed. Motion carried with Ketelsen, Chrones, Goldensoph, Marcus, Smith voting yes.

Approve up to \$60,000 for Well #6 and Well #5 for well repair and maintenance with Northway Well & Pump Co. Smith moved and Marcus seconded to approve up to \$60,000 for well repairs. Motion carried with Smith, Marcus, Ketelsen, Chrones, Goldensoph voting yes.

Approve Technical Support Services Agreement with Clinton County IT for DeWitt Police Department. Chrones moved and Ketelsen seconded to approve support agreement. Motion carried with Chrones, Ketelsen, Smith, Goldensoph, Marcus voting yes.

First Reading – Ordinance 2022-01: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the January 2022 addition to the DeWitt Economic District, Pursuant to Section 403.19 of the Code of Iowa. Ketelsen moved and Smith seconded to approve first reading of **Ordinance 2022-01**. Motion carried with Ketelsen, Smith, Chrones, Goldensoph, Marcus voting yes.

Emergency Item – Police Department Switch. Chrones moved and Marcus seconded to approve \$1,100 for a new switch for the police department phones/internet to work properly. Motion carried with Chrones, Marcus, Goldensoph, Smith, Ketelsen voting yes.

Chrones moved to adjourn at 7:30 p.m.

Steve Hasenmiller, Mayor

Catherine M. Benthin, City Clerk