

**CITY OF DEWITT
COUNCIL MINUTES
January 16, 2023**

The regular meeting of the DeWitt City Council was held on January 16, 2023. Mayor Steve Hasenmiller presiding. Council Members present Smith, Chrones, Ketelsen, Goldensoph, Marcus on zoom. The City council meeting will also be open to the public electronically, to join zoom meeting:

<https://us02web.zoom.us/j/86733852798?pwd=SEgrOHAvdWE2NG9nU2JOeVY0QkZWUT09>

Meeting ID: 867 3385 2798 Passcode: 848897

Smith moved and Goldensoph seconded to approve December 2022 Revenues & Transfer in: \$1,045,330.32, December 2022 Expenditures & Transfers out: \$1,168,591.44, December Journal Entries, December Bank Reconciliation Statements and minutes and bills as follows:

ACCO UNLIMITED CORP.	DEC PROGRAM FEE	643.58
ADCRAFT	REVERSIBLE MESH TANKS	2,005.00
ALLIANT/IES UTILITIES	719 1/2 6TH AVE-6TH AVE LIGHTS	13,327.30
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	35,672.96
AMAZON CAPITAL SERVICES	BRIGGS & STRATTON KIT	1,145.60
ANDRESEN LANDSCAPE & GARDE	HOLIDAY DECOR-DOWNTOWN POTS	528.00
AT&T MOBILITY	PHONE SERVICE	288.89
BAKER & TAYLOR INC.	BOOKS	758.36
BERNIE'S HEATING & COOLING	SERVICE CALL-CHECKED GAS PRESS	165.00
BETTY MCCULLOUGH	PERFORMER FEE	150.00
CAMANCHE DEWITT COALITION	SERVICE AGREEMENT	750.00
CANDICE GAYMAN	UTILITY REFUND	82.04
CATHIE BENTHIN	OUT OF POCKET REIMBURSEMENT	187.20
CENTRAL DEWITT COMMUNITY S	BOYS BASKETBALL CLINICS	2,525.00
CINTAS CORPORATION #342	FLOOR MATS, AIR FRESHENER	31.95
CITY OF DEWITT	WATER BILL	425.31
CLERK OF COURT	GARNISHMENT	363.75
CLINTON COUNTY RECORDER	RECORD SIDEWALK LIEN RELEASES	63.00
COGRAN SYSTEMS	REGISTRATIONS-BASKETBALL, TUMBL	500.00
COMPUTER EVOLUTION	SERVICE NOTEBOOK-BOARD FAILURE	95.00
COURTESY FORD	CORE DEPOSIT	350.00
CRAWFORD COMPANY	SERVICE CALL-NO HEAT	312.50
DEMCO MEDIA	BOOK BAGS, LABEL PROTECTORS, SUB	175.31
DEWITT FIRE DEPARTMENT	HAPPY JOES-CL CO TRAINING TRAI	690.73
DEWITT OBSERVER	AQUATIC CENTER JOB ADS	1,212.12
DIEDRICH CEMETERY SERVICE	GRAVE OPENINGS	5,850.00
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	143.87
ED MORSE CHEVROLET BUICK G	PROGRAM REMOTE START, INSTALLED	641.65
FARM PLAN	MOTOR	429.48
FLEET FUELING	GASOLINE	5,487.83
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	769.90
GRAND MOUND COMMUNICATIONS	PHONE, VIDEO, INTERNET SERVICES	1,438.18
GREENWOOD CLEANING SYSTEMS	ROLL TOWELS, SHAMPOO, TOILET PAP	271.66
HAPPY JOE'S PIZZA	PIZZA, POP	39.29
HAWKINS INC	AZONE	2,145.38
HOME DEPOT	FURNACE FILTERS	35.88
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	1,164.08
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	21,957.27
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA ASSOC OF MUNICIPAL UT	ISEP SAFETY TRAINING-JAN-MARCH	1,847.00
JANSEN ELECTRIC INC	REPLACE PROCESS DRIVE-VFD	3,394.28
JARED DESMET	REFUND BASKETBALL	50.00
JONAS FITNESS	SOFTWARE MAINT CONTRACT	349.51
KAMPER KORNER LC	HALOGEN BULBS	11.60
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	69.00
LES MILLS US	LES MILLS BASIC	578.00
LOVEWELL FENCING INC	REPL LOOP, MOUNTING POST	801.50
MARK SCHALLER	SOCIAL SECURITY REFUND	1,001.08

MEANT TO BE FLOWERS	PAARMANN FLOWERS	200.00
MEYER PEST CONTROL	PEST CONTROL SERVICE	320.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	300.00
MIDWEST WHEEL COMPANIES IN	LED MINIBAR	205.29
MULGREW OIL & PROPANE	DIESEL	1,103.84
NAPA AUTO PARTS	PRESSURE HOSE	25.21
NICUSA INC - IOWA DIVISION	CREDIT CARD PROCESSING FEES	1,763.71
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	174.91
POWERDMS INC	PLAN IT SOFTWARE ANNUAL MAINT	1,166.25
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	2,798.00
QUAD CITY COUNCIL OF POLIC	ANNUAL MEMBERSHIP DUES	50.00
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	2,266.20
SANDRY FIRE SUPPLY LLC	KNOB REGULATORS	240.00
SCANTRON	HARDWARE MAINT CONTRACT	459.00
SHAWN ZEIMET	INSURANCE DEDUCT	105.70
TELRITE CORPORATION	PHONE SERVICE	38.17
THE IACP	ANNUAL MEMBERSHIP DUES	380.00
THE POLICE AND SHERIFFS PR	ID CARD	17.60
THEISEN'S SUPPLY INC	EXCHANGE BOLTS, NUTS, WASHERS	269.95
TIRES-N-MORE	PLOW FLUID	68.20
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,347.00
TRAF-SYS INC	ANNUAL DATA HOSTING/REPORTING	280.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	6,355.54
TWIN STATE TECHNICAL SERVI	UPGRAND FORTIOS	317.50
TYLER OHNEMUS/POLICE BARGA	POLICE UNION DUES	80.00
UNITED HEALTHCARE PLAN OF	LIFE INSURANCE	46,403.77
US BANK	SHIPPING	1,447.62
US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	953.09
UTILITY ASSOCIATES INC	BODY CAMERA & IN-CAR VIDEO SYS	69,288.00
VERIZON WIRELESS	PHONE/DATA SERVICES	448.31
VIRTUS SCOTT	UTILITY REFUND	96.02
W.S. DARLEY & CO	BAR/AXE BRACKETS	149.25
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	272.60
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICES	4,765.00

Categorized by the following funds:

001	GENERAL FUND	143,053.99
110	ROAD USE	8,421.12
121	LOCAL OPTION SALES TAX	7,957.42
125	DEWITT ECON DEV TIF	36.45
162	SSMID	526.78
600	WATER UTILITY	15,765.75
610	SEWER UTILITY	17,664.01
670	GARBAGE & RECYCLING COL	35,103.82
740	STORM WATER UTILITY	1,403.63
830	PAYROLL CLEARING	25,422.80
*****		255,355.77

Resolution 2023-02: Setting Sidewalk Charges for 2022 Street Project. Chrones moved and Smith seconded to approve **Resolution 2023-02**. Motion carried with Chrones, Smith, Ketelsen, Goldensoph, Marcus voting yes.

Resolution 2023-03: Authorizing City Clerk to Release Liens for 2022 Sidewalk Repairs. Smith moved and Goldensoph seconded to approve **Resolution 2023-03**. Motion carried with Smith, Goldensoph, Marcus, Chrones, Ketelsen voting yes.

Review & Approve Police Department Job Descriptions. Ketelsen moved and Chrones seconded to approve Police Department Job Descriptions. Motion carried with Ketelsen, Chrones, Smith, Goldensoph, Marcus voting yes.

Approve Payment #1 to Utility Associates for Body Cameras. Smith moved and Goldensoph seconded to approve the first year payment to Utility Associates for the Body Cameras. Motion carried with Smith, Goldensoph, Marcus, Chrones, Ketelsen voting yes.

Budget Workshop. A spreadsheet listing 10 years of expense history was emailed out to all council members for their information. A comparison of taxable values last year to this year was presented. Multiresidential decreased to zero as it is now all included in residential. That value also decreased from 63.75% taxable to 56.4919% taxable. In addition, the large decrease in taxable value of commercial values is due to a change in how commercial is taxed on the first \$150,000 of value. That is now taxed at the 56.4919% like residential instead of 90% as before. This is now a new rollback to be reimbursed from the State instead of thru property taxes. This reimbursement will likely be decreased/eliminated over time. Utility values have also reduced to zero as they are now taxed separately. There is significant growth overall mostly due to residential revaluation. An article was included from the Iowa League of Cities about some of the recent legislative changes and how they have and will impact valuations. The garbage utility budget was the first discussed. This includes keeping garbage rate the same. The major change is the rate charged to the City from the hauler increasing. This shows the garbage utility with a net loss of \$16,207. Council kept the customer rate the same in future years to be able to absorb some losses in the future. There is sufficient fund balance available to cover this budgeted loss. The storm water utility budget was discussed next. As presented this budget is showing a net income of \$16,688. An additional full-time street employee has been requested and the costs are written up and presented separately. Those costs are not included in the budget numbers. The costs of a street employee would affect both the storm water and streets budgets. This budget includes increase for chemicals, storm sewer repair projects for E. 6th Street and Industrial Street, ½ of the costs of some tools, and 1/3 of a GIS computer. Several line items in this and other budgets show increased costs such as gasoline, office supplies and many others. A transfer of \$7,500 is included for future mower/street sweeper. No changes were made at this time. The water utility budget was discussed next. This budget is showing a net income of \$13,245. However with no debt payment and no capital items, it should show approximate net income of \$80,000. This allows for the well pulls, tower painting, equipment purchases and other large maintenance items to be funded when needed. The next well pull (approximately \$40,000 to \$50,000) will be needed in Fall 2024. Water (and sewer) revenues are drastically down due to large decreases in water usage. Water pumpage is down equal to about one month of previous pumpage levels. Revenues from metered sales are \$94,000 less than current year budget based on current year usage levels. This budget includes \$5,000 for parking lot work, \$25,000 for meter replacements, locator with GIS functionality, \$3,500 saw and 1/3 of a GIS computer. Much discussion was had about options. Rate options will be prepared and be presented at next week's meeting. Sewer utility budget was discussed next. This budget is showing a net loss of \$124,294. As with the water utility, the sewer revenues are drastically down as they are based on water usage. This revenue is estimated to be nearly \$60,000 less than current year budget. This budget includes \$10,000 for gold barn improvements, \$6,500 for repairs to the vac truck, RAS system maintenance for \$55,000, paint clarifier for \$28,500, bar screen \$11,500, poly pump for \$15,500, \$6,200 pressure washer, and 1/3 of a GIS computer. Next year's sewer debt payment is over \$190,000 and the City is required to have income to cover this. Discussion was had about various options including rate increase, using some funds in equipment set-asides, and/or the possibility of delaying some maintenance items. Options will be prepared and discussed at next week's meeting, including how to deal with the current year shortfall. The budget also includes completing the metal study in the upcoming year.

Chrones moved to adjourn 7:23 p.m.

Steve Hasenmiller, Mayor

Deanna Rekemeyer, acting City Clerk