

CITY OF DEWITT
COUNCIL MINUTES
January 17, 2022

The regular meeting of the DeWitt City Council was held on January 17, 2022. Mayor Steve Hasenmiller presiding. Council members present Smith, Chrones, Marcus, Ketelsen, Goldensohn. The City council meeting will also be open to the public electronically to join zoom meeting:

<https://us02web.zoom.us/j/84190088624?pwd=eGZtQmlzY2ZpY3U5WWdpcXZdUxkUT09>
Meeting ID: 841 9008 8624 Passcode: 548669

Ketelsen moved and Smith seconded to approve native wine permits for Sasholli LLC, December Journal Entries, December Reconciliation Statements, December Revenues & Transfers in \$797,184.17 and December Expenditures and Transfers out \$905,483.92 and minutes and bills as follows:

3E ELECTRICAL ENGINEERING	GENERATOR	20,388.10
A. FILER	PARKING LOT LEASE	300.00
ADVANCED BUSINESS SYSTEMS	TONER	8.00
ALLIANT/IES UTILITIES	AQUATIC CENTER UTILITIES	20,306.91
ALLIED ELECTRONICS INC	RELAY PROTECTON	142.13
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	33,817.93
AMAZON CAPITAL SERVICES	BARSTOOLS, STACK CHAIRS, HAND PU	1,664.53
AMERICAN SOCIETY OF COMPOS	ANNUAL MUSIC LICENSE	23.00
AT&T MOBILITY	PHONE SERVICE	330.16
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	431.10
BERNIE'S HEATING & COOLING	SERVICE CALL	180.00
BZZZY "B" PROPERTIES LLC	HOUSING REHAB	700.00
CENTRAL DEWITT COMMUNITY S	CONDUCT GIRLS BASKETBALL CLINI	2,300.00
CHEM-SULT INC	CALCIQUEST LIQUID	1,700.44
CINTAS CORPORATION #342	FLOOR MATS	158.58
CITY OF DEWITT	WATER BILL	442.25
CLERK OF COURT	GARNISHMENT	363.75
CLINTON COUNTY IT DEPARTME	INTERNET-JULY-DEC 2021	812.78
CLINTON COUNTY RECORDER	RECORD 2021 SIDEWALK REPAIRS	50.00
COGRAN SYSTEMS	REGISTRATIONS-BASKETBALL, TUMBL	500.00
COMMISSION ON ACCREDITATIO	CONFERENCE	1,000.00
COURTESY FORD	COVER ASSEMBLIES, BUCKLE ASSEMB	559.34
D.J. GONGOL & ASSOCIATES I	WEAR SHOES, SHAFT BEARING, V-RIN	2,401.87
DEANNA REKEMEYER	OUT OF POCKET REIMBURSEMENT	85.00
DEWITT FIRE DEPARTMENT	VERIZON DATA AND PHONE	103.35
DEWITT OBSERVER	AQUATIC POSITIONS JOB ADS	1,328.40
DIEDRICH CEMETERY SERVICE	GRAVE OPENINGS	5,400.00
EASTERN IOWA LIGHT & POWER	WATER TOWER UTILITIES	116.82
FARM PLAN	BALL BEARINGS, KEY, PRESSED FL	318.60
FBI NATIONAL ACADEMY ASSOC	ANNUAL MEMBERSHIP DUES	120.00
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	882.00
FUG'S AUTO BODY LLC	REPAIR BUMPER, FENDER, DOOR TRI	3,651.41
GARY SUFFEL	UTILITY REFUND	48.29
GRAND MOUND COMMUNICATIONS	PHONE, INTERNET, VIDEO SERVICE	1,438.18
GREAT WESTERN SUPPLY CO	CLEANERS, FACIAL TISSUES	130.98
HARTZ LOCK CO.	NEW LOCK, DEAD BOLT, KEY	192.25
HOME DEPOT	DRAIN KIT	14.76
HUNNEY-VAUGHN COURT REPORTE	COURT REPORTING	2,631.30
ICMA-RETIREMENT TRUST-457	ICMA	1,445.80
INTEGRATED TECHNOLOGY PART	CHANGE EXTENSION	85.00
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	20,305.60
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA ASSOCIATION OF HOUSIN	ANNUAL MEMBERSHIP DUES	35.00
IOWA RURAL WATER ASSOCIATI	2022 ANNUAL CONFERENCE REG	345.00
JACKSON COUNTY REGIONAL HE	PRE EMPLOYMENT DRUG TEST	22.00

JANSEN ELECTRIC INC	BATTERY BACKUP MATERIALS	422.02
JASON GREEN	SHIPPING RADIO/ANTENNA	69.06
JONAS FITNESS	SOFTWARE MAINT CONTRACT	295.69
KIRBY WATER CONDITIONING L	DISTILLED WATER	26.50
ELECTRONICS INC	FIRE/BURGLAR ALARM MAINT	69.00
LES MILLS US	LES MILLS BASIC	549.00
LINDE GAS & EQUIPMENT INC	OXYGEN	47.29
LINDSEY WAGNER	IOWA BASKETBALL TRIP REFUND	45.00
LYNCH DALLAS, P.C.	LEGAL SERVICES	231.00
MATT MAIERS	UTILITY REFUND	96.33
MATT WHALEN/POLICE BARGAIN	POLICE UNION DUES	120.00
MEBULBS	LIGHT BULBS	396.29
MENARDS	THERMOSTATS FOR HEATERS	73.78
MEYER PEST CONTROL	PEST CONTROL SERVICE	270.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	300.00
MID-STATES ORGANIZED CRIME	ANNUAL MEMBERSHIP DUES	100.00
MIDWEST PATCH	STREET SIGNS	200.25
MJK METAL WORKS & REPAIR L	WELD STAINLESS STEEL BAR SCREE	270.64
NATIONAL RECREATION AND PA	ANNUAL MEMBERSHIP DUES	175.00
NICUSA INC - IOWA DIVISION	CREDIT CARD FEES	1,684.96
OFFICE DEPOT	INK CARTRIDGE, TOILET PAPER	97.06
OVERDRIVE INC	EBOOKS	165.58
PREMIER PARTS INC	DISPOSABLE GLOVES	474.66
PUSH PEDAL PULL	SPIN BIKES, ELIPTICAL MACHINE	5,473.00
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	3,334.42
QUAD CITY COUNCIL OF POLIC	ANNUAL MEMBERSHIP DUES	50.00
QUILL CORPORATION	LABELS	131.24
RANDY'S NEIGHBORHOOD MARKE	JIFFY MIX-WEDNESDAY PROGRAMMIN	70.90
ROUSE CONSULTING GROUP	MONITORING & MAINTENANCE SERIV	2,295.50
SANDRY FIRE SUPPLY LLC	CALIBRATION OF GAS METER	1,485.00
SPAHN & ROSE LUMBER COMPAN	OSB SHEATHING, STAR DRIVE, SPF	493.07
STAPLES	COPY PAPER, HIGHLIGHTERS, FILE	85.74
STEVE LINDNER	OUT OF POCKET REIMBURSEMENT	10.00
TELRITE CORPORATION	PHONE SERVICE	44.77
TERRY KASZINSKI	OUT OF POCKET REIMBURSEMENT	459.73
THE POLICE AND SHERIFFS PR	ID CARD-DAVISON	17.58
THEISEN'S SUPPLY INC	WIRE CONNECTORS	406.85
THOMPSON TRUCK & TRAILER I	CHAMBER BRAKE	137.11
TIRES-N-MORE	C-BLOCK TRACK TIRES	2,870.00
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,058.00
TRAF-SYS INC	ANNUAL DATA HOSTING/REPORTING	280.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	6,716.29
TRI-CITY ELECTRIC CO	AERATOR MOTOR-RECONNECT WIRES	1,259.57
UNITYPOINT CLINIC-OCCUPATI	PRE EMPLOYMENT DRUG TEST	42.00
US BANK	ALLUMINUM MESH PANELS, STEEL FR	614.06
US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	740.91
USA BLUEBOOK	BACKFLOW PREVENTER W/ STRAINER	1,023.95
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	202.55
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICES	5,750.00
WOODRIVER ENERGY LLC	GAS SERVICE	6,948.76

Categorized by the following funds:

001	GENERAL FUND	52,744.08
110	ROAD USE	1,373.76
121	LOCAL OPTION SALES TAX	15,556.11
125	DEWITT ECON DEV TIF	38.15
126	DEWITT ECON DEV TIF RES	700.00
130	FEMA DISASTER-COVID 19	27.98
365	LIBRARY EXPANSION	2,347.06
600	WATER UTILITY	9,357.71
610	SEWER UTILITY	41,693.72
670	GARBAGE & RECYCLING COL	33,197.70
740	STORM WATER UTILITY	329.66
830	PAYROLL CLEARING	18,369.79

175,735.72

Resolution 2022-09: A Resolution to Transfer Funds (Sale of Old Police Station). Ketelsen moved and Marcus seconded to approve **Resolution 2022-09**. Motion carried with Ketelsen, Marcus, Chrones, Smith, Goldensoph voting yes.

Resolution 2022-10: Approve Application to IEDA Downtown Housing Grant. Chrones moved and Smith seconded to approve **Resolution 2022-10**. Motion carried with Chrones, Smith, Ketelsen, Goldensoph, Marcus voting yes.

Resolution 2022-11: Resolution Authorizing the Release of Lien (sidewalk 520 E 11th Street). Marcus moved and Ketelsen seconded to approve **Resolution 2022-11**. Motion carried with Marcus, Ketelsen, Goldensoph, Chrones, Smith voting yes.

Resolution 2022-12: Resolution Authorizing the Release of Lien (sidewalk 206 E 11th Street). Smith moved and Chrones seconded to approve **Resolution 2022-12**. Motion carried with Smith, Chrones, Marcus, Goldensoph, Ketelsen voting yes.

Resolution 2022-13: Authorizing Release of Forgivable Loan Mortgage (Person). Marcus moved and Smith seconded to approve **Resolution 2022-13**. Motion carried with Marcus, Smith, Ketelsen, Goldensoph, Chrones voting yes.

Resolution 2022-14: Resolution Authorizing the Release of Lien (utilities – 219 E 4th Street). Chrones moved and Ketelsen seconded to approve **Resolution 2022-14**. Motion carried with Chrones, Ketelsen, Goldensoph, Smith, Marcus voting yes.

Resolution 2022-15: Approving Lease Agreement for Massage Therapy @ Fitness Center. Chrones moved and Smith seconded to approve **Resolution 2022-15**. Motion carried with Chrones, Smith, Ketelsen, Marcus, Goldensoph voting yes.

Resolution 2022-16: Approve Pre-application to IEDA Catalyst Grant. Ketelsen moved and Chrones seconded to approve **Resolution 2022-16**. Motion carried with Ketelsen, Chrones, Smith, Goldensoph voting yes. Marcus abstained.

Approve Strategic Planning Priorities. Chrones moved and Marcus seconded to approve strategic planning priorities. Motion carried with Chrones, Marcus, Smith, Ketelsen, Goldensoph voting yes.

Approve Disposition of Indoor Stationary Bikes. Smith moved and Goldensoph seconded to approve disposing of indoor stationary bikes. Motion carried with Smith, Goldensoph, Ketelsen, Chrones, Marcus voting yes.

Second Reading – Ordinance 2022-01: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the January 2022 addition to the DeWitt Economic Development District, Pursuant to Section 403.19 of the Code of Iowa. Chrones moved and Marcus seconded to approve second reading of **Ordinance 2022-01**. Motion carried with Chrones, Marcus, Goldensoph, Ketelsen, Smith voting yes.

Budget Workshop. Deanna stated she had emailed out 10 years of expense history by departments/funds. This is to give council some trends. It is difficult to view on paper due to the size. Taxable values were reviewed. The regular taxable value went up a little; however the same TIF debt amount was certified so all growth was allowed thru. TIF taxable value decreased slightly as the county assumed the total consolidated tax rate would increase slightly. DeWitt is set to get the same TIF dollars as the current year. The SSMID taxable value decreased due to the rollback on multi-residential properties. Within the regular taxable value nearly \$450,000 decrease was due to loss of 3.75% on multi-residential properties. Next year that loss will be around 10%. Utilities (telecom) taxable value decrease by nearly 50% due to law change that exempts the telecom lines from the mileage tax previously paid. This is the last year of that

phase out. The phase out of backfill for commercial/industrial properties was discussed. In the current year, DeWitt will receive \$131,592. Over the next 8 years this will be phased out to zero in fiscal year 2030. DeWitt will need to have growth to offset these losses. The garbage/recycling utility budget was discussed first. The main change is the increase in the rate paid on the contract. The City Council had intentionally left rates the same so that the fund would make income for few years, then operate at a loss for a few years. FY23 is budgeted with a net loss of \$3,686. There is enough in fund balance to cover this. No change was made. Storm water utility was discussed next. It shows a budgeted net income of \$45. This budget includes intake repairs, 1/3 of a new tablet, 15% (\$9,600) of the cost of loader and skid, and \$9,600 for new storm drainage pipe. No change was made to this proposed budget. The sewer utility budget was discussed next. This budget is showing a \$47,679 net loss. It does include several large price items. The revenue is based on 2% growth but no rate increase. Expenses include \$12,000 in improvements to the west metal building, \$22,000 John Deere pump, \$25,000 digester maintenance, \$15,000 for painting clarifier, \$16,000 RAW pump, 10% increase in city's insurance policy, \$64,000 (1/3) for loader/skid, \$60,000 for new truck and box, and set asides for future maintenance/equipment. Deanna did point out that the \$25,000 for the digester and \$15,000 for painting the clarifier are also in the current year budget but they are unsure it will be completed by the end of June. As this will only be spent one of the two years, this was left alone. After much discussion, council agreed to reduce the transfer for future equipment replacement by \$7,700. Deanna also reviewed with council that there is still approximately \$25,000 in the sewer studies fund budgeted for the metals study. This has been delayed as city personnel/engineer need access into various industrial/commercial entities for this and COVID has delayed that. The council was also provided a schedule for the sewer SRF loan with payments thru FY2028. The water utility budget was discussed next. It is showing a net income of \$14,795 but that is with no debt payment and no future set asides. The metered sales revenue is based on 2% growth but no rate increase. Included in expenses are: \$9,000 to finish the drive/parking area, \$8,500 for block repair at the well houses, insulating the water towers, \$2,500 tommy gate repair, 10% increase in city insurance policy, increase in lab tests for special tests to be run next year, \$64,000 (1/3) for loader/skid, \$33,000 for a new truck and \$11,000 for systems addition on 11th Avenue. Much discussion was had about reserve balance for future needs and what large expense items are expected in the next 5-7 years. More information will be provided to council for the next meeting so this budget can be completed.

Chrones moved to adjourn 8:26 p.m.

Steve Hasenmiller, Mayor

Deanna Rekemeyer, acting City Clerk