

CITY OF DEWITT
COUNCIL MEETING
JANUARY 21, 2013

The regular meeting of the DeWitt City Council was held on January 7, 2013 at 7:00 p.m. Mayor Donald J. Thiltgen presiding. Council members present Smith, Scheckel, Ketelsen, Hasenmiller, Marcus.

Scheckel moved and Hasenmiller seconded to approve December 2012 Revenues & Transfers in: \$1,139,800.43, December 2012 Expenditures & Transfers out: \$858,000.44, December bank reconciliation, December journal entries, wine permit renewal Barnes Foodland, liquor license renewal Barnes Foodland, beer permit renewal Barnes Foodland, Mac's Express Shop, MJ's East and minutes and bills as follows:

2XL CORPORATION	SURFACE CLEANING WIPES	345.81
A. FILER	PARKING LOT LEASE	200.00
ABIGAIL WILLIS	GIRLS BASKETBALL CLINICS	50.00
ALLIANT/IES UTILITIES	618 6TH AVE/6TH AVE LIGHT/11TH	23,891.48
ALLIED WASTE SYSTEMS	GARBAGE & RECYCLING SERVICE	22,702.80
ALLISON KEITEL	GIRLS BASKETBALL CLINICS	30.00
AMANDA BRAINERD	GIRLS BASKETBALL CLINICS	30.00
AMERICAN LEGION	PARTIAL PERMIT REFUND	229.75
ANDERSON SAND & GRAVEL	ROAD ROCK	402.48
BARNES FOODLAND	TOILET BOWL CLEANER	34.29
CHIEF LAW ENFORCEMENT	VEST	97.99
CINTAS CORPORATION #342	FLOOR MATS	91.76
CITY OF DEWITT	WATER BILL	245.00
CLERK OF THE DIST COUR	CLERK OF COURT GARNISHMENT	160.00
COMPANY ONE	RECHARGE FIRE EXTINGUISHERS, MA	101.80
DALE EIBEN	LIVE HEALTHY IOWA	10.00
DAVE PILLARS TRUST ACCT	GARNISHMENT	250.00
DES MOINES STAMP MFG CO	NOTARY STAMP-STEARNES	26.70
DEWITT FIRE DEPARTMENT	BARNES-PAPER TOWELS, TOILET PAP	615.96
DEWITT OBSERVER	ADVERTISING	1,129.76
DEWITT OFFICE CENTER	PAPER	7.09
DIEDRICH CEMETERY SVC	GRAVE OPENINGS	1,875.00
DON'S ELECTRIC CO. INC	GALVANIZED CAP	7.31
EASTERN IA LIGHT/POWER	WATER TOWER UTILITIES	146.17
ELYSE ARENSDORF	GIRLS BASKETBALL CLINICS	60.00
EMILY BURKE	GIRLS BASKETBALL CLINICS	60.00
FARM PLAN	HYD HOSES, FITTINGS	119.36
FASTENAL COMPANY	WIRE MARKER BOOK	163.01
FAUSER DEVELOPMENT CO.	FAB STIR PADDLE, MATERIAL	190.00
FBI NATIONAL ACAD ASSOC	ANNUAL MEMBERSHIP DUES	85.00
FLEET FUELING	GASOLINE	4,942.39
FORT DEARBORN LIFE INS	DENTAL INSURANCE	480.00
GALL'S INC.	BULLETPROOF VEST	572.99
GATEWAY DOOR COMPANY	SERVICE CALL-REPL CABLES,BOTTO	180.36
GATEWAY SUPPLY LTD	BATHROOM CLEANER, FOAM SOAP, STE	266.94
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	119.00
GRAYBAR ELECTRIC CO	LIGHT BULBS, BALLASTS	446.64
GRETCHEN HENNINGSSEN	GIRLS BASKETBALL CLINICS	50.00
HAILEY SAUNDERS	GIRLS BASKETBALL CLINICS	40.00
HARLAND TECHNOLOGY	HARDWARE MAINT CONTRACT	374.00

HAWKEYE INTERNATIONAL	TUBE	20.43
HAWKINS INC	AZONE	1,399.78
HEIDI WOODFORD	LIVE HEALTHY IOWA	10.00
I.M.F.O.A.	ANNUAL MEMBERSHP DUES	55.00
ICMA-RETIREMENT TRUST	DEFERRED COMP PLAN	1,828.06
INTERNAL REVENUE SVC	FEDERAL TAX W/H	17,193.45
INTERNATIONAL CODE COU	ANNUAL MEMBERSHIP DUES	100.00
INTOXIMETERS INC	FUEL CELL PEAK SQUARE	1,061.50
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA DEPT OF TRANSP	VEHICLE INSPECTION	310.00
IOWA ONE CALL	NOTIFICATIONS	18.20
IOWA STATE RES LAW OFF	ANNUAL MEMBERSHIP DUES	165.00
IOWA STATE UNIVERSITY	SHADE TREE SHORT COURSE/IA NUR	300.00
IOWA WORKFORCE DEVEL	UNEMPLOYMENT	1,330.00
JANSEN ELECTRIC INC	INSTALL POWER SUPPY IN DIGESTE	489.97
JODIE OVERKAMP	FEDERAL TAX W/H	468.12
KERRI HANNA	LIVE HEALTHY IOWA	10.00
KEVIN LAKE	LIVE HEALTHY IOWA	10.00
LAURA CAVANAGH	LIVE HEALTHY IOWA	10.00
LINCOLN FINANCIAL	LIFE INSURANCE	190.00
MARK KURTZ	GIRLS BASKETBALL CLINICS	828.00
MARTIN EQUIP OF IA-IL INC	CUTTING EDGES, BOLTS, NUTS	808.54
MICHAEL L. FITZGERALD	IA COLLEGE SAVINGS PLAN	50.00
MID-STATES ORGANI CRIME	ANNUAL MEMBERSHIP DUES	100.00
MIRANDA MELAND	GIRLS BASKETBALL CLINICS	60.00
OFFICE DEPOT	BINDER	195.26
OMNI-SITE.NET	NON-WARRANTY INSPECTION FEE, S	96.00
PREMIER PARTS INC	BATTERY	33.93
QC ANALYTICAL SVCS LLC	OUTSIDE LAB TESTS	2,665.15
QUALITY CHEMICAL CO	DEODERANT	694.05
RIVER CITY PIPE BENDERS	CUTTING EDGES	466.28
SARAH SCHOEL	GIRLS BASKETBALL CLINICS	60.00
SCOTT FLEAGLE	LIVE HEALTHY IOWA	10.00
SOLAR PIXEL LLC	WEBSITE HOSTING RENEWAL, DOMAIN	240.00
SPAHN & ROSE LUMBER CO	SCREWS	7.49
STEPHANIE SCHRADER	GIRLS BASKETBALL CLINICS	50.00
TELRITE CORPORATION	PHONE SERVICE	505.56
TERRY MOON	WATER REFUND	229.75
SHERWIN-WILLIAMS CO.	PAINT	31.29
THEISEN'S SUPPLY INC	CUTTING WHEELS	156.24
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	838.00
TRUE VALUE HARDWARE	HALO SPOT LIGHT	95.66
U.S. CELLULAR	PHONE SERVICE	139.05
US POSTAL SERVICE	STAMPED ENVELOPES	1,114.80
WINDSTREAM IOWA COM	PHONE SERVICE	653.39

Categorized by the following funds:

001	GENERAL FUND	26,103.62	
110	ROAD USE	3,897.41	
121	LOCAL OPTION SALES TAX	7,529.21	
387	2011 HOUSING GRANT	260.52	
600	WATER UTILITY	5,589.97	
610	SEWER UTILITY	14,383.27	
670	GARBAGE & RECYCLING COL	22,543.35	
740	STORM WATER UTILITY	166.43	
830	PAYROLL CLEARING	15,350.26	
	*****		95,824.04

Consider Proposals for Improvements to Fire Department Garage. Marcus moved and Ketelsen seconded to approve Edwards Construction for \$4,900 to complete improvements to the Fire Station Garage. Motion carried with Marcus, Ketelsen, Hasenmiller, Smith voting yes. Scheckel abstained.

Consider Request from American Legion Post 238 for Reduction of Building Permit Fees. Ketelsen moved and Marcus seconded to cut permit cost in half due to number of civic functions the American Legion is used for. Motion carried with Ketelsen, Marcus, Hasenmiller, Smith voting yes. Scheckel abstained.

Approve Participation in “Skilled Iowa” Workforce Program. Scheckel moved and Hasenmiller seconded to participate in program. Motion carried with Scheckel, Hasenmiller, Marcus, Smith, Ketelsen voting yes.

Resolution 2013-02: Approve Lien Release for Lot 18 Hickory Bend 2nd Addition. Hasenmiller moved and Marcus seconded to approve **Resolution 2013-02.** Motion carried with Hasenmiller, Marcus, Scheckel, Smith, Ketelsen voting yes.

First Reading of Ordinance 2013-01: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010, By Amending Provisions Pertaining to Golf Carts on Public Streets. Hasenmiller moved and Scheckel seconded to approve 1st reading of **Ordinance 2013-01.** Motion carried with Hasenmiller, Scheckel, Smith, Ketelsen, Marcus voting yes.

First Reading of Ordinance 2013-02: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010, By Amending Provisions Pertaining to UTVs on Public Streets. Ketelsen moved and Smith seconded to approve 1st reading of **Ordinance 2013-02.** Motion carried with Ketelsen, Smith, Hasenmiller, Scheckel, Marcus voting yes.

First Reading of Ordinance 2013-03: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010 By Amending Provisions Pertaining to ATVs on Public Streets. Scheckel moved and Hasenmiller seconded to approve first reading of **Ordinance 2013-03.** Motion carried with Scheckel, Hasenmiller, Ketelsen, Smith, Marcus voting yes.

First Reading of Ordinance 2013-04: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2010, By Amending Provisions Pertaining to Slow Moving Vehicles. Scheckel moved and Smith seconded to approve first reading of **Ordinance 2013-04.** Motion carried with Scheckel, Smith, Marcus, Hasenmiller, Ketelsen voting yes.

Budget Workshop. Taxable valuations increased as compared to last year. The TIF taxable value is higher as a result of requesting more TIF funds for the upcoming

year. If the rollback had not increased the residential property taxable value would have actually decreased. Deanna then presented a memo that is requesting two part-time city hall employees be changed to full-time. Part of the wages for these employees is included in each of the utility budgets. It was then discussed that with the Health Care Reform will require starting in 2014 that employees working 30 or more hours per week be provided health insurance coverage. Both these employees would fall into this category. The garbage utility budget was discussed first. This utility is showing a net income with the current garbage rate. No changes were made to the proposed budget. The storm water budget was discussed next. This budget includes a part-time GIS employee working year round but 24 hours per week instead of 38 hours per week for nine months to comply with the Health Care Reform. Also included is a portion of GIS software, a portion of a new camera, a six way blade for the skid loader and additional new storm drainage in detention sites and at the compost site. The repayment of a TIF loan for items expended this year estimated at \$30,000. Excluding this repayment there is a proposed net income of \$4,069 with an additional \$20,000 transferred to equipment replacement for a future sweeper purchase. No rate increase has been done since FY07 and none is proposed. No changes were made. The water utility budget was discussed next. This proposed budget does not include a rate increase but is showing a net loss of \$42,424. Due to the drought this year it is expected that current year revenues will exceed budget. Some items included are restocking fittings to comply with new low lead brass requirements, \$40,000 to pull well #6, trash pump, ½ of hammerdrill, generator, sump pump, new truck, a portion of GIS software, a portion of a new camera, and a hammer/breaker for the backhoe. The balances in the operating fund and equipment replacements funds were discussed. It was decided to pay for the \$40,000 to pull well #6 from the equipment replacement reserve as this is expected to increase with the higher than expected revenues in the current year. The remaining net loss of \$2,424 will be covered thru existing fund balance. The sewer utility budget was discussed next. This proposed budget does not include a rate increase but is showing a net loss of \$85,334. Like water, the drought this year will result in higher than expected revenues in the current year. Some of the items included are repairs to the hoop building, manhole repairs, clean primary digester, ½ of hammerdrill, new truck, a portion of GIS software, a portion of new camera, used vacuum truck. The balances in the operating fund and equipment replacement funds were discussed. Cleaning the primary digester was removed as it is in the current year budget. Staff is concerned that it may not be completed this fiscal year. If not, next year's budget will be amended to carry this over. After much discussion the new truck and used vacuum truck were removed. An additional \$25,000 will be transferred to equipment replacement fund for future purchase of a vacuum truck. The remaining \$12,334 net loss will be taken from existing fund balance as current year revenues will be higher than anticipated.

Scheckel moved to adjourn at 9:08 p.m.

Donald J. Thiltgen, Mayor

Deanna Rekemeyer, acting City Clerk