

**CITY OF DEWITT
COUNCIL MINUTES
March 16, 2020**

The regular meeting of the DeWitt City Council was held on March 16, 2020. Mayor Donald J. Thiltgen presiding. Council members present Marcus, Smith, Chrones, Hasenmiller, Ketelsen.

Hasenmiller moved and Smith seconded to approve February 2020 Revenues & Transfers in: \$602,576.86, February 2020 Expenditures out: \$897,852.07, February Bank Reconciliation Statements, February Journal Entries and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	300.00
ACCO UNLIMITED CORP.	QTRLY SERVICE-CHECKED SYSTEMS,	78.60
ADEL WHOLESALERS INC	PVC BALL VALVE	601.75
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	242.73
ALLIANT/IES UTILITIES	AQUATIC CENTER UTILITIES	18,054.44
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	30,583.42
AQUAFIX	MICROANALYSIS & FILAMENT ORIGI	425.00
AT&T MOBILITY	PHONE SERVICE	330.16
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	720.37
BMI (BROADCAST MUSIC INC)	ANNUAL MUSIC LICENSE	364.00
CATHIE BENTHIN	INSURANCE DEDUCT	69.50
CENTRAL DEWITT COMMUNITY S	GYM RENTAL-FIT KIDS	65.00
CHRIS HARTLEY	UTILITY ACCOUNT REFUND	233.34
CINTAS CORPORATION #342	FLOOR MATS, HAND SOAP	116.02
CITY OF DEWITT	WATER BILL	362.01
CLERK OF COURT	GARNISHMENT	305.48
CLINTON COUNTY AUDITOR	PEANUT BUTTER 3RD QTR FY20	292.50
CLINTON COUNTY RECORDER	RECORD RELEASE-YOUNGMAN	14.00
CLINTON COUNTY SPORTMAN'S	2020 RANGE FEE	400.00
CODY SEELEY	UTILITY REFUND	44.62
CURTIS BOEDEKER	UTILITY REFUND	63.29
DAVIS & STANTON INC	UNIFORM POLICE BARS	237.00
DEANNA REKEMEYER	OUT OF POCKET REIMBURSEMENT	25.76
DES MOINES STAMP MFG COMPA	NOTARY STAMPS-MALONE, KNUDSON	61.55
DEWITT CHAMBER & DEVELOPME	ANNUAL ALLOCATION	53,250.00
DEWITT OBSERVER	WEBSITE AD	1,287.87
DONNA LUBBEN	OUT OF POCKET REIMBURSEMENT	334.92
EASTERN IOWA LIGHT & POWER	WATER TOWER UTILITIES	127.99
EMERGE MARKETING SOLUTIONS	UPDATE LIBRARY LOGO DESIGN	90.00
FARM PLAN	CARBIDE CHAIN	139.76
FLEET FUELING	GASOLINE	3,347.31
FLOWERS ON THE SIDE	DATE NIGHT CORSAGES	490.00
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	823.10
GATEWAY SUPPLY LTD	TOILET PAPER, CLEANERS, FACIAL T	157.98
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	122.50
GREENWOOD CLEANING SYSTEMS	SHAMPOO, SOAP, SOAP DISPENSERS	307.62
HALL OF FAME PIZZA & WINGS	DAD/DAUGHTER-PIZZA, WINGS, SALAD	888.00
HEARTLAND JAMZ LLC	TRI-PROVIDED SOUND, LIGHTS, MUSI	250.00
HOLST RENTAL	CONCRETE-POWER BUGGY RENTAL	90.00
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,307.49
INTEGRATED TECHNOLOGY PART	SWAP PHONES & REPROGRAM	200.00
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	16,660.37
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA ASSOC OF MUNICIPAL UT	EIASSO DUES-MARCH-MAY	1,346.39
IOWA CODIFICATION INC.	MARCH SUPPL-ORD 2020-01 & 02	1,713.00
IOWA DEPARTMENT OF PUBLIC	ANNUAL POOL RENEWAL	210.00
IOWA DEPARTMENT OF TRANSPO	BOLTS, HEX NUTS	17.08
IOWA INTERACTIVE LLC	CREDIT CARD PROCESSING FEES	2,056.46
IOWA PARK & RECREATION ASS	ANNUAL MEMBERSHIP DUES	340.00
IOWA SECTION AMERICAN WATE	REGION VI WATER DIST & TREATME	40.00
ITRON	INSTALL MVRS ON NEW PC	2,478.80
JANICE RICHARDSON	UTILITY REFUND	97.31
JENNY HOLMES	SKI TRIP REFUND	50.00
JONAS FITNESS	SOFTWARE MAINT CONTRACT	246.41

KENDRICK PEST CONTROL	PEST CONTROL SERVICE	215.00
ELECTRONICS INC	FIRE/BURGLAR ALARM MAINT	40.00
LEGACY CARPETS & UPHOLSTER	STRIP, SEAL & WAX FLOORS, CLEAN	533.30
LES MILLS US	CXWORX, BODYPUMP LICENSES	457.00
LINDY'S 5-STAR FLOORING	BALANCE-CITY HALL CARPET	3,745.00
LISA KUETER	OUT OF POCKET REIMBURSEMENT	290.87
MARC SWINGLE	OUT OF POCKET REIMBURSEMENT	180.50
MATT SCHMIT	UTILITY ACCOUNT REFUND	63.29
MATT WHALEN	OUT OF POCKET REIMBURSEMENT	500.00
MENARDS	MAILBOX, LIGHT BULBS	71.43
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICHAEL ROSENBOOM	UTILITY REFUND	233.34
MID-AMERICAN RESEARCH CHEM	BREAK A WAY PENETRATING OIL	134.91
MJ'S EAST	PROPANE	17.99
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
NIGHTWATCH SECURITY SERVIC	INSTALLATION OF CAMERA SYSTEM	1,490.00
OFFICE DEPOT	PAPER TOWELS, TOILET CLEANER	54.30
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	116.72
PLUMB SUPPLY COMPANY	REPAIR KIT, URINAL KIT, EPOXY PU	165.09
PRECISION BUILDERS INC	LIBRARY EXPANSION	293,085.45
PREMIER PARTS INC	OIL FILTER	6.49
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	2,521.28
QUALITY CHEMICAL COMPANY I	DEODORANT	736.10
QUILL CORPORATION	PRINTER RIBBON, FACIAL TISSUE	319.88
RANDY'S NEIGHBORHOOD MARKE	STORYTIMES-ICE CREAM	44.23
RICOH USA INC	ADD'L IMAGES	64.36
ROBERT CUMMINS	UTILITY REFUND	97.31
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	1,037.20
ROBYN CEURVORST	FIT KIDS-LUNCH BAGS, MINI MARSH	4.00
ROCK ISLAND ELECTRIC MOTOR	REPAIR PUMP	585.00
STEPHANIE PILLERS	SPRING SOCCER REFUND	40.00
TELRITE CORPORATION	PHONE SERVICE	104.41
THEISEN'S SUPPLY INC	HOSE CLAMP	245.89
TITAN MACHINERY	BUCKET MOUNTS	644.77
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,030.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	5,594.59
UNIFORM DEN INC	BULLETPROOF VEST	409.59
UNUM LIFE INSURANCE COMPAN	DISABILILITY INSURANCE	657.64
US BANK	DVD	2,100.91
US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	780.48
USA BLUEBOOK	DOOR KNOB CARDS, GOOGLES, EAR PL	291.60
VAN METER INDUSTRIAL INC	AC DRIVE, 7.5 HP PUMP W/ FIXED	2,306.41
VERIZON WIRELESS	PHONE SERVICE	0.00
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	634.66
WINDY HILDEBRANT	GARNISHMENT	250.00

Categorized by the following funds:

001	GENERAL FUND	90,273.08
110	ROAD USE	2,329.62
121	LOCAL OPTION SALES TAX	8,776.09
126	DEWITT ECON DEV TIF RES	313.00
340	10TH AVENUE RECONSTRUCTIO	57.31
365	LIBRARY EXPANSION	293,085.45
600	WATER UTILITY	7,648.49
610	SEWER UTILITY	18,221.12
670	GARBAGE & RECYCLING COL	30,012.14
740	STORM WATER UTILITY	291.61
830	PAYROLL CLEARING	14,803.98

		465,811.89

Resolution 2020-20: A Resolution to fix a date for a public hearing on proposal to enter into a General Obligation Equipment Acquisition Lease-Purchase Agreement with lease payments thereunder in a principal amount not to exceed \$15,000.00. Chrones moved and Marcus seconded to approve **Resolution 2020-20**. Motion carried with Chrones, Marcus, Hasenmiller, Smith, Ketelsen voting yes.

Resolution 2020-21: Release Forgivable Loan Mortgage (621 3rd Street). Ketelsen moved and Smith seconded to approve **Resolution 2020-21**. Motion carried with Ketelsen, Smith, Marcus, Hasenmiller, Chrones voting yes.

Resolution 2020-22: Release Sidewalk Lien (621 3rd Street). Hasenmiller moved and Chrones seconded to approve **Resolution 2020-22**. Motion carried with Hasenmiller, Chrones, Ketelsen, Marcus, Smith voting yes.

Resolution 2020-23: Approve Contract #23-1855-618 with Tri-City Black Top, Inc. for HMA Resurfacing with Milling on South 6th Avenue. Scheckel moved and Marcus seconded to approve **Resolution 2020-23**. Motion carried with Scheckel, Marcus, Ketelsen, Chrones, Hasenmiller voting yes.

Resolution 2020-24: Release Lien (216 8th Avenue). Chrones moved and Ketelsen seconded to approve **Resolution 2020-24**. Motion carried with Chrones, Ketelsen, Hasenmiller, Smith, Marcus voting yes.

Resolution 2020-25: Approve Change Order #3 for Library Project. Hasenmiller moved and Chrones seconded to approve **Resolution 2020-25**. Motion carried with Hasenmiller, Chrones, Marcus, Ketelsen, Smith voting yes.

Approve Professional Services from IIW Engineers for preparing Detour Route and signage documents for the 11th Street Box Culvert Project not to exceed \$1,500.00. Ketelsen moved and Smith seconded to approve services with IIW Engineers. Motion carried with Ketelsen, Smith, Marcus, Chrones, Hasenmiller voting yes.

Approve appointment of Dennis Schnoor as Cemetery Sexton and set wages for Sexton and Assistant Sexton. Hasenmiller moved and Chrones seconded to approve appointment of Dennis Schnoor as cemetery sexton with a wage of \$17.50 and to increase assistant sexton wage to \$14.84 an hour. Motion carried with Hasenmiller, Chrones, Ketelsen, Marcus, Smith voting yes.

Approve purchase of “finisher” towels for Triathlon. Smith moved and Marcus seconded to approve “finisher” towel purchase for Triathlon. Motion carried with Smith, Marcus, Hasenmiller, Ketelsen, Chrones voting yes.

Approve the disposal of library items. Marcus moved and Chrones seconded to approve disposal of library items that will no longer be used with the library remodel and expansion. Motion carried with Marcus, Chrones, Smith, Ketelsen, Hasenmiller voting yes.

Approve Contract with Iowa Codification for City of DeWitt Code update. Ketelsen moved and Chrones seconded to approve contract with Iowa Codification. Motion carried with Ketelsen, Chrones, Marcus, Hasenmiller, Smith voting yes.

Chrones moved to adjourn 7:46 p.m.

Donald J. Thiltgen, Mayor

Catherine M. Benthin, City Clerk

