

CITY OF DEWITT
COUNCIL MINUTES
April 20, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. It is impracticable to safely hold an in-person meeting with all Council members and staff at the City Council Chambers, additionally such a meeting would not follow the guidelines set forth by Governor Reynolds. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. City Council Members and Mayor will attend the electronic meeting off site; the City Clerk and City Administrator will attend the electronic meeting at City Hall. Up to 6 individuals from the public may attend City Council Meeting if they have no other reasonable way to attend the meeting electronically. The City Council meeting will also be opened to the public via electronic means and the public may attend the meeting by computer, or other electronic device by going to the Zoom Meeting link below:

Please do not log in prior to 6:50 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86007536266?pwd=QXZNTi9rNDJKMHpLbVdrTFU1U3E0UT09>

Meeting ID: 860 0753 6266

Password: 013887

phone – 1-312-626-6799

Hasenmiller moved and Marcus seconded to approve March 2020 Revenues & Transfers in: \$864,552.40, March 2020 Expenditures & Transfers out: \$640,944.22, March Bank Reconciliation Statements, March Journal Entries, liquor license renewal for Murphy's Pub LLC and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	300.00
ACCO UNLIMITED CORP.	APRIL PROGRAM FEE	421.00
ADEL WHOLESALERS INC	PLUMBING SUPPLIES	386.92
ADVANCED BUSINESS SYSTEMS	TONER	123.63
ALLIANT/IES UTILITIES	AQUATIC CENTER UTILITIES	22,509.14
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	30,631.27
AMY KOPATICH	UTILITY REFUND	196.63
BAKER & TAYLOR INC.	BOOKS	114.18
CATHIE BENTHIN	INSURANCE DEDUCT	83.20
CHRISTY KUNZ	UTILITY BILL	0.00
CINTAS CORPORATION #342	FLOOR MATS, SOAP, ROLL TOWELS	124.30
CITY OF DEWITT	UTILITY BILL	607.72
CLERK OF COURT	GARNISHMENT	369.20
CLINTON COUNTY RECORDER	RECORD RELEASE-MORTGAGE/SIDEWA	12.00
COMMUNICATIONS ENGINEERING	REPLACE FAULTY SMOKE DETECTOR	559.05
CUSTOM ART & SIGNS	PLAYGROUND CLOSED SIGNS, POSTS	1,891.80
D.W. REAL ESTATE	UTILITY ACCOUNT REFUND	153.56
DEANNA REKEMEYER	OUT OF POCKET REIMBURSEMENT	41.39
DEMCO MEDIA	ALPHA LABELS, CLOTH TAPE, DUCT T	1,481.75
DEWITT FIRE DEPARTMENT	DOLLAR GENERAL-TOILET PAPER	436.97
DEWITT OBSERVER	CHILD CARE & CLEANING ADS	605.64
DONNA LUBBEN	OUT OF POCKET REIMBURSEMENT	38.00
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	106.10
FARM PLAN	INSTALL BROOM ATTACHMENT	744.81
FIDEN SALA REYES	UTILITY REFUND	90.29
FLEET FUELING	GASOLINE	2,551.75
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	940.90
FUG'S AUTO BODY LLC	PLOW REPAIR	824.64

GATEWAY SUPPLY LTD	TOILET PAPER, CAN LINERS	697.35
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	122.50
GREENWOOD CLEANING SYSTEMS	URINAL DEODERIZER	33.01
HAWKINS INC	AZONE	1,242.50
HOME DEPOT	LED FLUSH MOUNT	129.96
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,509.84
IIW ENGINEERS & SURVEYORS	METALS, NUTRIENT & DISINFECTION	24,380.50
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	16,118.28
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA PARK & RECREATION ASS	CPO CLASS & MANUAL	270.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	2,428.00
J.D.M. FABRICATION AND REP	PRESS OUT BALL JOINTS AND REPL	90.00
JANSEN ELECTRIC INC	END SOCKETS	406.90
JEREMY GODDARD	REFUND BASEBALL	130.00
JONAS FITNESS	BARCODE READER, SIGNATURE GEM	912.03
JORDAN STOCKER	UTILITY REFUND	63.27
KASEY KLEINSMITH	UTILITY ACCOUNT	0.00
KEEPER OF THE STATIONERY	FLAGS	89.40
KONE INC	TROUBLESHOOT EMERGENCY ELEVATO	1,014.39
LEGACY CARPETS & UPHOLSTER	STRIP, SEAL AND WAX FLOORING	3,085.00
LES MILLS US	CXWORX, BODYPUMP LICENSES	457.00
LINDA JONES	CONDUCT MASTER CHEF JUNIOR CLA	120.00
MATT PROCTOR	OUT OF POCKET REIMBURSEMENT	10.00
MEBULBS	LIGHTS	920.89
MENARDS	CONCRETE MIX, FLOOR DRAIN	55.38
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVDS	122.91
MID-IOWA SOLID WASTE EQUIP	CURTAIN SET, TIFFENER CLAMP-SW	484.77
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
PLUMB SUPPLY COMPANY	URINAL, FLUSH VALVE	1,279.08
PRECISION BUILDERS INC	LIBRARY EXPANSION	415,614.86
PREMIER PARTS INC	CONTROL ARMS, BALL JOINTS	784.94
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	3,159.85
QUAD CITIES WINWATER	WATER METER, MUE REPAIR KIT	816.34
QUILL CORPORATION	COMPUTER PAPER	180.97
RANDY'S NEIGHBORHOOD MARKE	FIT KIDS-CLEMENTINES, RAISINS	16.95
ROCK VALLEY PHYSICAL THERA	PRE-EMPLOYMENT PHYSICAL	136.00
ROUSE CONSULTING GROUP	SERVER/INTERNET ISSUE	828.50
SCANTRON	HARDWARE MAINT CONTRACT	420.75
SCOTT COUNTY TREASURER	INDOOR POOL/SPA INSPECTION	459.00
SHEEDER HEATING & AIR COND	FURNACE IGNITERS	55.00
SPAHN & ROSE LUMBER COMPAN	CEDAR 1X6S	148.11
SPORT CONSTRUCTION MIDWEST	WALL BASE	1,300.00
TEAM LABORATORY CHEMICAL C	GLOVES	120.48
THE NORTH SCOTT PRESS INC	PERIODICAL SUBSCRIPTION	44.00
THEISEN'S SUPPLY INC	SPARK PLUGS	479.64
TIRES-N-MORE	MOWER TIRE REPAIR	178.50
TOTAL MAINTENANCE INC	CLEAN SHOWER HEADS, REPL CARTRI	1,488.36
TREASURER STATE OF IOWA	SALES TAX DEPOSIT	5,936.50
TRI-CITY ELECTRIC CO	TROUBLESHOOT ERRATIC FLOW READ	1,055.51
TWIN STATE TECHNICAL SERVI	MONTHLY WEB HOSTING	14,720.23
UNITED HEALTHCARE PLAN OF	HEALTH INSURANCE	42,201.42
UNITYPOINT CLINIC-OCCUPATI	PRE-EMPLOYMENT DRUG TEST	42.00
US BANK	STAPLER	631.40
USA BLUEBOOK	COVERALLS	1,039.81
VAN METER INDUSTRIAL INC	TRANSFORMERS	48.95
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	750.01
WINDY HILDEBRANT	GARNISHMENT	250.00

Categorized by the following funds:

001	GENERAL FUND	61,026.39
110	ROAD USE	3,786.28
121	LOCAL OPTION SALES TAX	8,132.71
162	SSMID	199.00
315	6TH AVE RECONSTRUCTION	383.75
340	10TH AVENUE RECONSTRUCTIO	22,327.50
365	LIBRARY EXPANSION	430,235.09
600	WATER UTILITY	15,346.26
610	SEWER UTILITY	20,082.96

616	DISINFECTION IMPROVEMENTS	1,469.00	
617	SWR STUDIES/EXPANSION	200.25	
670	GARBAGE & RECYCLING COL	30,036.85	
740	STORM WATER UTILITY	1,410.95	
830	PAYROLL CLEARING	22,239.89	
*****			616,876.88

Public Hearing: Status of Funded Activities for the DeWitt Referral Center’s Emergency Food Support Service Project (Community Development Block Grant).

Ketelsen moved and Smith seconded to go into public hearing. Motion carried with Ketelsen, Smith, Chrones, Hasenmiller, Marcus voting yes.

The City presented to the public the following information:

1. Need for CDBG project – **The COVID-19 Pandemic has created that need for additional emergency food support services from the DeWitt Referral Center. With schools and many businesses being closed the need for emergency food supplies for low & moderate income families has increased.**
2. Description of the CDBG funded project & activities – **Providing additional emergency food support services including food boxes and supplemental food bags for Central DeWitt Community low and moderate income families.**
3. The amount of CDBG funds for the project - **\$38,070.00.**
4. Estimated amount of CDBG assistance that will benefit low and moderate income persons - **\$38,070.00.**
5. The location of project activities – **City of DeWitt and Central DeWitt Community School District.**
6. Any relocation that will have to take place as a result of the CDBG project (This will be not applicable but will need to still be addressed at the public hearing) – **There will be no relocations.**
7. City contact information for residents to contact with concerns or complaints regarding the project – **Steve Lindner, DeWitt City Administrator 563-659-3811 or cdadmin@gmtel.net.**
8. Community Development and Housing Needs of low to moderate persons in the city/county and any planned or potential activities to address these needs. **The City is currently funding from its LMI TIF Fund, seven owner occupied LMI housing rehabilitation projects (up to \$15,000 each). The projects are to begin this summer if the conditions permit.** Other Community Development and Housing needs and any planned or potential activities to address these needs. **The City continues to work with developers to create new lots and developments for owner-occupied housing as well as senior living facilities.**

No one from the audience (in person, electronically or on the phone) addressed the council and City Hall received no verbal or written comments.

Resolution 2020-31: Approve Iowa Economic Development Authority Community Development Block Grant (CDBG) Program Contract (Contract No. 20-OT-003). Marcus moved and Chrones seconded to approve **Resolution 2020-31.** Motion carried with Marcus, Chrones, Hasenmiller, Smith, Ketelsen voting yes.

Resolution 2020-32: Approve Sub-recipient agreement with DeWitt Referral Center for Emergency Food Support Services Project Funded by CDBG. Smith moved and Hasenmiller seconded to approve **Resolution 2020-032**. Motion carried with Smith, Hasenmiller, Ketelsen, Chrones, Marcus voting yes.

Resolution 2020-33: Release Lien (909 8th Avenue and 1319 6th Avenue). Ketelsen moved and Marcus seconded to release liens on 909 8th Avenue and 1319 6th Avenue. Motion carried with Ketelsen, Marcus, Chrones, Hasenmiller, Smith voting yes.

Resolution 2020-34: Approve Change Order #2 for Street Improvement Project 2019. Hasenmiller moved and Smith seconded to approve **Resolution 2020-34**. Motion carried with Hasenmiller, Smith, Ketelsen, Marcus, Chrones voting yes.

Resolution 2020-35: Approve Amended Public Works Contract. Ketelsen moved and Chrones seconded to approve **Resolution 2020-35**. Motion carried with Ketelsen, Chrones, Marcus, Smith, Hasenmiller voting yes.

Resolution 2020-36: Resolution to Authorize the Transfer of Funds. Smith moved and Marcus seconded to authorize transfer of funds to cover the costs for the maintenance and repairs of any of the 1997 Waste Water Treatment Facility. Originally the estimate was \$45,000.00 for this year, but the costs will exceed that amount, therefore the increase. Motion carried with Smith, Marcus, Ketelsen, Hasenmiller, Chrones voting yes.

Authorize Public Works Director to order 2021 International HV507 as budgeted to take delivery after July 1, 2020. Chrones moved and Marcus seconded to authorize purchase of plow truck. Motion carried with Chrones, Marcus, Hasenmiller, Ketelsen, Smith voting yes.

Approve Increasing Police Reserve Uniform Allowance to \$400.00 to be paid quarterly beginning July 1, 2020. Hasenmiller moved and Smith seconded to approve Police Reserve uniform allowance to \$400.00 a year, paid quarterly. Motion carried with Hasenmiller, Smith, Chrones, Marcus, Ketelsen voting yes.

Chrones moved to adjourn 7:25 p.m.

Donald J. Thiltgen, Mayor

Catherine M. Benthin, City Clerk