

CITY OF DEWITT  
COUNCIL MINUTES  
May 18, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. It is impracticable to safely hold an in-person meeting with all Council members and staff at the City Council Chambers, additionally such a meeting would not follow the guidelines set forth by Governor Reynolds. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. City Council Members and Mayor will attend the electronic meeting off site; the City Clerk and City Administrator will attend the electronic meeting at City Hall. Up to 6 individuals from the public may attend City Council Meeting if they have no other reasonable way to attend the meeting electronically. The City Council meeting will also be opened to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

Join Zoom Meeting:

<https://us02web.zoom.us/j/81546172096?pwd=a2VZbi9SdG84Q1RRNXZxWdVGamNUUT09>

Meeting ID: 815 4617 2096

Password: 095244

Phone: 1 312 626 6799 US (Chicago)

Hasenmiller moved and Smith seconded to approve April 2020 Revenues & Transfers in: \$2,493,437.06 and April 2020 Expenditures & Transfers out: \$1,848,205.39, April Bank Reconciliation Statements, April Journal Entries, beer permit renewal for Hall of Fame Pizza & Wings and minutes and bills as follows:

3E ELECTRICAL ENGINEERING	GENERATOR PREVENTATIVE MAINT	1,425.00
A. FILER	PARKING LOT LEASE	300.00
ACCO UNLIMITED CORP.	MAY PROGRAM FEE	421.00
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	48.75
ADVOCACY STRATEGIES	CONTRACT LOBBYING	1,000.00
AERO-MOD INC	END-SUCTION BOOSTER PUMP 3HP	2,183.25
AGVANTAGE FS INC	GRASS SEED	236.00
ALAN CROSSLAND	DENTAL INSURANCE REFUND	49.25
ALEXANDRA BIRKS	UTILITY REFUND	80.82
ALLIANT/IES UTILITIES	AQUATIC CENTER UTILITIES	18,038.22
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	30,726.97
ANGIE HOOTMAN	REFUND DIFF PRIVATE/GROUP AC L	15.00
AT&T MOBILITY	PHONE SERVICE	330.16
AUDREY BLOCK	NINJA REFUND	99.00
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	293.91
BOB LOOSE	OUT OF POCKET REIMBURSEMENT	54.80
BRENT MUNRO	NINJA REFUND	99.00
BSN SPORTS INC	COLLEGIATE L SHAPED SCREEN	299.00
CARGILL INC	DEICER BULK SALT	3,646.50
CATHIE BENTHIN	INSURANCE DEDUCT	173.45
CATIE ROCHE	NINJA REFUND	99.00
CHRISTY PACHA	REFUND NINJA	99.00
CINTAS CORPORATION #342	FLOOR MATS	110.84
CITY OF DEWITT	UTILITY BILL	801.62
CLERK OF COURT	GARNISHMENT	366.20
CLINTON COUNTY AREA SOLID	DISPOSAL-LIGHTS BULBS, BALLASTS	277.00
CLINTON COUNTY RECORDER	RECORD-RELEASE OF MORTGAGE-VAN	14.00
COGRAN SYSTEMS	REGISTRATIONS	500.00
COMPANY ONE	ANNUAL FIRE EXTINGUISHER INSPEC	170.00
CONCERNED DEWITT CITIZENS	EMERGENCY FOOD BOXES/BAGS	11,048.70

DEANNA REKEMEYER	OUT OF POCKET REIMBURSEMENT	18.31
DEWITT FIRE DEPARTMENT	RANDYS MARKET-TOILET PAPER	620.36
DEWITT OBSERVER	WEBSITE AD	556.90
DIVERSIFIED METAL FABRICAT	MEMORIAL PLAQUE PLATES	70.00
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	98.99
ECTA	DISINFECTION PROJECT ADMINISTR	1,024.00
ERIN NIEMANN	NINJA REFUND	99.00
FARM PLAN	SHIPPING	590.34
FLEET FUELING	GASOLINE	2,651.72
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	783.50
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	122.50
GRAND MOUND COOPERATIVE TE	PHONE, INTERNET, VIDEO SERVICES	1,166.72
GREAT WESTERN SUPPLY CO	PAPER TOWELS	103.04
GREENWOOD CLEANING SYSTEMS	FLEX WIPES, TOILET SEAT COVERS	358.11
HARTZ LOCK CO.	REPLACE DOORS/LOCKS	7,888.00
HAWKINS INC	AZONE	1,185.45
HOME DEPOT	BATH BARS, 4X6 POSTS, AUGER BIT	152.79
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,312.93
IIW ENGINEERS & SURVEYORS	FIELD SERVICES DURING CONSTRU	20,922.75
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	16,861.28
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA INTERACTIVE LLC	CREDIT CARD PROCESSING FEES	1,986.02
J & R SUPPLY INC	WAGER LEVERS, SOCKET FLANGES	857.67
JAMI RATHJEN	NINJA REFUND	99.00
JENNIFER BOWE	NINJA REFUND	198.00
JESSICA MENTE	NINJA REFUND	99.00
JILLIAN BRESNAN	UTILITY BILL	0.00
KAY PARK & RECREATION	DOGIPOT PICKUP BAGS	283.00
KELLY MANATT	NINJA REFUND	99.00
KENDRICK PEST CONTROL	PEST CONTROL SERVICE	215.00
KIMBERLY GIROD	UTILITY BILL	0.00
KONE INC	ELEVATOR MAINT CONTRACT	157.05
LEANNA DEVINE	UTILITY BILL	0.00
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	40.00
LES MILLS US	CXWORX, BODYPUMP LICENSES	457.00
MANATT'S INC	4000 MIX	2,620.50
MELISSA VON MUENSTER	NINJA REFUND	99.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVD	22.98
MJ'S EAST	PROPANE	17.99
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
NICKI ENDERLE	NINJA REFUND	99.00
ONE STEP	YOUTH/ADULT PUNCH PASSES	34.00
PRECISION BUILDERS INC	LIBRARY EXPANSION	585,816.69
PREMIER PARTS INC	CORE DEPOSIT	15.21
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	2,667.28
QCA POOLS & SPAS INC	FILTER SAND	66.60
QUAD CITIES WINWATER	ERT REMOTE	88.00
QUALITY CHEMICAL COMPANY I	DEODORANT	741.48
QUILL CORPORATION	GLOVES	610.21
RACHAEL VOPATEK	NINJA REFUND	198.00
RACHEAL BOYER	NINJA REFUND	99.00
RHINO INDUSTRIES INC	CHEMICALS	1,400.00
RON ZIMMER	NINJA REFUND	198.00
ROUSE CONSULTING GROUP	MONITORING & MAINTENANCE SERVI	766.00
RPJ ENTERPRISES LLC	REMOVED PANEL, REPLACED CONNECT	103.01
SANDRY FIRE SUPPLY LLC	TNT SERVICE-DONATED	8,762.99
SARAH PENNISTON	PET LICENSE	0.00
SHAWN DUNNEGAN	NINJA REFUND	99.00
SKYE DOERSCHER	NINJA REFUND	99.00
SPAHN & ROSE LUMBER COMPAN	CORRUGATED STEEL PANELS	101.40
STAPLES	STAPLES	1.99
STEVE LINDNER	OUT OF POCKET REIMBURSEMENT	449.90
STEVE'S MIRROR & GLASS	CLEAR POLYCARBONATE 48X96	200.00
TANDEM TIRE & AUTO SERVICE	TIRES, BALANCE, MOUNTING	768.04
TELRITE CORPORATION	PHONE SERVICE	108.18
THEISEN'S SUPPLY INC	GRINDING STONES, DRUM SANDER	799.85
TIRES-N-MORE	REPAIR TIRE ON TRUCK	42.76
TITAN MACHINERY	TUBES, HOSE ASSEMBLY	365.00
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,030.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	4,535.66

TROY HARKSEN	OUT OF POCKET REIMBURSEMENT	511.95
TWIN STATE TECHNICAL SERVI	WEBSITE HOSTING	3,936.25
UMB BANK N.A.	BOND AGENT FEE-2015 GO	500.00
US BANK	DVD	44.11
USA BLUEBOOK	DISINFECTING WIPES	90.18
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	913.59
WINDY HILDEBRANT	GARNISHMENT	250.00
XYLEM	REPLACE CD CARD ON PC BOARD	322.95

Categorized by the following funds:

001	GENERAL FUND	43,414.72	
110	ROAD USE	4,274.77	
121	LOCAL OPTION SALES TAX	9,613.36	
200	DEBT SERVICE	167.02	
220	DEBT SERVICE ECO DEV TIF	332.98	
301	FEMA DISASTER	11.97	
315	6TH AVE RECONSTRUCTION	1,074.25	
340	10TH AVENUE RECONSTRUCTIO	6,786.25	
361	REFERRAL CENTER FOOD PROG	11,065.28	
365	LIBRARY EXPANSION	589,652.94	
600	WATER UTILITY	6,802.57	
610	SEWER UTILITY	20,276.77	
616	DISINFECTION IMPROVEMENTS	14,086.25	
670	GARBAGE & RECYCLING COL	30,112.09	
740	STORM WATER UTILITY	1,478.71	
830	PAYROLL CLEARING	15,979.69	
	*****		755,129.62

**Public Hearing: For the purpose of Soliciting Written and Oral Comments Regarding City of DeWitt's 2<sup>nd</sup> Budget Amendment for Fiscal Year 2019-2020.** Ketelsen moved and Marcus seconded to go into public hearing. Motion carried with Ketelsen, Marcus, Chrones, Smith, Hasenmiller voting yes. City Hall received no verbal or written comments and no one addressed the Council.

**Resolution 2020-41: Certification and Approval of Fiscal Year 2019-2020 Budget Amendment #2.** Ketelsen moved and Smith seconded to approve **Resolution 2020-41**. Motion carried with Ketelsen, Smith, Marcus, Hasenmiller, Chrones voting yes.

**Resolution 2020-42: Authorizing Release of Lien (205 E 8<sup>th</sup> Street – sidewalk).** Chrones moved and Marcus seconded to approve **Resolution 2020-42**. Motion carried with Chrones, Marcus, Smith, Hasenmiller, Ketelsen voting yes.

**Resolution 2020-43: Authorizing Release of Lien (137 8<sup>th</sup> Street – sidewalk).** Hasenmiller moved and Smith seconded to approve **Resolution 2020-43**. Motion carried with Hasenmiller, Smith, Ketelsen, Chrones, Marcus voting yes.

**Resolution 2020-44: A Resolution to Authorize the Transfer of Funds.** Smith moved and Hasenmiller seconded to approve **Resolution 2020-44**. Motion carried with Smith, Hasenmiller, Marcus, Ketelsen, Chrones voting yes.

**Resolution 2020-45: Authorizing Release of Mortgage (Hafner Brothers).** Ketelsen moved and Marcus seconded to approve **Resolution 2020-45**. Motion carried with Ketelsen, Marcus, Chrones, Smith, Hasenmiller voting yes.

**Resolution 2020-46: Approving Change Order No. 5 for the Library Project 2019.** Hasenmiller moved and Chrones seconded to approve **Resolution 2020-46**. Motion carried with Hasenmiller, Chrones, Marcus, Ketelsen, Smith voting yes.

**Resolution 2020-47: Authorizing Public Works Director to Enter into Contracts for Street & Alley Maintenance Projects.** Smith moved and Hasenmiller seconded to approve **Resolution 2020-47** not to exceed \$250,000.00. Motion carried with Smith, Hasenmiller, Chrones, Marcus, Ketelsen voting yes.

**Consider increasing the pay rate for Children’s Librarian to equal the pay rate of the Youth Services Librarian.** Marcus moved and Chrones seconded to change pay rate. Motion carried with Marcus, Chrones, Ketelsen, Hasenmiller, Smith voting yes.

**Second Reading – Ordinance 2020-03: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, by Amending Chapter 160 Pertaining to Flood Plain Management.** Hasenmiller moved and Smith seconded to approve second reading of **Ordinance 2020-03**. Motion carried with Hasenmiller, Smith, Ketelsen, Chrones, Marcus voting yes.

**First Reading – Ordinance 2020-04: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, By Adding a New Chapter 48 Pertaining to Mobile Food Vendors.** Ketelsen moved and Chrones seconded to table **Ordinance 2020-04**. Motion carried with Ketelsen, Chrones, Marcus, Smith, Hasenmiller voting to table.

Chrones moved to adjourn at 7:30 p.m.

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Donald J. Thiltgen, Mayor

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Catherine M. Benthin, City Clerk