

CITY OF DEWITT
COUNCIL MINUTES
June 15, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. It is impracticable to safely hold an in-person meeting with all Council members and staff at the City Council Chambers, additionally such a meeting would not follow the guidelines set forth by Governor Reynolds. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. City Council Members and Mayor will attend the electronic meeting off site; Kurt Ketelsen, the City Clerk and City Administrator will attend the electronic meeting at City Hall. Garey Chrones was absent. Up to 10 individuals from the public may attend City Council Meeting if they have no other reasonable way to attend the meeting electronically. The City Council meeting will also be opened to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

Join Zoom Meeting: <https://us02web.zoom.us/j/86332749690>

Meeting ID: 863 3274 9690
Phone 1-312-626-6799 (Chicago)

Hasenmiller moved and Smith seconded to approve May 2020 Revenues & Transfers in: \$758,967.10, May 2020 Expenditures & Transfers out: \$2,607,365.13, May Bank Reconciliation Statements, May Journal Entries, Cigarette Renewals for DeWitt Travel Mart, Family Dollar Store #26453, Mac's Express and MJ's East and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	300.00
ACCO UNLIMITED CORP.	JUNE PROGRAM FEE	2,699.95
ADCRAFT	TSHIRTS	2,928.90
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	83.73
AGVANTAGE FS INC	BULLZEYE	255.40
ALLIANT/IES UTILITIES	LIBRARY UTILITIES	20,720.17
ALLIED ELECTRONICS INC	AC FANS, FUSE CARTRIDGE	80.55
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	30,886.47
AMY SCHROEDER	SOFTBALL REFUND	45.00
ANDREA CURTNER	UTILITY REFUND	135.33
ANDERSON SAND & GRAVEL	ROAD ROCK, DELIVERY	637.10
ANDREA O'HANLON	AC SWIM LESSON REFUND	110.00
ANDREW GOODALL	UTILITY BILL	0.00
ANGELA MCGONEGLE	AC SWIM LESSON REFUND	20.00
ANGIE HOOTMAN	AC SWIM LESSON REFUND	135.00
ASHLEY LEIBOLD	BASEBALL REFUND	85.00
AT&T MOBILITY	PHONE SERVICE	330.16
AUBREY BAUER	AC SWIM LESSON REFUND	20.00
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	3,468.60
BDI	TRANSMISSION PULLEYS, SHAFT BUS	1,262.69
BECKY PORTER	AC SWIM LESSON REFUND	65.00
BEN FROESCHLE	AC LESSON REFUND	60.00
BERNIE'S HEATING & COOLING	REPAIR AC UNIT	145.20
BRIANNE JOHNSON	AC SWIM LESSON REFUND	45.00
BRITTANY HOLST	UTILITY BILL	0.00
BROOKE MURPHY	UTILITY BILL	0.00
BSN SPORTS INC	BASES, ANCHOR PLUGS	1,263.00
CAITLYN JACKSON	AC LESSON REFUND	60.00
CATHIE BENTHIN	INSURANCE DEDUCT	55.75
CERTASITE LLC	FIRE EXTINGUISHER INSPECTION	1,764.45

CINTAS CORPORATION #342	FLOOR MATS	110.84
CITY OF DEWITT	UTILITY BILL	1,361.06
CLERK OF COURT	GARNISHMENT	366.20
CLINTON AUTO GROUP	REPLACE SEAT BELT BUCKLE	562.76
CLINTON COUNTY AUDITOR	PEANUT BUTTER-4TH QTR	292.50
CODY SEELEY	UTILITY REFUND	44.62
COGRAN SYSTEMS	REGISTRATION FEES	1,500.00
COLLEEN SCHROEDER	SOFTBALL REFUND	50.00
DES MOINES STAMP MFG COMPA	NOTARY STAMP	32.40
DEWITT FIRE DEPARTMENT	NAPA-CHAINSAW CHAIN	2,114.64
DEWITT NOON LIONS CLUB	ANNUAL MEMBERSHIP DUES	75.00
DEWITT OBSERVER	WEBSITE AD	662.81
DIANE WEILAND	COMMUNITY CENTER RENT REFUND	120.00
DIEDRICH CEMETERY SERVICE	GRAVE OPENINGS	3,975.00
DORIS BURMEISTER	COMMUNITY CENTER RENT REFUND	120.00
EASTERN IOWA COMMUNITY COL	TI SIMULATOR RENTAL	250.00
EASTERN IOWA LIGHT & POWER	COMMUNITY CENTER RENTAL REFUND	120.00
FARM PLAN	WASHERS	1,200.44
FEH DESIGN	CONSTRUCTION ADMIN, FURNITURE	4,423.23
FLEET FUELING	GASOLINE	3,481.50
FLORATINE CENTRAL TURF PRO	WEED CONTROL, FERTILIZER	9,668.18
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	783.50
FUG'S AUTO BODY LLC	REPAIR PICKUP	1,557.65
GASSER HARDWARE & FARM SUP	SAWZALL RECIP SAW	249.00
GENERAL CONSTRUCTORS INC	DISINFECTION PROJECT	179,382.33
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	122.50
GIERKE ROBINSON COMPANY, I	REBAR, POST TENSION CHAIRS	315.44
GMETC/T&T	FACEBOOK LIVE-PARTICIPATORY ST	300.00
GRAYBAR ELECTRIC COMPANY I	WIRING DEVICES, VAC T LOCKING T	286.22
GREAT WESTERN SUPPLY CO	TOILET TISSUE, CAN LINERS	111.88
GREENWOOD CLEANING SYSTEMS	FOAMING HAND SANITIZER	286.33
HARTZ LOCK CO.	EXIT DEVICE INSTALLED	807.25
HEATHER MORK	UTILITY BILL	0.00
HEATHER OHNEMUS	UTILITY BILL	0.00
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,323.89
INEZ TOBIN	COMMUNITY CENTER RENT REFUND	120.00
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	17,006.12
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA ASSOC OF MUNICIPAL UT	EIASSO DUES-JUNE-AUGUST	1,346.39
IOWA DEPARTMENT OF TRANSPO	RELECTIVE BEADS	240.12
IOWA INTERACTIVE LLC	CREDIT CARD PROCESSING FEES	1,061.69
J & R SUPPLY INC	HYDRANTS	4,500.00
JANSEN ELECTRIC INC	RAW 3 DRIVE REPAIR SERVICE CAL	450.40
JARED DESMET	UTILITY BILL	0.00
JILLIAN BRESNAN	UTILITY BILL	0.00
JON NISSEN	UTILITY ACCOUNT REFUND	113.86
JOSH KING	UTILITY BILL	0.00
KATIE MINTURN	UTILITY BILL	0.00
KATIE OLSON	UTILITY BILL	0.00
KAYLEAH RUBY	UTILITY BILL	0.00
KELLI SMITH	AC SWIM LESSON REFUND	20.00
KELLY ULRICH	AC SWIM LESSON REFUND	60.00
KENDRICK PEST CONTROL	PEST CONTROL SERVICE	215.00
KERRY GARROW	AC SWIM LESSON REFUND	60.00
KODI GASPER	AC SWIM LESSON REFUND	45.00
LARRY CHAPMAN	OUT OF POCKET REIMBURSEMENT	714.03
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	40.00
LINDSAY MCCULLOH	AC SWIM LESSON REFUND	65.00
LINDSEY WAGNER	UTILITY BILL	0.00
LORELEI MCMAHON	UTILITY BILL	0.00
MANATT'S INC	4000 MIX	1,738.56
MEANT TO BE FLOWERS	GRAVE FLOWERS	225.00
MEGAN KAY	AC SWIM LESSON REFUND	20.00
MENARDS	BRASS HEX BUSHINGS, ADAPTERS	132.36
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICHELE GRUNTORAD	SOFTBALL/TBALL REFUND	120.00
MICHELLE ERNST	UTILITY BILL	0.00
MICROMARKETING ASSOCIATES	DVDS	221.39
MID-IOWA SOLID WASTE EQUIP	SWITCH-DUMP DOOR/IN CAB	73.45
MIDWEST FLOORING CONCEPTS	INSTALL EPOXY QUARTZ ROCK FLOO	11,250.00
MIDWEST PATCH	HI VISIBLITIY TSHIRTS, SWEATSHI	327.00

MIDWEST WHEEL COMPANIES IN	LED MICROBAR, ATC HOLDER W/ CAP	186.60
MIKAELA SCHULTZ	BASEBALL REFUND	40.00
MISSISSIPPI VALLEY PUMP IN	ANNUAL MAINT CONTRACT	21,038.10
MOLLY VICKERS	BASEBALL REFUND	90.00
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	128.01
OPG-3 INC	LASERFICHE ANNUAL CONTRACT	3,088.00
POWER GRAFX	TSHIRTS-TRI	21.90
PPG ARCHITECTURAL FINISHES	TRAFFIC PAINT	917.40
PRECISION BUILDERS INC	LIBRARY EXPANSION	241,567.95
PREMIER PARTS INC	LAMP	539.00
PUSH PEDAL PULL	PREVENTATIVE MAINT-REPL SNAPDO	369.00
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	2,536.28
QUAD CITIES WINWATER	ERT, MOUNTING KIT	120.00
QUILL CORPORATION	DISINFECTING WIPES	57.90
R & R WINDOW WASHING SERVI	WASH WINDOWS	65.00
RACHAEL PADAVICH	AC SWIM LESSON REFUND	120.00
RANDY'S NEIGHBORHOOD MARKE	PENS, STICKY NOTES	72.38
RANEE LIPPENS	AC SWIM LESSON REFUND	45.00
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	1,037.10
ROEDER BROTHERS INC	CUTTING EDGES, BOLTS, NUTS	334.28
ROUSE CONSULTING GROUP	MONITORING & MAINTENANCE SERVI	766.00
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SIRIUS XM RADIO INC	SIRIUS RADIO	16.79
SNAPLOCK INDUSTRIES	COMFORT SOFT TILES	107.40
SONJA TANNER	UTILITY BILL	0.00
SPAHN & ROSE LUMBER COMPAN	TRIM COIL, 1X12S	3,954.69
STACEY SMITH	AC SWIM LESSON REFUND	60.00
STEPHANIE KRAMER	SPRING SOCCER REFUND	50.00
SUSAN BURDA	AC SWIM LESSON REFUND	90.00
TELRITE CORPORATION	PHONE SERVICE	83.14
THE LIFEGUARD STORE INC	INFANT/CHILD BAG VALVE MASKS	29.90
THE SHERWIN-WILLIAMS CO.	PNEUMATIC TIRE, BOLT LINE/LAZER	59.71
THEISEN'S SUPPLY INC	TOP SECTION INTAKE	978.40
TIRES-N-MORE	ALIGNMENT	85.00
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,030.00
TRACI KEPPY	TBALL REFUND	30.00
TRESSA CHEEL	UTILITY REFUND	113.86
TREASURER STATE OF IOWA	WET TAX DEPOSIT	4,448.84
TYLER TECHNOLOGIES	MONTHLY ONLINE COMPONENT MAINT	30,880.19
UNIFORM DEN INC	BULLETPROOF VEST	422.57
US BANK	SWIM SUITS	1,239.43
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	67.86
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICES	2,990.00
WITT RENTALS	UTILITY ACCOUNT REFUND	135.33

Categorized by the following funds:

001	GENERAL FUND	106,593.09
110	ROAD USE	4,702.89
121	LOCAL OPTION SALES TAX	12,420.45
125	DEWITT ECON DEV TIF	23.21
162	SSMID	49.98
301	FEMA DISASTER	415.44
340	10TH AVENUE RECONSTRUCTIO	91.92
365	LIBRARY EXPANSION	245,991.18
600	WATER UTILITY	11,333.05
610	SEWER UTILITY	37,397.69
616	DISINFECTION IMPROVEMENTS	179,775.23
670	GARBAGE & RECYCLING COL	30,266.26
740	STORM WATER UTILITY	1,520.14
830	PAYROLL CLEARING	15,047.47
*****		645,628.00

Public Hearings: Ketelsen moved and Smith seconded to open public hearing. Motion carried with Ketelsen, Smith, Hasenmiller, Marcus voting yes. **A.** Hearing on Proposed Amendment to the DeWitt Economic Development District. This plan sets the guidelines for the City to utilize Tax Increment Finance (TIF) Revenue including entering into economic development agreements. This particular amendment is in preparation to enter into a TIF economic development rebate agreement for the development of an event center. No one from the audience addressed the council and City Hall received no verbal or written comments. **B.** Hearing on Proposed Development Agreement with Murphy Properties DeWitt, LLC. This is the required public hearing for the City Council to consider public input pertaining to an Economic Development Agreement with Murphy Properties for the for the development of an events center. No one from the audience addressed the council and City Hall received no verbal or written comments. **C.** A proposed rezoning of all sections currently zoned C-1 Neighborhood Business District of Out Lot A of Silver Valley Commerce Park, DeWitt, Iowa, (located west of Maynard Way and north of 17th Avenue dead end) (Parcel # 2014012111), to R-3 Multiple Family Dwelling Residential District. The parcel is currently zoned R-3, C-1, and C-3. The request is to only rezone the section that is C-1, the areas that are zoned C-3 will remain unchanged. City Hall received no written or verbal comments and no one addressed the Council.

Resolution 2022-55: Resolution to Approve Urban Renewal Plan Amendment for the DeWitt Economic Development District. Ketelsen moved and Hasenmiller seconded to approve **Resolution 2022-55**. Motion carried with Ketelsen, Hasenmiller, Marcus, Smith voting yes.

Resolution 2022-56: Resolution Approving Development Agreement with Murphy Properties DeWitt, LLC, Authorizing Annual Appropriation Tax Increment Payment and Pledging Certain Tax Increment Revenues to the Payment Agreement. Marcus moved and Hasenmiller seconded to approve **Resolution 2022-56**. Motion carried with Marcus, Hasenmiller, Smith, Ketelsen voting yes.

Resolution 2022-57: Resolution Authorizing the Release of Lien (sidewalk 800 2nd Avenue). Marcus moved and Ketelsen seconded to approve **Resolution 2022-57**. Motion carried with Marcus, Ketelsen, Hasenmiller, Smith voting yes.

Resolution 2022-58: Approve Bank Resolution (First Central State Bank). Hasenmiller moved and Smith seconded to approve **Resolution 2022-58**. Motion carried with Hasenmiller, Smith, Ketelsen, Marcus voting yes.

Resolution 2022-59: Approve Bank Resolution (DeWitt Bank & Trust). Ketelsen moved and Smith seconded to approve **Resolution 2022-59**. Motion carried with Ketelsen, Smith, Marcus, Hasenmiller voting yes.

Resolution 2022-60: Approve Agreement for Purchase of Fire Apparatus from Precision Fire Apparatus. Marcus moved and Hasenmiller seconded to approve **Resolution 2022-60**. Motion carried with Marcus, Hasenmiller, Ketelsen, Smith voting yes.

Resolution 2022-61: Approve Preliminary Plat – Steeplegate. Hasenmiller moved and Ketelsen seconded to approve **Resolution 2022-61**. Motion carried with Hasenmiller, Ketelsen, Smith, Marcus voting yes.

Resolution 2022-62: Approve Final Plat – Courtney (County). Smith moved and Hasenmiller seconded to approve **Resolution 2022-62**. Motion carried with Smith, Hasenmiller, Marcus, Ketelsen voting yes.

Resolution 2022-63: Approve Final Plat – Connor (County). Ketelsen moved and Smith seconded to approve **Resolution 2022-63**. Motion carried with Ketelsen, Smith, Marcus, Hasenmiller voting yes.

Resolution 2022-64: Approve Forgivable Loan Release (Poell). Hasenmiller moved and Ketelsen seconded to approve **Resolution 2022-64**. Motion carried with Hasenmiller, Ketelsen, Smith, Marcus voting yes.

Resolution 2022-65: Approve Proposal for Roof Repair (hail insurance claim). Ketelsen moved and Smith seconded to approve **Resolution 2022-65** hiring Connor Construction to do roof repairs. Motion carried with Ketelsen, Smith, Marcus, Hasemiller voting yes.

Resolution 2022-66: Approve Updated Funds Transfer. Hasenmiller moved and Marcus seconded to approve **Resolution 2022-66**. Motion carried with Hasenmiller, Marcus, Ketelsen, Smith voting yes.

Approve Intermittent Alley Closure by St. Joseph’s Church for Holding Outdoor Services. Marcus moved and Smith seconded to approve alley closures for St. Joseph’s Church. Motion carried with Marcus, Smith, Hasenmiller, Ketelsen voting yes.

Consider Providing Water and Water Meter for Community Garden (Kinney). Ketelsen moved and Smith seconded to provide water and water meter for community garden if it can be worked out. Motion carried with Ketelsen, Smith, Marcus, Hasenmiller voting yes.

First Reading – Ordinance 2020-04: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, By Adding a New Chapter 48 Pertaining to Mobile Food Vendors. Ketelsen moved and Hasenmiller seconded to table first reading. Motion carried with Ketelsen, Hasenmiller, Smith, Marcus voting yes to table first reading.

First Reading – Ordinance 2020-05: Amending Ordinance No. 95-13, Approved June 19, 1995, By Amending the Zoning Ordinance of the City of DeWitt, Iowa, to Rezone all Sections Currently Zoned C-1 Neighborhood Business District of Out Lot A of Silver Valley Commerce Park, DeWitt, Iowa, (Located West of Maynard Way and North of 17th Avenue Dead End) (Parcel # 2014012111), to R-3 Multiple Family Dwelling Residential District. Hasenmiller moved and Marcus seconded to approve first reading of **Ordinance 2020-05**. Motion carried with Hasenmiller, Marcus, Smith, Ketelsen voting yes.

Resolution 2020-67: Approve Proposal for Professional Services with IIW for DeWitt Industrial Street & Utility Extension Project: Preliminary Engineering Report. Smith moved and Ketelsen seconded to approve **Resolution 2020-67**. Motion carried with Smith, Ketelsen, Marcus, Hasenmiller voting yes.

Ketelsen moved to adjourn at 7:04 p.m.

Donald J. Thiltgen, Mayor

Catherine M. Benthin, City Clerk

