

**CITY OF DEWITT  
COUNCIL MINUTES  
June 19, 2023**

The regular meeting of the DeWitt City Council was held on June 19, 2023. Mayor Steve Hasenmiller presiding. Council members present Chrones, Smith, Ketelsen, Marcus. Goldensof absent.

Ketelsen moved and Smith seconded to approve outdoor liquor permit for MJ's for June 24, Cigarette permit renewals for DeWitt Travel Mart, Another Round, Family Dollar Store and Randy's Neighborhood Market, May 2023 Revenues & Transfers in: \$1,049,113.52, May 2023 Expenditures & Transfers out: \$2,491,708.21, May Bank Reconciliation Statements, May Journal Entries and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	380.00
ACCO UNLIMITED CORP.	JUNE PROGRAM FEE	4,734.23
ADCRAFT	TSHIRTS, CAPS	442.60
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	197.94
ALLIANT/IES UTILITIES	AQUATIC CENTER UTILITIES	27,647.63
AMAZON CAPITAL SERVICES	BOOKS, DVDS	714.53
AT&T MOBILITY	PHONE SERVICE	794.13
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	921.08
BERNIE'S HEATING & COOLING	MOVE HEATER	840.00
BOY SCOUT TROOP 92	MULCH	105.00
BRENDA OHNEMUS	RENEW FOOD SAFETY CERTIFICATIO	84.00
CENTRAL SABERS ATHLETIC BO	PROGRAM ADS	200.00
CHASE BENNETT	MEALS-WWTP LICENSE CLASS	29.75
CHEM-SULT INC	PHOSPHATE	2,244.32
CINTAS CORPORATION #342	FLOOR MATS, AIR FRESHENER	205.27
CITY OF DEWITT	WATER BILL	410.91
CLERK OF COURT	GARNISHMENT	351.25
CLINTON COUNTY AUDITOR	PEANUT BUTTER-4TH QUARTER	482.50
CLOUDPERMIT INC	BLDG/CODE ENFORCEMENT ANNUAL	5,000.00
COGRAN SYSTEMS	REGISTRATIONS-MAY	500.00
COMMISSION ON ACCREDITATIO	ANNUAL CONTINUATION FEE	4,000.00
DEMCO MEDIA	LABEL HOLDERS, CARD HOLDERS, LAB	330.39
DENNIS SCHNOOR	MILEAGE	126.68
DEWITT FIRE DEPARTMENT	OFFICE MACHINE CONSULTANTS-COP	1,526.76
DEWITT OBSERVER	NOTICES & PUBLISHING	1,578.20
DIEDRICH CEMETERY SERVICE	GRAVE OPENINGS	4,950.00
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	88.43
ECIA	GRANT ADMINISTRATION	4,802.99
FARM PLAN	STARTER GRIP, ULTRA MIX	49.46
FASTENAL COMPANY	PLASTIC ROTARY PUMP	114.33
FAYE VOSS/PETTY CASH	PETTY CASH REIMBURSEMENT	118.68
FLEET FUELING	GASOLINE	7,360.25
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	840.10
GAREY CHRONES	SOLID WASTE MEETING MILEAGE	199.12
GENESIS MEDICAL CENTER DEW	AMBULANCE SUPPORT	18,721.69
GOVOFFICE	WEBSITE HOSTING 3/23-2/24	3,795.00
GRAYBAR ELECTRIC COMPANY I	LIGHT BULBS	158.97
GREAT WESTERN SUPPLY CO	FACIAL TISSUES	480.37
GREENWOOD CLEANING SYSTEMS	CAN LINERS, ROLL TOWELS	172.48
HAWKINS INC	AZONE	2,183.30
ICMA-RETIREMENT TRUST-457	ICMA	1,164.08
INTEGRATED TECHNOLOGY PART	ANNUAL PHONE SYSTEM MAINT	855.00
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	34,570.08
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA DIVISION OF LABOR SER	BOILER INSPECTIONS	280.00
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP DUES	3,337.00
J & J AUTO GLASS	REPLACE WINDSHIELD	670.00
JANSEN ELECTRIC INC	BOILER E STOP INSTALLED	2,257.56
JONAS FITNESS	SOFTWARE MAINT CONTRACT	349.51
KAY PARK & RECREATION	FLAT STEEL LIDS	355.50
LARRY CHAPMAN	OUT OF POCKET REIMBURSEMENT	863.60

ELECTRONICS INC	FIRE/BURGLAR ALARM MAINT	40.00
LES MILLS US	LES MILLS BASIC	578.00
LEXIPOL	POLICEONE ACADEMY ANNUAL FEE	1,610.92
MAGNUM ELECTRONICS INC	ANTENNAS	304.62
MENARDS	VACUUM BREAKER	7.09
MEYER PEST CONTROL	PEST CONTROL SERVICE	260.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	300.00
MIDWEST PATCH	STOP, PARKING, STREET SIGNS, SHIR	664.50
MISSISSIPPI VALLEY PUMP IN	ANNUAL MAINT CONTRACT	575.00
MOBOTREX	BATTERY BACKUP INVERTER INSTAL	115.00
MULGREW OIL & PROPANE	DIESEL	773.05
MYERS-COX CO. INC	DIPPIN DOTS, ICE POPS, PRETZELSC	4,626.48
NAPA AUTO PARTS	CORE DEPOSIT	510.85
NICUSA INC - IOWA DIVISION	CREDIT CARD FEES	3,602.59
ODP BUSINESS SOLUTIONS LLC	PAPER TOWELS, MANILA FOLDERS, CO	54.69
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	62.00
OPG-3 INC	LASERFICHE ANNUAL SUPPORT, UPGR	4,501.62
OVERDRIVE INC	EBOOKS	2,454.98
OVERHEAD DOOR CORPORATION	SWITCHES	140.00
PANTHER UNIFORMS INC	SHOULDER CORD	150.00
PEPSI-COLA BOTTLING CO. OF	POP, WATER, GATORADE	250.90
PERSONAL ASSISTANCE SERVIC	EMPLOYEE ASSISTANCE PROGRAM	359.64
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	3,795.00
QUAD CITY TIMES	POLICE OFFICER JOB ADS	1,021.25
QUILL CORPORATION	TONER CARTRIDGE, CALCULATOR RIB	125.98
RANDY'S NEIGHBORHOOD MARKE	WATER, STRING CHEESE, APPLE JUIC	32.73
ROUSE CONSULTING GROUP	UPGRADE/MITGRATION LASERFICHE	936.25
SANDRY FIRE SUPPLY LLC	ADAPTERS	10,294.27
SCOTT'S THRIFTY WHITE DRUG	SUN SCREEN	59.75
SCOTT WOLFE	UTILITY REFUND	95.41
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SEVERE WEATHER INFORMATION	SEVERE WEATHER PRESENTATION	325.00
SPAHN & ROSE LUMBER COMPAN	FIELD MARKER	94.47
STAPLES	COPY PAPER, INK CARTRIDGES	244.66
STEVE LINDNER	OUT OF POCKET REIMBURSEMENT	103.62
TEXT MY GOV	SOFTWARE MGMT/SUPPORT	4,200.00
THE LIFEGUARD STORE INC	SWIM SUIT	61.20
THEISEN'S SUPPLY INC	CABLE TIES, SHEET METAL SCREWS,	536.63
TIRES-N-MORE	TIRE REPAIR	182.50
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,467.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	8,764.98
TRI-CITY ELECTRIC CO	SERVIVE CALLS FAILED POINT, RA	2,736.05
TWIN STATE TECHNICAL SERVI	WEB HOSTING	50.00
TWISTED PADDLE BREWERY LLC	DOWNTOWN IMPROVEMENT GRANT	3,500.00
TYLER OHNEMUS/POLICE BARGA	POLICE UNION DUES	100.00
UMB BANK N.A.	2019 BOND AGENT FEE	300.00
UNIFORM DEN INC	VESTS	2,187.85
UNITED HEALTHCARE PLAN OF	HEALTH INSURANCE	48,856.38
US BANK	WATER, HOT DOG BUNS, APPLE JUICE	3,845.38
USA BLUEBOOK	SHUT OFF VALVES, SWEEPER NOZZLE	225.01
W.W. GRAINGER INC.	MOTOR-CHEMICAL ROOM FAN	41.22
WEBER SCREENPRINTING & EMB	SCREEN PRINT ON TABLE CLOTH	15.00
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	139.04
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICES	11,600.00
WOODRIVER ENERGY LLC	GAS SERVICE	8,186.67

Categorized by the following funds:

001	GENERAL FUND	176,461.10
110	ROAD USE	6,977.06
121	LOCAL OPTION SALES TAX	8,691.21
162	SSMID	3,747.52
200	DEBT SERVICE	235.96
220	DEBT SERVICE ECO DEV TIF	64.04
310	FIRE STATION EXPANSION	840.00
365	LIBRARY EXPANSION	24.99
386	2022 OWNER OCCUPIED GRANT	722.63
600	WATER UTILITY	19,629.74
610	SEWER UTILITY	27,392.26

670	GARBAGE & RECYCLING COL	163.19	
740	STORM WATER UTILITY	2,231.91	
830	PAYROLL CLEARING	31,773.29	
*****			278,954.90

**Resolution 2023-39: Approve Street Closure for July 4<sup>th</sup> Parade.** Chrones moved and Smith seconded to approve **Resolution 2023-39**. Motion carried with Chrones, Smith, Marcus, Ketelsen voting yes.

**Resolution 2023-40: Approve IowaRN Agreement.** Smith moved and Marcus seconded to approve **Resolution 2023-40**. This is a water/wastewater emergency response mutual aid agreement with other Iowa agencies. The agreement allows for Iowa water/wastewater agencies to provide mutual aid during emergency situations if requested. The requesting agency is responsible for reimbursing the responding agency for labor/equipment costs. Responding employees will be indemnified and held harmless by the requesting agency. The responding agency will still be responsible for workman's compensation issues. Agencies are not required to send employees if requested; responses will be dependent on an agencies ability to respond reasonably and maintain their own staffing. Matt Proctor, Director of Public Works is in favor of participating in the mutual aid agreement; it might be a benefit to DeWitt and creates a safe and responsible way to respond to other Iowa communities in need of assistance during emergencies. There are 91 agencies that have approved the IOWARN mutual aid agreement. Motion carried with Smith, Marcus, Ketelsen, Chrones voting yes.

**Resolution 2023-41: Approve Street Closure for First Central Crossroads Youth and Adult Triathlons (July 21 & 22).** Smith moved and Marcus seconded to approve **Resolution 2023-041**. Motion carried with Smith, Marcus, Chrones, Ketelsen voting yes.

**Resolution 2023-42: Approve Agreement with Origin Design for Professional Engineer Services for the Paul Skeffington Memorial Trail Extension Project (Silver Creek to Westwood Drive).** Chrones moved and Smith seconded to approve **Resolution 2023-042**. Motion carried with Chrones, Smith, Ketelsen, Marcus voting yes.

**Resolution 2023-43: A Resolution to Authorize the Transfer of Funds (TIF Debt Service).** Marcus moved and Ketelsen seconded to approve **Resolution 2023-043** transferring funds from DeWitt TIF to TIF Debt Service not to exceed \$2,440,000.00. Motion carried with Marcus, Ketelsen, Smith, Chrones voting yes.

**Resolution 2023-44: A Resolution to Authorize the Transfer of Funds (Fire Station Expansion Project).** Chrones moved and Marcus seconded to approve **Resolution 2023-044** transferring \$191,474.60 from 2022 Street Project to Fire Station Expansion Project. Motion carried with Chrones, Marcus, Ketelsen, Smith voting yes.

**Approve DDID Downtown Improvement Grant Awards.** Smith moved and Chrones seconded to approve DDID grants. Five applications were submitted requesting nearly \$19,000, budget only allowed for the granting of \$15,000. Recommendations are as follows: Meisnma, 1015 6<sup>th</sup> Avenue - \$5,000, Old Library, 822 6<sup>th</sup> Avenue - \$3,310, Twisted Paddle Brewery, 615 8<sup>th</sup> Street, \$2,737.50, IA Mutual Lofts, 509 9<sup>th</sup> Street - \$3,952.50 and Ruhl & Ruhl, 903 6<sup>th</sup> Avenue, \$0. Motion carried with Smith, Chrones, Ketelsen voting yes. Marcus abstained.

Chrones moved to adjourn at 7:30 p.m.