

CITY OF DEWITT
COUNCIL MEETING
July 6, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. It is impracticable to safely hold an in-person meeting with all Council members and staff at the City Council Chambers, additionally such a meeting would not follow the guidelines set forth by Governor Reynolds. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. City Council Members Hasenmiller and Marcus will attend the electronic meeting off site; the Council Members Ketelsen, Smith, Chrones, Mayor, City Clerk and City Administrator will attend the electronic meeting at City Hall. Up to 10 individuals from the public may attend City Council Meeting if they have no other reasonable way to attend the meeting electronically. The City Council meeting will also be opened to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

Join Zoom Meeting: <https://us02web.zoom.us/j/89089298318>
Phone: 1.312.626.6799
Meeting ID: 890 8929 8318

Hasenmiller moved and Smith seconded to approve beer permit Clinton County Fair, liquor license renewals for Springbrook Country Club, Murphy's Pub, DeWitt Travel Mart, Jorgies and minutes and bills as follows:

CO UNLIMITED CORP.	LIQUID CHLORINATING SOLUTION	921.10
ADCRAFT	VISORS, BASEBALL CAPS	4,358.70
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	176.52
ALAN RUGGEBERG	COMMUNITY CENTER RENTAL REFUND	100.00
ALLIANT/IES UTILITIES	FIRE STATION UTILITIES	9,299.03
ALLIED ELECTRONICS INC	TIME DELAY FUSES	0.00
ALTORFER INC	GENERATOR MAINT CONTRACT	2,676.00
ANDERSON SAND & GRAVEL	AG LIME	18.92
AT&T MOBILITY	PHONE SERVICE	330.16
AUTO EXPRESS IA LLC	GRAPPLE BUCKET	2,800.00
AVESIS	VISION INSURANCE	497.71
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	2,291.18
BARKING DOG INTERPRETIVE D	STORYWALK FRAMES/POSTS	4,616.00
BERNIE'S HEATING & COOLING	FREON, SERVICE CALL ON AC	138.60
BSN SPORTS INC	DRY LINE MARKER	272.00
CENTRAL SABERS ATHLETIC BO	FALL SPORTS PROGRAM AD	100.00
CHEM-SULT INC	CALCIQUEST	1,510.41
CINTAS CORPORATION #342	FLOOR MATS	191.68
CITY OF DEWITT	UTILITY BILL	385.82
CLERK OF COURT	GARNISHMENT	366.20
CLINTON COUNTY RECORDER	RECORD FORGIVABLE LOAN RELEAS	28.00
COGRAN SYSTEMS	REGISTRATIONS	500.00
DES MOINES STAMP MFG COMPA	NOTARY STAMP	32.40
DEWITT BANK & TRUST CO	ACH PROCESSING FEE	129.30
DEWITT FIRE DEPARTMENT	OFFICE DEPOT-EXPANDING FILES	716.58
DEWITT FITNESS CENTER	FITNESS CENTER DUES	887.15
DEWITT OBSERVER	VIRTUAL SUMMER READING PROGRAM	681.25
DONNA LUBBEN	OUT OF POCKET REIMBURSEMENT	38.00
ECIA	DISINFECTION PROJECT ADMINISTR	3,097.40
ELDRIDGE WELDING & ORNAMEN	48"X 48" PIECE GRATING	123.00
FARM PLAN	STRUCTURAL TUBE	2,272.65

FASTENAL COMPANY	PAPER TOWELS	165.90
FLORATINE CENTRAL TURF PRO	WEED CONTROL/FERTILIZER	3,378.20
FUG'S AUTO BODY LLC	REPL BUMBER COVER, PAD, BRACKET	4,622.72
GAREY CHRONES	MILEAGE-SOLID WASTE MEETINGS	78.66
GARY FELSING	OUT OF POCKET REIMBURSEMENT	58.00
GENERAL CONSTRUCTORS INC	DISINFECTION PROJECT	163,297.87
GENESIS OCCUPATIONAL HEALT	PRE-EMPLOYMENT PHYSICAL	95.00
GRAND MOUND COOPERATIVE TE	PHONE, INTERNET, VIDEO SERVICES	1,166.72
GREAT WESTERN SUPPLY CO	ROLL TOWELS	1,035.06
GREENWOOD CLEANING SYSTEMS	FLEX WIPES	683.78
GREG WAUGH	UHC PREMIUM CREDIT	167.13
HAWKINS INC	AZONE	1,445.84
HILLARY WALDORF	AC RENTAL REFUND	75.00
HOME DEPOT	TOILET SEAT	74.94
ICMA MEMBER SERVICES	ANNUAL MEMBERSHIP DUES	869.83
ICMA-RETIREMENT TRUST-457	ICMA	1,311.87
IIW ENGINEERS & SURVEYORS	METALS COMPLIANCE/NUTRIENT RED	45,873.04
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	23,186.69
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA CITY/COUNTY MANAGEMEN	ANNUAL MEMBERSHIP DUES	150.00
IOWA DIVISION OF LABOR SER	BOILER INSPECTIONS	120.00
IOWA INTERACTIVE LLC	CREDIT CARD PROCESSING FEES	2,854.59
IOWA LEAGUE OF CITIES	ANNUAL MEMBERSHIP DUES	2,749.00
IOWA ONE CALL	NOTIFICATIONS	86.40
IPERS	IPERS	18,468.42
J & R SUPPLY INC	TILE PROBES	72.00
JANSEN ELECTRIC INC	WELL #5 REPAIR-SWITCH, ASSEMBLY	269.98
JENNY GORDON	AC RENTAL REFUND	75.00
JONAS FITNESS	SOFTWARE MAINT CONTRACT	246.41
KADEE PETERSEN	UTILITY REFUND	76.95
KARLA ANDERSON	COMMUNITY CENTER RENTAL REFUND	120.00
KAY PARK & RECREATION	DOGIPOT PICKUP BAGS	283.00
KE FLATWORK INC	2019 STREET RECONSTRUCTION	15,154.51
KENDRICK PEST CONTROL	PEST CONTROL SERVICE	270.00
KONE INC	REPLACE 1ST FLOOR BUTTON-ELEVA	638.42
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	69.00
LEGACY FIRE APPARATUS	ANNUAL PUMP TESTING	575.00
LIBERTY OFFICE PRODUCTS	MEMBER TAGS	530.00
MARC SWINGLE	FITNESS CENTER DUES REFUND	11.17
MEGAN SCHLEMMER	UTILITY ACCOUNT REFUND	90.82
MENARDS	HOSES	208.95
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVDS	384.27
MUNICIPAL FIRE & POLICE	411 PENSION	19,113.81
NEW YORK LIFE INS. CO.	NEW YORK LIFE	70.97
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
OFFICE DEPOT	EXPANDING FILES, INVOICE FORMS	263.16
OFFICE MACHINE CONSULTANTS	COPIER MAINT CONTRACT	41.92
OVERDRIVE INC	EBOOKS	600.81
P&K MIDWEST INC	UTILITY TRACTOR, SALT SPREADER,	24,226.32
PETTY CASH/PENNY JACOBI	PETTY CASH	300.00
PORTER INSURANCE	ANNUAL INSURANCE PREMIUM	258,071.00
PRAETORIAN DIGITAL	POLICEONE ACADEMY ANNUAL FEE	1,564.00
PREMIER PARTS INC	OIL, OIL FILTER	179.34
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	292.00
QUILL CORPORATION	HAND SANITIZER PUMP	315.29
RANDY'S NEIGHBORHOOD MARKE	SRP CRAFT DAY-SNACKS	36.34
RHINO INDUSTRIES INC	CHEMICALS	1,400.00
RICHARD MINOR	COMMUNITY CENTER RENTAL REFUND	50.00
ROBERT CUMMINS	UTILITY BILL	97.31
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	1,037.10
ROEDER BROTHERS INC	MOWER	9,800.00
SARAH MCAVAN	AC RENTAL REFUND	75.00
SCOTT'S THRIFTY WHITE DRUG	DDID IMPROVEMENT GRANT	244.63
SEVEN HILLS PAVING LLC	ASPHALT/OVERLAYS	25,667.31
SHOWCASES	DVD SLEEVES	69.12
SPAHN & ROSE LUMBER COMPAN	ROOFING MATERIALS	217.70
STEPHANIE BIRKINBINE	PARK SHELTER RENTAL REFUND	30.00
TELRITE CORPORATION	PHONE SERVICE	432.32
TERRACON CONSULTANTS INC	OBSERVATION & TESTING	6,894.00
THE LIFEGUARD STORE INC	SWIM SUITS, RESCUE TUBES, POCKET	1,361.00

THE MAGNOLIA JOURNAL	PERIODICAL SUBSCRIPTION	20.00
THEISEN'S SUPPLY INC	STAPLES	717.07
TIRES-N-MORE	TIRE REPAIR, TUBE	50.90
TREASURER STATE OF IOWA	STATE WITHHOLDING	7,765.00
TROY HARKSEN	FMLA PAPERWORK FEE	20.00
TWIN STATE TECHNICAL SERVI	MONTHLY WEBHOSTING	50.00
TYLER TECHNOLOGIES	ONLINE COMPONENT-7/20-6/21	2,820.00
UMB BANK N.A.	PAYING AGENT FEE-2012 WATER RE	800.00
UNITED HEALTHCARE PLAN OF	PREMIUM CREDIT-COVID 19	37,992.55
US BANK	ALA ANNUAL CONFERENCE	2,060.27
US POSTAL SERVICE	POSTAGE-MONTHLY POSTAGE	777.67
USA BLUEBOOK	GREASE	39.48
VERIZON WIRELESS	PHONE SERVICE	437.91
WATCH GUARD DIGITAL CAR VI	IN CAR VIDEO CAMERA W/ DVR, REM	4,781.00
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	1,043.87
WINDY HILDEBRANT	GARNISHMENT	250.00
WOODRIVER ENERGY LLC	GAS SERVICE	2,321.60

Categorized by the following funds:

001	GENERAL FUND	248,867.41	
110	ROAD USE	42,107.42	
117	T & A - POL 411	13,799.71	
121	LOCAL OPTION SALES TAX	12,823.71	
125	DEWITT ECON DEV TIF	49.73	
162	SSMID	376.48	
200	DEBT SERVICE	169.63	
220	DEBT SERVICE ECO DEV TIF	380.37	
301	FEMA DISASTER	1,869.53	
315	6TH AVE RECONSTRUCTION	20,169.04	
340	10TH AVENUE RECONSTRUCTIO	17,199.51	
365	LIBRARY EXPANSION	13,394.00	
600	WATER UTILITY	59,844.50	
610	SEWER UTILITY	82,448.33	
616	DISINFECTION IMPROVEMENTS	185,088.87	
617	SWR STUDIES/EXPANSION	145.50	
670	GARBAGE & RECYCLING COL	196.58	
740	STORM WATER UTILITY	2,689.42	
830	PAYROLL CLEARING	43,740.82	
*****			745,360.56

Resolution 2020-68: Approving Change Order No. 1 for the South 6th Avenue HMA Resurfacing Project (IDOT Project NO. STBG-SWAP-1855(618)—SG-23). Ketelsen moved and Chrones seconded to approve **Resolution 2020-68**. Motion carried with Ketelsen, Chrones, Smith, Ketelsen, Marcus voting yes.

Resolution 2020-69: Approving Change Order No. 3 for Street Improvement Project 2019 (final measured quantities). Hasenmiller moved and Marcus seconded to approve **Resolution 2020-69**. Motion carried with Hasenmiller, Marcus, Chrones, Smith, Ketelsen voting yes.

Resolution 2020-70: Approving Final Acceptance of Street Improvement Project 2019 (700 block of 10th Avenue, and 1000 block of 7th & 8th Streets). Smith moved and Ketelsen seconded to approve **Resolution 2020-70**. Motion carried with Smith, Ketelsen, Hasenmiller, Marcus, Chrones voting yes.

Resolution 2020-71: Resolution Pledging the Amount of \$500,000 from Cash on Hand and Authorizing the Mayor to Sign Economic Development Administration (EDA) Public Works Application for the Crossroads Business Park Expansion to Include a Secondary Access Road, Water, Sanitary Sewer, and Lift Station. Chrones moved and Smith seconded to approve **Resolution 2020-071**. Motion carried with Chrones, Smith, Ketelsen, Marcus, Hasenmiller voting yes.

Resolution 2020-72: Approve Forgivable Loan Release (Johnston). Marcus moved and Hasenmiller seconded to approve **Resolution 2020-72.** Motion carried with Marcus, Hasenmiller, Chrones, Ketelsen, Smith voting yes.

Resolution 2020-73: Approve Forgivable Loan Release (Jeffers). Ketelsen moved and Smith seconded to approve **Resolution 2020-73.** Motion carried with Ketelsen, Smith, Chrones, Marcus, Hasenmiller voting yes.

Resolution 2020-74: Approving Additions to the City of DeWitt Traffic Control List (3-way stop at intersection of Valley Way and Brookview Drive). Chrones moved and Hasenmiller seconded to approve **Resolution 2020-74.** Motion carried with Chrones, Hasenmiller, Marcus, Ketelsen, Smith voting yes.

Approve DDID Grant Applications. Hasenmiller moved and Smith seconded to approve DDID grant applications for Randy's Neighborhood Market (\$2,500) for repairs and painting of the efas on the west side of the building and for Patrick Rheingans 804, 806, 808 6th Avenue (\$2,500) for façade improvements and awnings. If Rheingans project cost receipts come in over \$10,000 the grant can be for \$5,000. Motion carried with Hasenmiller, Smith, Marcus, Chrones, Ketelsen voting yes.

First Reading – Ordinance 2020-04: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, By Adding a New Chapter 48 Pertaining to Mobile Food Vendors. Hasenmiller moved and Chrones seconded to approve first reading of **Ordinance 2020-04.** Motion carried with Hasenmiller, Chrones, Ketelsen, Marcus, Smith voting yes.

Second Reading – Ordinance 2020-05: Amending ordinance No. 95-13, Approved June 19, 1995, By Amending the Zoning Ordinance District Map of the City of DeWitt, Iowa, to Rezone All Sections Currently Zoned C-1 Neighborhood Business District of Out Lot A of Silver Valley Commerce Park, DeWitt, Iowa, (located west of Maynard Way and north of 17th Avenue dead end) (parcel # 2014012111), to R-3 Multiple Family Dwelling Residential District. Smith moved and Ketelsen seconded to approve second reading of **Ordinance 2020-05.** Motion carried with Smith, Ketelsen, Chrones, Marcus, Hasenmiller voting yes.

Approve purchase of 2020 JOHN DEERE Z994R Diesel Commercial Ztrak mower for Parks and Recreation. Chrones moved and Smith seconded to approve purchase of 2020 Ztrak mower for \$13,919.00. Motion carried with Chrones, Smith, Hasenmiller, Ketelsen, Marcus voting yes.

Chrones moved to adjourn at 7:30 p.m.

Donald J. Thiltgen, Mayor

Catherine M. Benthin, City Clerk