

CITY OF DEWITT  
COUNCIL MEETING  
July 20, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. It is impracticable to safely hold an in-person meeting with all Council members and staff at the City Council Chambers. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. City Council Members Hasenmiller and Marcus attended the electronic meeting off site; the City Clerk, City Administrator, Mayor, Council Member Ketelsen will attend the electronic meeting at City Hall, Chrones and Smith were absent. Up to 10 individuals from the public may attend City Council Meeting if they have no other reasonable way to attend the meeting electronically. The City Council meeting will also be opened to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

Join Zoom Meeting: <https://us02web.zoom.us/j/84210267030>  
phone: 312.626.6799  
Meeting ID: 842 1026 7030

Hasenmiller moved and Marcus seconded to approve June 2020 Revenues & Transfers in: \$973,295.59, June 2020 Expenditures & Transfers out: \$1,554,932.41, June Bank Reconciliation Statements, June Bank Journals, Special Event Beer Permit: Clinton County Agricultural Society (August 1, 2020), Liquor License Refund: Murphy's Pub and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	300.00
ACCO UNLIMITED CORP.	JULY PROGRAM FEE	1,450.55
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	149.89
AGVANTAGE FS INC	BULLZEYE	125.04
ALLIANT/IES UTILITIES	911 5TH STREET UTILITIES	24,820.03
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	30,758.87
ANDERSON SAND & GRAVEL	ROAD ROCK	1,018.78
AQUA PRODUCTS KC	REPLACE CAPACITOR UNDER WARRANT	0.00
ASHLEIGH DECKER	UTILITY REFUND	25.63
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	613.58
BARCO MUNICIPAL PRODUCTS I	SLATE PRY BAR	73.26
BAUER REPAIR	DIAGNOSE, REPL ABS SENSOR	207.95
BDI	SPROCKETS & SHAFT BUSHINGS	59.65
BERNIE'S HEATING & COOLING	REPL FAN CONTROL BOARD ON COND	210.00
BSN SPORTS INC	COLLEGIATE L SHAPED SCREEN	299.00
CATHIE BENTHIN	INSURANCE DEDUCT	226.55
CDW GOVERNMENT	COMPUTER	742.92
CINTAS CORPORATION #342	FLOOR MATS	148.99
CITY OF DEWITT	WATER BILL	376.67
CLERK OF COURT	GARNISHMENT	244.72
CLINTON COUNTY IT DEPARTME	INTERNET APRIL-JUNE 2020	738.71
COLLABORATIVE SUMMER LIBRA	SRP-WATER BOTTLES	28.15
CONTESSA THEROS	COMMUNITY CENTER RENT REFUND	100.00
CUSTOM ART & SIGNS	TEXTING, DRUNK DRIVING BANNERS	250.00
DAVENPORT AUDIOLOGY & HAC	HEARING EVALUATION	55.00
DEMCO MEDIA	BOOK BAGS, MAGNETIC SIGN HOLDER	628.59
DEWITT OBSERVER	WEBSITE AD	70.00
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	79.91
FARM PLAN	SHIPPING	347.45
FEH DESIGN	CONSTRUCTION ADMINISTRATION	4,675.96

FLEET FUELING	GASOLINE	3,993.27
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	783.50
FUG'S AUTO BODY LLC	REPL OUTSIDE DOOR HANDLE, TRIM	87.89
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	122.50
GENESIS OCCUPATIONAL HEALT	PRE-EMPLOYMENT PHYSICAL	95.00
GO VAN GOGH'S	SHIRTS	238.00
GREAT WESTERN SUPPLY CO	DISINFECTING SPRAY	1,635.75
GREENWOOD CLEANING SYSTEMS	PROTECTIVE MASKS	409.06
HOME DEPOT	WINDOW AC UNIT	384.62
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,429.99
ILLOWA CULVERT & SUPPLY CO	36" ARCH, 36" BAND	3,024.00
INTEGRATED TECHNOLOGY PART	ANNUAL PHONE SYSTEM MAINT CONT	315.00
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	21,739.14
INTERNATIONAL CODE COUNCIL	ANNUAL MEMBERSHIP DUES	145.00
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA DEPARTMENT OF NATURAL	ANNUAL WATER SUPPLY	607.80
IOWA DEPARTMENT OF TRANSPO	WHITE TRAFFIC PAINT	462.55
IOWA DIVISION OF LABOR SER	BOILER INSPECTIONS	80.00
IOWA PARK & RECREATION ASS	ANNUAL MEMBERSHIP DUES	340.00
IOWA PRISON INDUSTRIES	ST MARKERS, ALL WAY SIGNS	206.80
J & R SUPPLY INC	PLASTIC VB LIDS	442.02
JAMES DAVID	UTILITY REFUND	90.82
JANSEN ELECTRIC INC	REPLACE OVERLOAD RELAY-SPA PUM	448.05
JERON HEATON	STREET BOND REFUND	636.49
KINDERMUSIK INTERNATIONAL	LEARN & LAUGH YEAR 3	599.40
L-TRON CORPORATION	MICROPHONE IMAGING SCANNER KIT	1,892.25
LES MILLS US	BODYPUMP, CXWORX LICENSE	228.50
MAPCON TECHNOLOGIES INC	MAPCON ASSET SOFTWARE	900.00
MENARDS	AIR CONDITIONER	529.99
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVDS	93.95
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
OFFICE DEPOT	COMPUTER PAPER, TOILET PAPER	236.65
P&K MIDWEST INC	MOWER	13,919.00
PARAGON COMMERCIAL INTERIO	FURNITURE DEPOSIT	2,040.30
PLUMB SUPPLY COMPANY	FAUCET, TRIM PLATE	0.00
PPG ARCHITECTURAL FINISHES	TRANSDUCER REPAIR KIT, DRAIN RE	699.54
PRECISION BUILDERS INC	LIBRARY EXPANSION	181,449.60
PREMIER PARTS INC	BATTERY, POWER STEERING FLUID	1,112.97
PROQUEST LLC	ANCESTRY LIBRARY 7/20-6/21	1,438.53
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	3,144.85
QUINT CITY STONE CENTER IN	RUBY RED GRANITE ROCK	411.27
RACOM CORPORATION	CRADLEPOINT ROUTERS, ANTENNAS	10,255.38
RANDY'S NEIGHBORHOOD MARKE	SRP-CRAFT KITS-GOLDFISH, BAGGIE	32.75
ROEDER BROTHERS INC	BLADES, BELTS, FILTERS, OIL	359.41
ROUSE CONSULTING GROUP	CONFIGURE NEW PC, OUTLOOK ISSUE	1,426.75
SANDRY FIRE SUPPLY LLC	FOAM	650.00
SCANTRON	HARDWARE MAINT CONTRACT	429.00
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SHOWCASES	VINYL CD ALBUMS	848.88
SIRIUS XM RADIO INC	SIRIUS RADIO	43.67
SPAHN & ROSE LUMBER COMPAN	ATHLETIC FIELD MARKER	298.72
TELRITE CORPORATION	PHONE SERVICE	15.74
THEISEN'S SUPPLY INC	PVC PLUG	898.21
THOMAS JOHNSON	UTILITY REFUND	72.26
TOP NOTCH PLUMBING	OPEN SEWER LINE FOR PIT	150.00
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,053.00
TREASURER STATE OF IOWA	WET TAX DEPOSIT	6,020.76
TREASURER STATE OF IOWA	UTILITY REFUND	30.96
TRI CITY BLACKTOP INC.	S 6TH AVE RECONSTRUCTION	55,639.81
TWIN STATE TECHNICAL SERVI	SETUP NEW PCS	1,300.54
UNITED HEALTHCARE PLAN OF	HEALTH INSURANCE	42,194.58
US BANK	DVD	2,553.47
VAN WERT COMPANY	METERS W/ ERTS	2,782.41
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	936.27
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICES	5,900.00
YWCA DV/SA RESOURCE CENTER	ALLOCATION	2,000.00

Categorized by the following funds:

001	GENERAL FUND	94,802.51	
110	ROAD USE	3,024.86	
121	LOCAL OPTION SALES TAX	11,233.45	
162	SSMID	40.11	
301	FEMA DISASTER	553.37	
315	6TH AVE RECONSTRUCTION	55,639.81	
365	LIBRARY EXPANSION	189,835.09	
600	WATER UTILITY	17,207.04	
610	SEWER UTILITY	19,977.28	
670	GARBAGE & RECYCLING COL	30,162.65	
740	STORM WATER UTILITY	4,756.60	
830	PAYROLL CLEARING	25,629.70	
	*****		452,862.47

**Resolution 2020-75: Resolution Naming Depositories.** Ketelsen moved and Marcus seconded to approve **Resolution 2020-75**. Motion carried with Ketelsen, Marcus, Hasenmiller voting yes.

**Resolution 2020-76: A Resolution to Authorize the Transfer of Funds (FEMA).** Hasenmiller moved and Ketelsen seconded to approve **Resolution 2020-76**. Motion carried with Hasenmiller, Ketelsen, Marcus voting yes.

**Resolution 2020-77: A Resolution to Authorize the Transfer of Funds (Negative balances).** Hasenmiller moved and Ketelsen seconded to approve **Resolution 2020-77**. Motion carried with Hasenmiller, Ketelsen, Marcus voting yes.

**Resolution 2020-78: Resolution Setting Sidewalk and Driveway Charges for the 2019 Street Project.** Ketelsen moved and Marcus seconded to approve **Resolution 2020-78**. Motion carried with Ketelsen, Marcus, Hasenmiller voting yes.

**Resolution 2020-79: Resolution Setting Sidewalk and Driveway Charges for the 2019 Street Project.** Hasenmiller moved and Ketelsen seconded to approve **Resolution 2020-79**. Motion carried with Hasenmiller, Ketelsen, Marcus voting yes.

**Resolution 2020-80: Authorize Director of Public Works to enter into a Water Tower Painting Contract.** Ketelsen moved and Hasenmiller seconded to approve **Resolution 2020-80** painting both water towers. Motion carried with Ketelsen, Hasenmiller, Marcus voting yes.

**Approve Library Assistant II Job Description and Corresponding Rate of Pay.** Ketelsen moved and Hasenmiller seconded to approve job description and rate of pay range. Motion carried with Ketelsen, Hasenmiller, Marcus voting yes.

**Consider Disposing of Cemetery pick up (2000 Dodge Dakota).** Ketelsen moved and Hasenmiller seconded to approve disposal of cemetery pick-up truck. Motion carried with Ketelsen, Hasenmiller, Marcus voting yes.

**Approve Fitness Center Rates.** Marcus moved and Ketelsen seconded to approve 2.5% increase in fitness center rates. Motion carried with Marcus, Ketelsen, Hasenmiller voting yes.

**Approve Shop with a Cop Grant (Theisen's more for your Community 2020).** Hasenmiller moved and Marcus seconded to approve Shop with a Cop Grant. Motion carried with Hasenmiller, Marcus, Ketelsen voting yes.

**Consider Varying Financial Limits on 2020 Local LMI Owner-Occupied Projects.** Ketelsen moved and Hasenmiller seconded to approve up to \$15,000 per household and to do sidewalk separately. Motion carried with Ketelsen, Hasenmiller, Marcus voting yes.

**Second Reading Ordinance 2020-04: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, by Adding a New Chapter 48 Pertaining to Mobile Food Vendors.** Hasenmiller moved and Marcus seconded to approve second reading of **Ordinance 2020-04**. Motion carried with Hasenmiller, Marcus, Ketelsen voting yes.

**Third & final reading Ordinance 2020-05: An Ordinance Amending the Code of Ordinance of the City of DeWitt, Iowa, 2015, Approved June 19, 1995, by amending the zoning ordinance district map of the City of DeWitt, Iowa, to rezone all sections currently zoned C-1 neighborhood business district of out lot a of Silver Valley Commerce Park, DeWitt, Iowa, (located west of Maynard Way and north of 17<sup>th</sup> Avenue dead end) (Parcel #2014012111), to R-3 Multiple Family Dwelling Residential District.** Hasenmiller moved and Ketelsen seconded to approve third & final reading of **Ordinance 2020-05**. Motion carried with Hasenmiller, Ketelsen, Marcus voting yes.

**Consider Twin State Proposal for Library Phase II Technology Installation.** Ketelsen moved and Hasenmiller seconded to approve proposal for technology installation not to exceed \$35,000.00. Motion carried with Ketelsen, Hasenmiller, Marcus voting yes.

Ketelsen moved to adjourn at 7:23 p.m.

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Donald J. Thiltgen, Mayor

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Catherine M. Benthin, City Clerk