

CITY OF DEWITT  
COUNCIL MEETING  
October 5, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. The electronic meeting will protect the elected officials, city staff, and the public from the possible spread of the virus. The Mayor, City Administrator, City Clerk, and Council Members Smith, Chrones, Ketelsen, Hasenmiller, Marcus attended the meeting at DeWitt City Hall. The City Attorney attended electronically. The City Council meeting will also be open to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85438156107?pwd=NVBhZW1qaTJUTUxNWUgwa3p3UWVXZz09>

**Meeting ID: 854 3815 6107**

**Passcode: 324579**

Hasenmiller moved and Marcus seconded to approve liquor license renewal for Mezcal and minutes and bills as follows:

AERO-MOD INC	WOVEN BELT CLOTHES, PNEUMATIC C	1,367.24
ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	7,354.69
ANDERSON SAND & GRAVEL	3/8" MINUS	10.00
ANDREA BERNARD	UTILITY REFUND	94.62
AVESIS	VISION INSURANCE	489.23
BAKER & TAYLOR INC.	BOOKS, BOOKS ON CD	647.01
CHEM-SULT INC	CALCIQUEST LIQUID	1,920.70
CINTAS CORPORATION #342	FLOOR MATS	104.74
CITY OF DEWITT	WATER BILL	341.54
CLERK OF COURT	GARNISHMENT	494.72
CLINTON COUNTY AUDITOR	PEANUT BUTTER 1ST QTR/ANNUAL F	729.64
CLINTON COUNTY IT DEPARTME	INTERNET-JULY-SEPT	1,827.18
COGRAN SYSTEMS	REGISTRATIONS-SEPT	500.00
COMMISSION ON ACCREDITATIO	ANNUAL CONTINUATION FEE	4,000.00
COMPASS BUSINESS SOLUTIONS	LASER CHECKS	403.41
CONCERNED DEWITT CITIZENS	WEEKLY FOOD BOXES	5,778.50
DEANNA REKEMEYER	INSURANCE DEDUCT	178.12
DELL MARKETING L.P.	LAPTOP	975.15
DELTA INDUSTRIES INC	CONDENSATE DRAIN	346.99
DEMCO MEDIA	DUE DATE SLIPS, CLOTH TAPE, LABE	198.39
DEWITT BANK & TRUST CO	ACH PROCESSING FEE	126.40
DEWITT FITNESS CENTER	FITNESS CENTER DUES	355.36
DOHRMANN HEATING & COOLING	CHARGE AC SYSTEMS, CLEAN FILTER	283.15
ENVIROMARK	LOCATE WATER LEAK	1,123.75
ESSENCE CHEMICAL COMPANY L	DEODORANT	735.27
FARM PLAN	DIPSTICK	538.54
FEH DESIGN	MILEAGE-LIBRARY EXPANSION	176.99
GENERAL CONSTRUCTORS INC	DISINFECTION PROJECT	93,384.29
GRAND MOUND COOPERATIVE TE	PHONE, VIDEO, INTERNET SERVICES	1,171.72
GRAND OPENING & PETE GLASS	STORM WINDOW REPAIR	108.10
GREENWOOD CLEANING SYSTEMS	TOWELS	175.56
IAN ANDERSON	REISSUE UTILITY REFUND	3.70
ICMA-RETIREMENT TRUST-457	ICMA	1,430.19
IIW ENGINEERS & SURVEYORS	FIELD SERVICES DURING CONSTRUC	39,058.25
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	18,259.64
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00

IOWA CHAPTER IA EI	WEBINAR, NEC 2020 ANALYSIS OF C	180.00
IOWA LAW ENFORCEMENT ACADE	EVALUATION OF MMPI-GREEN	150.00
IOWA ONE CALL	NOTIFICATIONS	117.00
IPERS	IPERS	17,659.27
LECTRONICS INC	FIRE/BURGLAR ALARM MAINT	29.00
MADISON REEL	REISSUE UTILITY REFUND	2.40
MANATT'S INC	4000 MIX	370.00
MARC SWINGLE	QC CHIEFS MEETING	20.00
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVDS	155.89
MOBILE TEAM TRAIN UNIT IV	ANNUAL MEMBERSHIP DUES	850.00
MUNICIPAL FIRE & POLICE	411 PENSION	20,094.66
MURPHY'S PUB LLC	WATER MAIN DESIGN	1,900.00
NEW YORK LIFE INS. CO.	NEW YORK LIFE	70.97
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
PANTHER UNIFORMS INC	KINION-PANTS, BRAID ON PANTS	280.20
PREMIER PARTS INC	BATTERY LESS WARRANTY	122.83
QUILL CORPORATION	SANITIZING WIPES	23.94
RANDY'S NEIGHBORHOOD MARKE	MOTHERGOOSE-CEREAL EXCHANGE	18.59
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	1,000.00
SADLER POWER TRAIN INC	POWER STEERING HOSE	222.57
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SETH CARBER	UTILITY REFUND	80.34
SPAHN & ROSE LUMBER COMPAN	2X4S	23.78
STAPLES	INDEXES, RING BINDER LABELS, BIN	44.35
TASTE OF HOME BOOKS	BOOKS	35.98
TELRITE CORPORATION	PHONE SERVICE	392.30
TERRY APPLEBY JR	OUT OF POCKET REIMBURSEMENT	622.65
THEISEN'S SUPPLY INC	PLIERS, REPL BLADES, FLUOR BULBS	565.72
TIRES-N-MORE	MOWER TIRE REPAIR, PATCHED TUBE	129.69
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,053.00
TOTAL SEPTIC	PORTA POTTY DUMPING	120.00
TREASURER STATE OF IOWA	STATE WITHHOLDING	7,716.00
TRI CITY BLACKTOP INC.	S. 6TH AVE RECONSTRUCTION	387,222.75
US BANK	STAPLER	758.57
US POSTAL SERVICE	POSTAGE DUE	786.89
VERIZON WIRELESS	PHONE/DATA SERVICE	481.20
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	367.69
WINDY HILDEBRANT	GARNISHMENT	250.00
WOODRIVER ENERGY LLC	GAS SERVICE	1,003.86

Categorized by the following funds:

001	GENERAL FUND	31,417.48
110	ROAD USE	2,106.03
117	T & A - POL 411	14,652.72
121	LOCAL OPTION SALES TAX	284.42
126	DEWITT ECON DEV TIF RES	.39
130	FEMA DISASTER-COVID 19	47.82
131	REFERRAL CENTER FOOD PROG	5,778.50
315	6TH AVE RECONSTRUCTION	418,301.23
365	LIBRARY EXPANSION	176.99
600	WATER UTILITY	14,871.19
610	SEWER UTILITY	7,137.75
616	DISINFECTION IMPROVEMENTS	99,480.04
670	GARBAGE & RECYCLING COL	81.74
740	STORM WATER UTILITY	922.12
830	PAYROLL CLEARING	34,836.45
		*****
		630,094.87

**Resolution 2020-98: Approve Lien Release (411 4<sup>th</sup> Street).** Chrones moved and Marcus seconded to approve **Resolution 2020-98**. Motion carried with Chrones, Marcus, Smith, Ketelsen, Hasenmiller voting yes.

**Resolution 2020-99: Approve Memorandum of Agreement with First Central State Bank.** Smith moved and Hasenmiller seconded to approve **Resolution 2020-99**. Motion carried with Smith, Hasenmiller, Ketelsen, Marcus, Chrones voting yes.

**Resolution 2020-100: Approve Setting Mobile Food Vendor Fees and Requirements.**

Chrones moved and Ketelsen seconded to approve **Resolution 2020-100**. Motion carried with Chrones, Ketelsen, Marcus, Hasenmiller, Smith voting yes.

**Approve revised job descriptions for Mechanic and Water Operator.** Hasenmiller moved and Marcus seconded to approve revised job descriptions. Motion carried with Hasenmiller, Marcus, Chrones, Smith, Ketelsen voting yes.

**Approve Gametime Playground Grant Application.** The application requests \$35,097.00 for a \$74,064.00 playground replacement project requiring a City match of \$38,967.00. This grant has already been submitted and awarded. Smith moved and Chrones seconded to approve Gametime Playground Grant Application. Motion carried with Smith, Chrones, Ketelsen, Hasenmiller, Marcus voting yes.

**Approve disposition of Parks & Recreation and Public Works Equipment.** Smith moved and Hasenmiller seconded to dispose of old soccer goals, 2002 dump truck and streets lawn tractor with attachments. Motion carried with Smith, Hasenmiller, Marcus, Ketelsen, Chrones voting yes.

**First Reading – Ordinance 2020-06: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015, By Amending a Section Pertaining to SNOW REMOVAL.** Smith moved and Ketelsen seconded to approve first reading of **Ordinance 2020-06**. Motion carried with Smith, Ketelsen, Chrones, Marcus, Hasenmiller voting yes.

Chrones moved to adjourn at 7:30 p.m.

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Donald J. Thiltgen, Mayor

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Catherine M. Benthin, City Clerk