

CITY OF DEWITT  
COUNCIL MEETING  
November 2, 2020

As result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. The Mayor, City Administrator, City Clerk, and Council Members Smith, Chrones, Ketelsen, Marcus attended the meeting at DeWitt City Hall. Hasenmiller absent. The City Attorney attended electronically. The City Council meeting will also be open to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89417715799?pwd=Y0V4L0h0NzhSd205cjFSZ1ZrQ1B3UT09>

Meeting ID: 894 1771 5799

Passcode: 605705

**Smith moved and Ketelsen seconded to approve minutes and bills as follows:**

ACCO UNLIMITED CORP.	CLEANED UP YELLOW PAINT	1,605.45
ADVANCED BUSINESS SYSTEMS	COPIER MAINT CONTRACT	155.15
AFFORDABLE PARKING LOT SER	CRACK SEALING	33,775.00
ALLIANT/IES UTILITIES	WESTBROOK PARK UTILITIES	6,363.58
AT&T MOBILITY	PHONE SERVICE	536.51
AUDITOR OF STATE	ANNUAL AUDIT FEE	625.00
AVESIS	VISION INSURANCE	496.50
BAKER & TAYLOR INC.	BOOKS	1,162.09
BZZZY "B" PROPERTIES LLC	HOUSING REHAB	11,526.00
C&N UPHOLSTERY	FABRICATE CHAIR SEAT, UPHOLSTER	230.00
CATHIE BENTHIN	OUT OF POCKET REIMBURSEMENT	500.00
CERTASITE LLC	ANNUAL FIRE EXTINGUISHER INSP/	996.60
CINTAS CORPORATION #342	FLOOR MATS	104.74
CITY OF DEWITT	UTILITY BILL	444.12
CLERK OF COURT	GARNISHMENT	494.72
CONNOR CONSTRUCTION LLC	REPLACE ROOF	58,000.00
DAVENPORT PRINTING COMPANY	LOCK IT OR LOSE IT SIGNS	90.96
DAVID TUBBS	UTILITY ACCOUNT REFUND	164.00
DEMCO MEDIA	BOOK CARTS	774.86
DENNIS SCHNOOR	MILEAGE	139.73
DES MOINES STAMP MFG COMPA	NOTARY STAMP	32.40
DEWITT BANK & TRUST CO	DEPOSIT BOOKS	169.82
DEWITT FITNESS CENTER	FITNESS CENTER DUES	486.44
DORSEY & WHITNEY	UPDATE URBAN RENEWAL PLAN, DEVE	7,608.50
DULTMEIER SALES LLC	PRESSURE WASHER HOSE	83.00
ELLEN SCHAU	METER READING MILEAGE	129.84
ENVIRONMENTAL SYSTEMS RESE	ARCGIS ADD'L USER LICENSE	36.16
ENVISIONWARE INC	RFID BOOK TAGS	622.00
ERIC COUSINS	UTILITY REFUND	164.00
FARM PLAN	SHIPPING	709.81
FASTENAL COMPANY	ROLL TOWELS, HARDWARE	329.45
FEH DESIGN	MILEAGE	178.26
GARY FELSING	OUT OF POCKET REIMBURSEMENT	10.86
GARY'S ELECTRIC	ELECTRICAL WORK-CEURVORST	1,194.00
GENERAL CONSTRUCTORS INC	DISINFECTION PROJECT CONSTRUCT	95,556.22
GERALD BENSON SR.	UTILITY REFUND	44.62
GREAT WESTERN SUPPLY CO	TOILET TISSUE	157.54
GREENWOOD CLEANING SYSTEMS	FOAMING DISPENSER, GLOVES	477.31
ICMA-RETIREMENT TRUST-457	ICMA	1,427.88
IIW ENGINEERS & SURVEYORS	METAL COMPLIANCE, NUTRIENT REDU	29,877.50
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	18,137.70
INTERNATIONAL CODE COUNCIL	FINDING ANSWERS IN ICODES WEB/	98.00
IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA DEPARTMENT OF NATURAL	ANNUAL WATER USE FEE	95.00

IOWA ONE CALL	NOTIFICATIONS	82.90
IPERS	IPERS	22,240.51
JANSEN ELECTRIC INC	RIGID CONDUIT, STRAPS, SELF TAP	89.95
LIBRARY FURNITURE INTERNAT	FURNITURE AND INSTALLATION	185,827.00
MACQUEEN EQUIPMENT	PERFORMED FUNCTION TEST-CONTRO	498.33
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVD	270.28
MIDWEST PUBLISHING & MARKE	TSHIRTS	3,123.55
MIDWEST WHEEL COMPANIES IN	LED MINIBARS	464.69
MISSISSIPPI VALLEY PUMP IN	LABOR/TRAVEL-PULL & INSTALL PU	300.00
MUNICIPAL FIRE & POLICE	411 PENSION	19,942.82
NEW YORK LIFE INS. CO.	NEW YORK LIFE	70.97
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
OFFICE DEPOT	BINDERS	180.74
ONE STEP	BANK AUTHORIZATION FORMS	395.00
PATRICK INSULATION	FOAMULAR, ALUM JACKETING STUCCO	230.00
PREMIER PARTS INC	WINDOW HANDLE	312.47
PRO TURF SERVICES	FERTILIZER, WEED CONTROL	126.65
PUSH PEDAL PULL	REPLACED BATTERY-ELLIPTICAL	714.05
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	60.00
QUAD CITIES WINWATER	HYDRANT BAGS	82.63
QUAD CITY TIMES	ANNUAL PERIODICAL SUBSCRIPTION	832.99
QUILL CORPORATION	FACE MASKS	523.36
RHINO INDUSTRIES INC	CHEMICALS	1,400.00
SECRETARY OF STATE	NOTARY RENEWAL	30.00
SHARI LARSEN	UTILITY BILL	454.44
SHAWN ZEIMET	OUT OF POCKET REIMBURSEMENT	593.38
SPAHN & ROSE LUMBER COMPAN	DRYWALL SCREWS	387.63
STAPLES	PRINTER, WALL FILES, STACKABLE T	177.69
TEAM LABORATORY CHEMICAL C	GLOVES	147.04
TELRITE CORPORATION	PHONE SERVICE	380.51
THE POLICE AND SHERIFFS PR	SECURE ID CARDS	32.55
THEISEN'S SUPPLY INC	SIGN	350.81
TIRES-N-MORE	TIRES, HEEL BALANCE, TIRE DISPO	868.00
TOTAL MAINTENANCE INC	BUILDING MAINT CONTRACT	1,053.00
TREASURER STATE OF IOWA	STATE WITHHOLDING	8,556.00
TWIN STATE TECHNICAL SERVI	MONTHLY WEBHOSTING	370.00
UMB BANK N.A.	2015 GO BONDS	121,453.13
UNIFORM DEN INC	BULLETPROOF VEST	422.98
US BANK	CONTACTOR HEATER	984.85
USA BLUEBOOK	LMI B1 SERIES PUMP	1,388.60
VERITEQUE USA INC	CANNABIS/MARIJUANA TESTS KITS	72.50
VERIZON WIRELESS	PHONE/DATA SERVICE	482.29
VERMEER SALES & SERVICE OF	MOUNTING BANDS, SCREWS, NUTS	86.44
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	166.40
WINDY HILDEBRANT	GARNISHMENT	250.00
WINKEL, PARKER & FOSTER CP	AUDIT SERVICE	1,315.00
WOODRIVER ENERGY LLC	GAS SERVICE	1,512.14
ZOLL MEDICAL CORPORATION	ELECTRODE PAD W/ CPR HELP	184.54
ZORO TOOLS INC	NUMBERED KEY TAGS, BLANK KEY TA	38.77

Categorized by the following funds:

001	GENERAL FUND	90,766.40
110	ROAD USE	36,667.81
117	T & A - POL 411	14,542.01
121	LOCAL OPTION SALES TAX	985.23
125	DEWITT ECON DEV TIF	7,608.50
126	DEWITT ECON DEV TIF RES	12,720.00
130	FEMA DISASTER-COVID 19	799.73
177	POLICE - OWI & FORFEITED	72.50
200	DEBT SERVICE	32,953.75
220	DEBT SERVICE ECO DEV TIF	88,499.38
315	6TH AVE RECONSTRUCTION	12,725.25
365	LIBRARY EXPANSION	186,005.26
600	WATER UTILITY	11,926.86
610	SEWER UTILITY	9,161.66
616	DISINFECTION IMPROVEMENTS	110,933.47
617	SWR STUDIES/EXPANSION	792.00
670	GARBAGE & RECYCLING COL	66.40

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**Resolution 2020-105: Approve Change Order No. 4 for S 6<sup>th</sup> Avenue HMA Resurfacing with Milling IDOT Project STBG-SWAP-1855(618)—SG-23.** Ketelsen moved and Marcus seconded to approve **Resolution 2020-105**. Motion carried with Ketelsen, Marcus, Smith, Chrones voting yes.

**Resolution 2020-106: Approve Change Order No. 1 for Waste Water Treatment Facility Disinfection Improvement Project 2020.** Chrones moved and Smith seconded to approve **Resolution 2020-106**. Motion carried with Chrones, Smith, Ketelsen, Marcus voting yes.

**Resolution 2020-107: Approve Multijurisdictional Law Enforcement Agreement.** Smith moved and Marcus seconded to approve **Resolution 2020-107**. Motion carried with Smith, Marcus, Chrones, Ketelsen voting yes.

**Resolution 2020-108: Approve Memorandum of Agreement with Advocacy Strategies and Related 28E Agreement for Clinton County Agencies.** Ketelsen moved and Smith seconded to approve **Resolution 2020-108**. Motion carried with Ketelsen, Smith, Marcus, Chrones voting yes.

**Consider reimbursement to school district for SRO due to COVID19 closure.** Chrones moved and Ketelsen seconded to approve reimbursement of \$3,500.00. Motion carried with Chrones, Ketelsen, Marcus, Smith voting yes.

**Approve purchase of Auger and Auger handle for Elmwood Cemetery (\$619.98).** Smith moved and Marcus seconded to purchase auger and auger handle. Motion carried with Smith, Marcus, Ketelsen, Chrones voting yes.

**Approve purchase of lawn mower for Elmwood Cemetery (\$5,100.00).** Chrones moved and Smith seconded to approve lawn mower purchase from P & K Midwest. Motion carried with Chrones, Smith, Marcus, Ketelsen voting yes.

**Approve Applications for the Emergency Management Grant Program Public Works & City Hall.** Smith moved and Marcus seconded to approve grant applications for generators. Public works requested dollar amount is \$20,000, total project budget of \$40,000.00. City Hall requested dollar amount is \$35,000, total project budget of \$70,000.00. Motion carried with Smith, Marcus, Ketelsen, Chrones voting yes.

**Third and Final Reading – Ordinance 2020-06: An Ordinance Amending the Code of Ordinances of the City of DeWitt, Iowa, 2015 By Amending a Section Pertaining to SNOW REMOVAL.** Ketelsen moved and Marcus seconded to approve third and final reading of **Ordinance 2020-06**. Motion carried with Ketelsen, Marcus, Chrones, Smith voting yes.

Chrones moved to adjourn 7:25 p.m.

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Donald J. Thiltgen, Mayor

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Catherine M. Benthin, City Clerk