

**CITY OF DEWITT  
COUNCIL MEETING  
November 16, 2020**

As a result of the COVID-19 Emergency Proclamation, the DeWitt City Council will hold electronic meetings until the proclamation is lifted. The Mayor, City Administrator, acting City Clerk, and Council Members Chrones, Hasenmiller, Ketelsen attended the meeting at DeWitt City Hall. Councilors Smith, Marcus and City Attorney McGee attended electronically. The City Council meeting will also be open to the public via electronic means and the public may attend the meeting by phone, computer, or other electronic device by going to the Zoom Meeting link below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82931599880?pwd=RW10S3lqajJLeHdIcDd3RUk1ZjlCUT09>

Meeting ID: 829 3159 9880

Passcode: 415646

Hasenmiller moved and Ketelsen seconded to approve October 2020 Revenues & Transfers in: \$3,813,560.41, October 2020 Expenditures & Transfers out: \$1,820,407.30, October Bank Reconciliation Statements, October Journal Entries, Class C liquor license renewal for AmericInn and Suites and minutes and bills as follows:

A. FILER	PARKING LOT LEASE	300.00
ADVANCED BUSINESS SYSTEMS	TONER	6.00
AFFORDABLE PARKING LOT SER	CRACK SEAL 11TH STREET	47,350.00
ALLIANT/IES UTILITIES	LIBRARY UTILITIES	16,531.18
ALLIED WASTE SYSTEMS #015	GARBAGE & RECYCLING SERVICE	32,357.97
BAKER & TAYLOR INC.	BOOKS	1,529.85
CAVENDISH SQUARE	BOOKS	355.86
CDW GOVERNMENT	ADOBE ACROBAT PRO	199.49
CERTASITE LLC	ANNUAL FIRE ALARM INSPECTION	293.49
CHEM-SULT INC	PHOSPHATE	1,101.01
CINTAS CORPORATION #342	FLOOR MATS	172.25
CITY OF DEWITT	WATER BILL	409.87
CLERK OF COURT	GARNISHMENT	479.72
CLINTON COUNTY RECORDER	RECORD FORGIVABLE LOANS-KETELS	64.00
COGRAN SYSTEMS	REGISTRATIONS-BASKETBALL/PAREN	500.00
COLTON SULLIVAN	BASEBALL/SOFTBALL UMPIRE	175.00
CRAWFORD COMPANY	CLEAN & CHECK FURNACE	600.00
CRESCENT ELECTRIC	LED WALL MOUNT LIGHT	193.69
DEANNA REKEMEYER	INSURANCE DEDUCT	221.60
DEWITT EYECARE	REFUND COMMUNITY CENTER RENTAL	100.00
DEWITT OBSERVER	BREAST CANCER AWARENESS/WEBSIT	460.72
DULTMEIER SALES LLC	90 SWIVELS	259.74
EASTERN IA LIGHT AND POWER	WATER TOWER UTILITIES	78.71
FARM PLAN	BAR OIL	307.59
FASTENAL COMPANY	HAND CLEANER	30.79
FLEET FUELING	GASOLINE	3,765.10
FORT DEARBORN LIFE INSURAN	DENTAL INSURANCE	726.90
GARY FELSING	INSURANCE DEDUCT	286.82
GENESIS HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	115.50
GOVOFFICE	DOMAIN RENEWAL-2 YRS	90.00
GRAND MOUND COOPERATIVE TE	PHONE, INTERNET, VIDEO SERVICES	1,171.72
GREAT WESTERN SUPPLY CO	CAN LINERS	124.97
GREENWOOD CLEANING SYSTEMS	ROLL TOWELS	142.39
HARTZ LOCK CO.	SERVICE CALL/LABOR, LEVER TRIM	147.50
HAWKINS INC	AZONE	961.42
HENDERSON TRUCK EQUIPMENT	LED WORK LIGHT	1,545.82
ICMA-RETIREMENT TRUST-457	DEFERRED COMP PLAN	2,429.61
INTERNAL REVENUE SERVICE	FEDERAL WITHHOLDING	16,833.06

IOWA ADVISOR 529 PLAN	IA ADVISOR 529 PLAN	25.00
IOWA ASSOCIATION OF BUILDI	ANNUAL MEMBERSHIP DUES	105.00
IOWA CONCRETE PRODUCTS	36" T WALLS	2,480.00
IOWA INTERACTIVE LLC	CREDIT CARD FEES, NSF ACH FEES	1,479.00
IOWA LAW ENFORCEMENT ACADE	ADMINISTRATIVE FEE-STANDARD CE	125.00
IOWA RURAL WATER ASSOCIATI	ANNUAL MEMBERSHIP DUES	375.00
JENNIFER SMITH	UTILITY REFUND	46.23
JONAS FITNESS	SOFTWARE MAINT CONTRACT	739.23
JUSTIN WITT	OUT OF POCKET REIMBURSEMENT	17.82
KAMPER KORNER LC	ANTIFREEZE	15.80
KENDRICK PEST CONTROL	PEST CONTROL SERVICE	215.00
KONE INC	ELEVATOR MAINT CONTRACT	157.05
LECTRONICS INC	FIRE/BURGLAR ALARM SERVICE	396.65
LES MILLS US	CXWORX, BODYPUMP LICENSES	342.75
MENARDS	OSB, LEADER HOSE, HOSE HANGOUT	202.91
MICHAEL L. FITZGERALD, TRE	IA COLLEGE SAVINGS PLAN	285.00
MICROMARKETING ASSOCIATES	DVD	29.98
MISTRAS	AERIAL TRUCK INSPECTION	800.00
NATIONAL RECREATION AND PA	ANNUAL MEMBERSHIP DUES	175.00
NICK GRANT/POLICE BARGAINI	POLICE UNION DUES	140.00
OFFICE DEPOT	TONER, DUSTER	106.88
PORTER INSURANCE	ADD'L PREMIUM-ADD NEW PLOW/DEL	715.00
PRAXAIR DISTRIBUTION INC	CUTTING TORCH, CUTTING TIP, NOZZ	213.27
PRECISION BUILDERS INC	LIBRARY EXPANSION	152,450.22
PREMIER PARTS INC	OIL, OIL FILTER, AIR FILTER	779.39
QC ANALYTICAL SERVICES LLC	OUTSIDE LAB TESTS	2,770.28
QUILL CORPORATION	TOILET PAPER, PAPER TOWELS	136.79
ROBERT J. MCGEE P.C.	DEFERRED COMP PLAN	1,000.00
ROBYN KLEVER	UTILITY ACCOUNT REFUND	35.76
ROCK VALLEY PHYSICAL THERA	PRE EMPLOYMENT PHYSICAL	136.00
ROUSE CONSULTING GROUP	MONITORING & MAINTENANCE SERVI	766.00
SANDRY FIRE SUPPLY LLC	SERVICE CALL, REBUILD KIT-AIR	60.45
SPAHN & ROSE LUMBER COMPAN	2X4S, SCREWS	102.86
TELRITE CORPORATION	PHONE SERVICE	70.86
TERRY APPLEBY JR	INSURANCE DEDUCT	400.00
THEISEN'S SUPPLY INC	MOLD REMOVER, SPRAYER	551.61
TREASURER STATE OF IOWA	WET TAX DEPOSIT	6,555.25
TWIN STATE TECHNICAL SERVI	WORK ON BROCHURE & SIGNS,	4,465.00
TYLER TECHNOLOGIES	FORMS OVERLAY/OUTPUT PROCESSOR	1,813.52
UMB BANK N.A.	2015 GO-PAYING AGENT FEE	500.00
UNITED HEALTHCARE PLAN OF	HEALTH INSURANCE	40,518.71
US BANK	READER ZONE	122.76
US POSTAL SERVICE	POSTAGE-MONTHLY BILLS	737.26
UTILITY SERVICE CO INC	CLEANING/PAINTING SOUTH TOWER	47,058.00
VEACH DIESEL & AUTO REPAIR	REPAIR TRANSMISSION, LUBE, OIL A	7,429.43
WATER ENVIRONMENT FEDERAT	ANNUAL MEMBERSHIP DUES	95.00
WINDSTREAM IOWA COMMUNICAT	PHONE SERVICE	271.52
WINDY HILDEBRANT	GARNISHMENT	250.00
ZORO TOOLS INC	CONTACTOR HEATER	134.14

Categorized by the following funds:

001	GENERAL FUND	51,307.44
110	ROAD USE	8,775.11
121	LOCAL OPTION SALES TAX	50,954.76
126	DEWITT ECON DEV TIF RES	64.00
162	SSMID	47.82
200	DEBT SERVICE	166.19
220	DEBT SERVICE ECO DEV TIF	333.81
315	6TH AVE RECONSTRUCTION	7,850.00
365	LIBRARY EXPANSION	156,915.22
600	WATER UTILITY	14,891.18
604	EQUIP REPLACE WATER UTIL	47,058.00
610	SEWER UTILITY	18,763.92
670	GARBAGE & RECYCLING COL	31,822.92
740	STORM WATER UTILITY	1,359.70
830	PAYROLL CLEARING	20,543.41

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410,853.48

**Public Hearing: To consider a proposal to renew for a twenty-five (25) year period a non-exclusive natural gas supply, operation and maintenance franchise with MidAmerican Energy Company which may include franchise fees.** Ketelsen moved and Chrones seconded to open public hearing. Motion carried with Ketelsen, Chrones, Smith, Marcus, Hasenmiller voting yes. No citizens addressed the council and city hall received no written or verbal comments.

**First Reading – Ordinance 2020-07: An Ordinance Amending the Code Of Ordinances of the City of DeWitt, Iowa, 2015, by Amending a Section Pertaining to Natural Gas Franchise for Mid American.** Hasenmiller moved and Chrones seconded to approve first reading of **Ordinance 2020-07.** Motion carried with Hasenmiller, Chrones, Ketelsen, Smith, Marcus voting yes.

**Resolution 2020-109: Setting a Time and Place for a Public Hearing for the Purpose of Soliciting Written and Oral Comments on the City’s Proposed Fiscal Year 2020-2021 Budget Amendment.** Ketelsen moved and Hasenmiller seconded to approve **Resolution 2020-109.** Motion carried with Ketelsen, Hasenmiller, Marcus, Chrones, Smith voting yes.

**Approve Tax Increment Financing (TIF) Debt Certification.** Chrones moved and Hasenmiller seconded to approve TIF Debt Certification of \$2,400,000. Motion carried with Chrones, Hasenmiller, Smith, Marcus, Ketelsen voting yes.

**Resolution 2020-110: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (DCDC).** Ketelsen moved and Chrones seconded to approve **Resolution 2020-110.** Motion carried with Ketelsen, Chrones, Hasenmiller, Smith, Marcus voting yes.

**Resolution 2020-111: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Tiefenthaler – Cobblestone Estates.)** Hasenmiller moved and Smith seconded to approve **Resolution 2020-111.** Motion carried with Hasenmiller, Smith, Marcus, Ketelsen, Chrones voting yes.

**Resolution 2020-112: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Diamond Rock – Jacobsen Farms.)** Hasenmiller moved and Chrones seconded to approve **Resolution 2020-112.** Motion carried with Hasenmiller, Chrones, Ketelsen, Marcus, Smith voting yes.

**Resolution 2020-113: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Maschio-Gaspardo).** Chrones moved and Ketelsen seconded to approve **Resolution 2020-113.** Motion carried with Chrones, Ketelsen, Smith, Marcus, Hasenmiller voting yes.

**Resolution 2020-114: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Expanders America.)** Hasenmiller moved and Chrones seconded to approve **Resolution 2020-114.** Motion carried with Hasenmiller, Chrones, Smith, Ketelsen, Marcus voting yes.

**Resolution 2020-115: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Latham Pool.)** Ketelsen

moved and Chrones seconded to approve **Resolution 2020-115**. Motion carried with Ketelsen, Chrones, Marcus, Smith, Hasenmiller voting yes.

**Resolution 2020-116: Authorizing Internal Advance to Tax Increment Revenue Fund (Sanitary Sewer.)** Hasenmiller moved and Smith seconded to approve **Resolution 2020-116**. Motion carried with Hasenmiller, Smith, Marcus, Ketelsen, Chrones voting yes.

**Resolution 2020-117: Obligating Funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Sanitary Sewer.)** Chrones moved and Hasenmiller seconded to approve **Resolution 2020-117**. Motion carried with Chrones, Hasenmiller, Marcus, Smith, Ketelsen voting yes.

**Resolution 2020-118: Authorizing Internal Advance to Tax Increment Revenue Fund (Administrative Costs.)** Ketelsen moved and Smith seconded to approve **Resolution 2020-118**. Motion carried with Ketelsen, Smith, Chrones, Marcus, Hasenmiller voting yes.

**Resolution 2020-119: Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Administrative Costs.)** Chrones moved and Ketelsen seconded to approve **Resolution 2020-119**. Motion carried with Chrones, Ketelsen, Hasenmiller, Marcus, Smith voting yes.

**Resolution 2020-120: Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Water.)** Ketelsen moved and Hasenmiller seconded to approve **Resolution 2020-120**. Motion carried with Ketelsen, Hasenmiller, Smith, Chrones, Marcus voting yes.

**Resolution 2020-121: A Resolution to Authorize the Transfer of Funds.** Chrones moved and Smith seconded to approve **Resolution 2020-121**. Motion carried with Chrones, Smith, Marcus, Ketelsen, Hasenmiller voting yes.

**Resolution 2020-122: Approve Special Event Application for Hometown Christmas Activities December 5 (temporary closure of portions of 6<sup>th</sup> Avenue and 10<sup>th</sup> Street.)** Hasenmiller moved and Smith seconded to approve **Resolution 2020-122** complying with Governor Reynolds state proclamation. Motion carried with Hasenmiller, Smith, Chrones, Ketelsen, Marcus voting yes.

**Resolution 2020-123: Approve Forgivable Mortgage Release (Short.)** Ketelsen moved and Chrones seconded to approve **Resolution 2020-123**. Motion carried with Ketelsen, Chrones, Marcus, Smith, Hasenmiller voting yes.

**Resolution 2020-124: Approve Temporary Street Closure (Sr. Thanksgiving Carry Out.)** Ketelsen moved and Hasenmiller seconded to approve **Resolution 2020-124**. Motion carried with Ketelsen, Hasenmiller, Smith, Marcus, Chrones voting yes.

**Approve purchase of snow blower for Police Station (not to exceed \$1,000.)** Chrones moved and Hasenmiller seconded to approve snow blower purchase. Motion carried with Chrones, Hasenmiller, Marcus, Ketelsen, Smith voting yes.

**Consider forgiving sewer fees on water leak (610 1<sup>st</sup> Street.)** Ketelsen moved and Smith seconded to waive \$357.42 of the sewer bill, since apartment on this property has been vacant for a few months before a water leak was discovered. Motion carried with Ketelsen, Smith, Chrones, Hasenmiller, Marcus voting yes.

**RAGBRAI 2021.** Chrones moved and Ketelsen seconded to approve moving forward with RAGBRAI 2021. Motion carried with Chrones, Ketelsen, Marcus, Smith, Hasenmiller voting yes.

**Approve Health Insurance Renewal (+6.5%).** Ketelsen moved and Smith seconded to approve health insurance renewal rate increase of 6.5%. Motion carried with Ketelsen, Smith, Hasenmiller, Marcus, Chrones voting yes.

**Closed Session: Iowa Code Chapter 21.j “to discuss the purchase of a particular real estate..”.** Attorney Bob McGee states that this is a lawful purpose to go into closed session. Ketelsen moved and Hasenmiller seconded to go into closed session. Motion carried with Ketelsen, Hasenmiller, Smith, Chrones, Marcus voting yes.

Chrones moved to adjourn at 7:58 p.m.

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Donald J. Thiltgen, Mayor

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Deanna Rekemeyer, acting City clerk